

মিটিং রেজল্যুশন বহি



NARAJOLE RAJ COLLEGE
(NAAC Accredited 'B' Grade Govt.-Aided College)
NARAJOLE: PASCHIM MEDINIPUR: PIN-721211



Internal Quality Assurance Cell (IQAC)

Notice

Dated: 12.07.2022

It is hereby notified that a meeting of the IQAC will be held on 13.07.2022, Monday, at 9:00 p.m. via Google Meet to discuss the following agenda. Please make it convenient to attend the meeting.

Agenda:

1. Read and confirm the proceedings of the previous meeting held on 10.05.2022;
2. Discuss the uploading of the revised AQAR for the academic session 2020-21;
3. Discuss the uploading of the revised Action Taken Report of the academic session 2020-21;
4. Discuss the responsibilities of IQAC members;
5. Discuss the status of the IQAC's proposed work;
6. Miscellaneous, if any, with the permission of the Chair

Ranajit

(Dr. Ranajit Kumar Khalua)
Signature of the Vice Principal
Narajole Raj College

Dr. Ranajit Kumar Khalua
Vice-Principal
Narajole Raj College

Members:
Narajole, Pin - 721211

Pragna Paramita Mondal

(Pragna Paramita Mondal)
Signature of the IQAC Coordinator
Narajole Raj College

1. Prof. Pragna Paramita Mondal
2. Dr. Rajasree Debnath *Rajasree Debnath*
3. Dr. Tapanendu Kamilya *Tapanendu Kamilya*
4. Dr. Akul Rana
5. Prof. Anustup Chattopadhyaya *Anustup*
6. Dr. Sk Mohammad Aziz *Sk Mohammad Aziz*
7. Dr. Avradip Pradhan *Avradip Pradhan*
8. Dr. Shreyasi Jana
9. Shri Kumaresh Bhunia
10. Dr. Susanta Kumar Dolai
11. Dr. Prabir Kumar Chakraborty *Prabir Kumar Chakraborty*
12. Dr. Amal Kanti Chakraborty *Amal Kanti Chakraborty*
13. Sk. Taher Ali
14. Sri Gagan Chandra Samanta



নং / No.	রেজল্যুশন / Resolution Adopted
1.	Rhema
2.	Pragna Paramita Mondal
3.	Tapanendu Kamilya
4.	Rajashree Debnath
5.	Arubis Juv Chatury
6.	Su Mohammed Aziz
7.	Ashraf Pradhan
8.	Arubis Juv Chatury
9.	Amal Kanti Chakraborty



**Proceedings of the meeting of the IQAC held on 13.07.2022
(Monday) via Google Meet**

Meeting 1 of the Academic Session 2022-23

Meeting of the IQAC commenced with the Vice Principal Dr. Ranajit Kumar Khalua in the Chair; detailed discussions on the items of agenda took place and the following resolutions were adopted:

1. Read and confirm the proceedings of the last meeting held on 10.05.2022:

The resolutions of the previous meeting held on 10.05.2022 were read out and confirmed without any amendment.

2. Discussion on the uploading of the revised AQAR for the academic session 2020-21

The AQAR submitted by the previous IQAC Coordinator was asked to be revised and resubmitted at the NAAC portal. All revisions had been undertaken by the Prof. Pragna Paramita Mondal, Coordinator, IQAC, and Dr. Tapanendu Kamilya. All suggested changes had been duly incorporated. The Coordinator informed all members that the Student Satisfaction Survey (SSS) for the academic session 2020-21 was due and have been conducted at present to meet the requirement of AQAR re-submission. The Summary Report of the SSS was prepared by the IQAC Coordinator and approved by the Governing Body of the college. The Summary Report was shared with all members and it was resolved that the IQAC's recommendations would be implemented in due course.



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3. Discussion on the revised Action Taken Report of academic session 2020-21

The submission of the Action Taken Report and Compliance Report in the AQAR of academic session 2020-21 was also due and these documents had to be prepared and uploaded by the present IQAC Coordinator during the resubmission. Both the reports were presented to the IQAC members for careful consideration and for future implementation.

4. Discussion of the responsibilities of IQAC members

For the smooth functioning of the IQAC and for the efficient compilation of data for AQAR preparation, it was resolved that the following members would supervise the documentation of the respective criteria for the academic session 2021-22:-

- Criterion 1: Prof. Anustup Chattopadhyaya
- Criterion 2: Dr. Shreyasi Jana
- Criterion 3: Dr. Tapanendu Kamilya
- Criterion 4: Dr. Avradip Pradhan
- Criterion 5: Dr. Sk. Mohammad Aziz
- Criterion 6: Dr. Akul Rana
- Criterion 7: Dr. Rajasree Debnath

All members agreed to the proposed work distribution and the IQAC Coordinator then offered detailed explanation of duties associated with respective criterion. A general advisory was shared verbally by the Coordinator on the need to maintain the transparency and sanctity of the accumulated data.

5. Discussion on the status of proposed work of the IQAC





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The progress of the proposed work of the IQAC as per the POW adopted in its meeting dated 18.04.2022 was discussed. The following observations were made regarding the activities of the IQAC:

- I. The Slow and Advanced Learners' identification framework was successfully implemented in May 2022 across all academic departments and the evaluation outcomes of the assessment were prepared and shared with the concerned groups of students by all departments. However, due to end-semester examination, the feedback session could not be conducted. It was thus resolved that after the commencement of the next semester, when students' class attendance is more or less regularized, the official publication of Slow & Advanced Learners' Assessment (SAL) and the feedback session would be conducted by all departments. The next round of SAL Assessment would also be scheduled thereafter.
- II. Many departments have responded to the IQAC Coordinator's proposal to conduct Value Added Courses and Add-on Courses. The VAC on Yoga & Meditation offered by the Yoga Centre in collaboration with Physical Education Foundation of India (PEFI), West Bengal Chapter has been inaugurated in June 2022 and has been running successfully with 50 students. In June 2022, the Bengali department has also completed the BOS of its Value Added Course in Creative Writing (Bengali). Other departments have also submitted their course proposals: Political Science will conduct the BOS meeting for the VAC on Human Rights Education, BOS of the Add-on Course on Medicinal Plant etc., Philosophy and History have submitted their proposals on Ethics & Value Education and Archival Research respectively.
- III. The Physical Education department as per the proposal of the IQAC has formed the following sports teams after conducting rounds of selection with students of different departments: Women's Football Team, Men's Football Team, Men's Kho Kho Team, Women's Kho Kho Team, Men's & Women's Athletics Team. The Women's Football Team will be officially inaugurated on 15th August 2022 and will play at the university level this time. The efforts of



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Prof. Partha Manna in mentoring the teams were duly acknowledged by the members.

IV. The success of the Library Orientation Week held from 30.05.2022 to 08.06.2022 was reviewed and the members recognized the utility of such initiatives. The status of Library Automation was discussed and it was resolved that the update would be solicited from the Library Sub-Committee.

6. Miscellaneous

It was resolved that the IQAC would convene at regular intervals as adequate review and monitoring of tasks and responsibilities of the Cell would ensure its effective functioning.

With no other issues left, the meeting ended with paying reciprocal thanks to the Chair.

CHAIRMAN
(DR. RANAJIT KUMAR KHALUA)

Dr. Ranajit Kumar Khalua
Vice-Principal
Narajole Raj College
Narajole, Pin - 721211

