Compliance Report of IQAC for the session 2019-20

SL. No.	Decision Taken	Action Taken	Compliance
01.	To initiate the ICT enabled classes.	i) Optimum use of smart class room. ii) To train the faculties to make them accustomed with virtual classes & workshops. iii) Uploading of e-materials on College website. iv) Arrangement of classes via Google suit platform in lockdown.	Complied
02.	To enhance the functions of running Incubation Centre.	i) To encourage the students to create of his/her own. ii) Conducted training programmes for the students. iii) A plan has been taken to arrange for a trade fare to promote the products of the students.	Complied
03.	College will take initiatives to enhance the research activities of the faculties.	i) Research committee regularly circulated the relevant information and updation to the faculties. ii) Principal motivates the faculties and acknowledged their research work / publications as far as practicable.	Complied
04.	To make an effective plan for student mentoring.	i) To prepare a data capturing format and questionnaire to collect the data and relevant information from the students. ii) Department-wise mentoring programme has been started.	Complied
05.	To create a structured system to identify the slow learners and advanced learners as the suggestion given by NAAC peer team members.	i) To arrange special examinations for the students for identifying their knowledge. level. ii) To arrange remedial classes for slow learners & special / tutorial classes for advanced learners.	Complied

Compliance Report of IQAC for the session 2019-20

SL. No.	Decision taken	Action taken	Compliance
06	To enhance the sports and cultural activities of the students and to nurture the creativity among the students.	i) Need based financial assistance from the institution. ii) To create a page on college website to promote the creative activities of the students. iii) Regular publications of departmental wall- magazines, departmental journals.	
07.	To prepare structured online system for collecting feedback and to conduct student satisfaction survey.	i) institution developed online system to collect feedback from the stakeholders in Google analyzing system but not yet started the SSS on e-mode.	Partially done
08	To conduct student seminars.	i) Academic departments are arranging Seminars and Webinars of International/ National/State level.	Complied
09.	To organize training programmes for non-teaching staff as to upgrade their technical skill.	Not initiated.	Non-compliance
10.	To upgrade the college library and speedy completion of library automation system.	i) Process of automation are going on.	Partially done.
11.	To initiate the extension activities in adopted villages.	i) Data collection and analysis were done by the UBA committee.	Partially done.
12.	To provide more student support services to enhance their course employability.	i) Career counselling programme has been done by the institution. ii) Career path analysis also taken place. iii) Conducted career -oriented workshop for the girl students.	Complied

Compliance Report of IQAC for the session 2019-20

SL no.	Decision Taken	Action Taken	Compliance
13.	To initiate various technological progression in administrative domain.	i) Upgradation of College website (www.narajolerajcollege.ac.in) to accommodate more tabs and also filled with these with important current contents. ii) Creation of domain email (@narajolerajcollege.ac.in) in favour of all the teaching members and in favour of a good number of non-teaching members of the College so as to have better quality incoming and outgoing document sharing. iii) Initiate networking system among all the stakeholders of the college. iv) Initiation of CDMS (Centralised Data Management System) as a preparatory measure to MIS for the storing of data and sharing information with elements of completeness, timeliness etc. in these. v) Informal On-the-job Peer Training on Computer Applications for members of Technology Sub-Committee to have a pool of in-house technology experts so that affairs like holding of virtual classes by all the teachers irrespective of their level of technology reception, holding of webinars, preparation and uploading of e-learning materials etc. can be managed without depending too much of formal external agencies and service providers. The number of webinars held during this period, number of virtual classed held and number of e-learning materials are few examples of our success stories in this filed.	Complied

Compliance Report of IQAC for the session 2019-20

Dated: 13·10·2020

Prepared By

Nilanjana Bhattacharyya

Dr. Nilanjana Bhattacharyya
Coordinator-IQAC