

নং / No.	রেজল্যুশন / Resolution Adopted
1.	
2.	Dr. Anupam Parua
3.	Nileshwar Bhattacharyya
4.	Sr. Mohammad Azim
5.	Tanuka Acharya
6.	Dr. Anupam Parua
7.	Dipak Ghosh
8.	Tapaswita Kundya
9.	Sr. Taher Ali
10.	Uttam Kumar Karb.
11.	Soma Debroy
12.	A. Gupta
	Susanta Kr. Dolai



**Proceedings of the meeting of the IQAC held on 23.06.2020 (Tuesday) through
Video Conferencing**

Meeting 4 of the Academic Session 2019 -20

Meeting of the IQAC commenced with the Principal Dr. Anupam Parua in the chair, detailed discussions on the items of agenda took place and the following resolutions were adopted:

1. Detailed discussion was made regarding the student services by the Academic departments during the period of lockdown due to pandemic of COVID-19. A presentation by the Hon'ble Principal explicitly described the utmost effort of the institution towards their students, during this tough time. Hon'ble Principal mentioned that during the period of lockdown, the young and committed members of Technology Sub-Committee trained all other faculties in the matter of holding of Virtual classes, preparing of e-materials, conducting video conferencing meetings, organizing webinars and so on. The statistics of the e-activities are mentioned below:



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MEETING RESOLUTION BOOK



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(A) Uploading of e-learning materials in College website, namely
www.narajolerajcollege.ac.in

Name of the Department	Total uploading	Name of the Department	Total uploading
Zoology	93	Chemistry	25
Political Science	63	Philosophy	93
English	67	Physics	101
Mathematics	65	Geography	52
Bengali	242	Education	38
Sanskrit	107	Physiology	7
		Physical	
Botany	150	Education	14
History	92	Total	1209

(B) Holding of Classes using online platform

Name of the Department	Total Count of VCC		
Bengali	145	Philosophy	89
Botany	117	Physical Education	10
Chemistry	36	Physics	68
Education	15	Physiology	7
English	84	Political Science	78
Geography	19	Sanskrit	84
History	76	Zoology	34
Mathematics	63	Total	925

(C) Holding of Webinars

Date	Name of Webinar	No. of Registered Participants
06/05/2020	Corona Abohe Pariksha Prostuti - Hobena Bighnito 'Mukto o Jor' Rakhle Mone	NA
29/05/2020	"Awareness and Preventive Measure	432





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	of COVID-19"	
05/06/2020	"Responsibility of the Citizens to Make the Globe Clean, Green and Healthy: Special Reference of Water, Air & Waste."	569
14/06/2020 & 15/06/2020	"Recent Trends In Nanomaterials & Nanobiomaterials (RTNN)	629
16/06/2020	"Covid 19 Pandemic, A Battle We Have To Win	725
21/06/2020	6 th International Yoga Day	244

In this issue, Dr. Arindam Gupta, external member of IQAC and Professor of Dept. of commerce, expressed his satisfaction regarding the efforts given by the HEI and faculties as well.

2. As discussed by the members in previous meeting dated 10.03.2020, members here described the emerging problems of Incubation Centre at length. Dr. Bhaskar Bhowmick, one of the external members of IQAC who is also an expert on Entrepreneurship at IIT Kharagpur, assured the members regarding the rejuvenation of the Centre and explained the possible ways of the activities. Hon'ble Principal affirmed with him and assured the members that institute must take the matter seriously for the betterment and holistic development of the students. It is only the obstacles of pandemic situation which restricts the speedy progression of the necessary and further actions.

3. Discussion were made regarding the functioning of different student centric cells during the period of lockdown. Hon'ble Principal informed the members that convenors of different student centric cells, such as NSS, Green Club, Yoga Centre, Cine Club already organized webinars and awareness programmes for the students and institution has the plan to hold few more webinars and training programmes. He also added that a circulation will be made shortly to submit their year-wise activities, to the office of IQAC, in specified Data Capturing Format (DCF).



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4. Members mentioned that, result analysis of different UG and PG courses in this academic session not yet completed due to late publication or non-publication of the results by the affiliating university, particularly due to lockdown. Academic departments are instructed to complete the activity in earliest possible time after resumption of activities of the College.

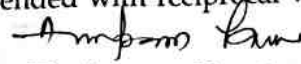
5. Hon'ble Principal informed the members that Technology Sub-committee of the college has prepared the Feedback Form in Google Forms for filling out in online mode. Feedback has been prepared for the four groups of stake holders i.e. Students, Faculties, Alumni and Parents. As this the first time that institution adopted the online mode for filling out the forms so, Hon'ble Principal preferred to engage the Head of the Departments to instruct their students properly regarding procedural issues involved. Members expressed their satisfaction regarding the matter and acknowledged the system as more transparent than previous manual one.

6. Members unanimously entrusted the responsibility to the Coordinator, IQAC, regarding the completion of regular activities, like,

- i) Preparing of Compliance Report of the Cell for the session 2019-20;
- ii) Preparing of Plan of Action (POA) of the Cell for the coming session 2020-21;
- iii) Preparing of Annual Quality Assurance Report (AQAR) of the institution for the session 2019-20;
- iv) Preparing of Administrative Calendar of the Cell for the session 2020-21;
- v) To revisit and make necessary updation of the Code of Conduct of the institution, and to display it in institutional website.

7. Head of the Institution acknowledged the enthusiasm and spontaneous cooperation of the students and the diligent efforts of the faculties during the period of lockdown as to adopt the new learning method. He also added that the activities and approach of the institution are highlighted and appreciated by the media. Neighboring institutions are also recognizing the service of the institution amidst this torrid time

No other issues left to be discussed, meeting ended with reciprocal vote of thanks to and from the chair.



Dr. Anupam Parua

(Chairman)
Principal

Narajole Raj College
Narajole, Pin-721 211

