

নং / No.	রেজল্যুশন / Resolution Adopted
1.	Ampam Pano
2.	Nilanjana Bhattacharyya
3.	Tannika Acharyya
4.	Bha.
5.	Tapanendu Kamilya
6.	Su Mohammed Aziz
7.	
8.	Sx. Tana Ali
9.	Uttam Kumar Kamp
10.	Soma Debroy
11.	A. Gupta
12.	Susanta Ks- Saha
13.	Mangol Memar Nayak



**Proceedings of the meeting of the IQAC held on 14.08.2020 (Friday) through
Video Conferencing with the code**

Meeting 5 of the Academic Session 2019 -20

Meeting of the IQAC commenced with the Principal Dr. Anupam Parua in the chair, detailed discussions on the items of agenda took place and the following resolutions were adopted:

1. Dr. Nilanjana Bhattacharyya, coordinator IQAC, here informed the members that NAAC has announced in its website (Notification date: 10.07.2020) that, due to pandemic situation, the submission time of AQAR has been extended; as period of session also extended. So, she proposed to complete the pending activities of the institution for the session 2019-20 as to prepare the report within reasonable time. Hon'ble Principal gave his consent regarding the matter and instructed the speedy completion of pending activities. Here, Dr. Nilanjana Bhattacharyya proposed to take initiative regarding Gender Equity and IPR programmes and HOI and other members accepted her proposal. Here, Dr. Bhattacharyya added that activities which have already took place off-line and online mode, have been processed for AQAR. Dr. Tapanendu Kamilya, proposed to prepare DCF s in Microsoft excel format for the collection and preservation of the required data. Hon'ble Principal affirmed with his proposal and gave his consent to Dr. Kamilya to proceed accordingly.



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MEETING RESOLUTION BOOK



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2. Detailed discussion was made regarding holding of e-workshop on Gender Equity for the session 2019-20. Members discussed that in absence of dedicated Gender Equity Cell in the college, this time IQAC will organize the workshop. Here, Hon'ble Principal added that for regular sensitization of these activities, a dedicated cell on the gender equity issues should be constituted from the coming session. In the course of discussion, the following decisions regarding the upcoming e-workshop has been taken unanimously:

- i. the date of the e-workshop was scheduled on 21st and 22nd August, 2020.
- ii. On behalf of IQAC, Prof. Baisali Guha, Assistant Professor, Dept. of History will be nominated as the convenor the e- workshop.
- iii. The target group of the workshop will be the girl students of our UG courses.
- iv. the area of discussion of workshop would be 'Women Entrepreneurship' and an awareness programme on gender equity, would be arranged on 20.8.2020 for the participating girl students.

3. Dr. Tapanendu Kamilya, Convenor of Institutional IPR Cell proposed to organize a workshop on IPR for the session 2019-20 along with his Department, namely Department of Physics. Members unanimously nodded with his proposal. He added that workshop will be organized on IPR and Plagiarism issues as well. He also proposed that the workshop should remain confined amongst our faculties as our prime target is to enlighten the faculties, regarding the issues. Members accepted his proposal. Here, hon'ble Principal advised that the e-workshop should be organized under the supervision of our external members of IPR cell as they have the required expertise in the matter.

4. Dr. Nilanjana Bhattacharyya, coordinator IQAC, reminded the members that online feedback process remained pending due to time consumed in completing various academic activities. Members also thought it fit to complete the feedback collection and analysis system in a time bound manner so as to prepare AQAR in time. Hon'ble Principal affirmed with the proposal and assured that resumption of the procedure will be announced in quick time.





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5. Hon'ble Principal informed the members that due to pandemic situation higher education institutions would remain closed and no sign of resumption of normal physical teaching was on the card. Members opined that online classes and e-materials uploading process should continue.

6. Hon'ble Principal informed the members that on 03.08.2020 during this lockdown, three new teachers in the form Prof. Subhasis Das, Prof. Ishita Biswas in Geography and Dr. Soumendu Bisoi in Chemistry joined in this institution. Members expressed their pleasure regarding the matter.

As no other business left, meeting ended with reciprocal vote of thanks to and from the Chair.

Dr. Anupam Parua
Chairman
Principal
Narajole Raj College
Narajole, Pin-721 211

