

NARAJOLE RAJ COLLEGE

(NAAC Accredited B Grade Govt. - Aided College) NARAJOLE: PASCHIM MEDINIPUR: PIN-721211



Games and Sports Sub-Committee

Notice

Dated: 05/11/2019

Notice is hereby given that a meeting of the Purchase Committee will be held on 08/11/2019 (Friday) at 09-30 P in the Office Chamber of the Principal to discuss the following agenda. Please make it convenient to attend the meeting.

Agenda:

- Read and confirm the proceedings of the last meeting held on
- 2. Fixing the date of Annual Games and Sports Meet, 2019;
- 3. Preparation of the Budget for the Programme;
- 4. Fixing the events to be accommodated in the Meet;
- Discussion regarding judgement and judges for the Meet;
- 6. Discussion regarding purchase of different items necessary for the Meet;
- Discussion regarding preparatory work for the Meet;
- 8. Discussion regarding registration of the students for the Meet;
- 9. Miscellaneous, if any with the permission of the Chair.

Dr. Anupam Parua 65/1.19.

Principal

Principal

Narajole Raj College Narajole, Pin-721 211

- Members: (1) Prof. Partha Kumar Manna
 - (2) Dr. Md. Aziz;
 - (3) Prof. Nandita Bhakat
 - (4) Prof. Tumpa Jana
 - (5) Sk. Ashiruddin
 - (6) Prof. Uttam Chakraborty
 - (7) Prof. Asis Bhattacharya
 - (8) Prof. Sanjay Kumar Datta
 - (9) Sri Mustakim Ansari
 - (10) Sri Rajkumar Khan

Alam Nanda Dr. Atanu Nanda 05/11/2019

মিটিং রেজল্যুশন বহি MEETING RESOLUTION ROO

মিটিংনং/Meeting No. ভারিখ/Date	উপস্থিত সভ্যগণের নাম	স্থান / Place	P. Chamber
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Proceedings of the meeting of the Games and Sports Sub-committee held on 08/11/2019 (Friday) at 03-00 pm in the Office Chamber of the Principal

The meeting for the 53rd Annual Games and Sports (Indoor and Outdoor), 2019 was held in the office Chamber of the principal, Narajole Raj College with the Principal in the Chair, discussion took place on noted agenda and following resolutions were adopted:

Agenda 1: Resolved that Annual Games & Sports Competition (Indoor and Outdoor), 2019 of the College will be held on 19.11.2019 (Indoor) and 20.11.2019 (outdoor), respectively.

Agenda 2: A budget for the said programme was discussed at length and was prepared and approved unanimously by the committee members. Resolved further that the Hon'ble Principal be requested to make arrangement for disbursement of an advance of Rs.15,000/- (Rupees fifteen thousand) only to Dr. Atanu Nanda, Convenor, Games & Sports Sub-committee, Narajole Raj College

Item of Exp.	Budgeted amount (Rs.)
	- Cons
1. Carrom Board	7000/-
2. High Jump Bar	1500/-
3. Marble Dust	500/-
4. Medal & Certificate	3000 /-
5. Tiffin	2000/-
6. Measurement Tape	630/-
7. Cap & Batch	1000/-
8. Badminton Feather (2 Boxes)	500/
9. Ground Preparation and marking	6000/
Total	22,130/-

Further resolved that final adjustments be made after the event was over.





Proceedings of the meeting of the Games and Sports Sub-committee held on 08/11/2019 (Friday) at 03-00 pm in the Office Chamber of the Principal

Agenda 3: Following Events of games and sports were proposed to be held:

(A) For Boys Only:

- (1) Carrom Singles and Doubles;
- (2) Badminton Singles and Doubles;
- (3) Chess Singles;
- (4) 100 mtr Run;
- (5) 200 mtr Run
- (6) 400 mtr Run
- (7) 800 mtr Run
- (8) Long Jump;
- (9) High Jump;
- (10) Putting the Shot;
- (11) Javelin Throw;
- (12) Discuss Throw.

(B) For Girls Only:

- (1) Carrom Singles and Doubles;
- (2) Badminton Singles and Doubles;
- (3) Chinese Checker Singles;
- (4) Ludo
- (5) Alpana
- (6) 100 mtr Run;
- (7) 200 mtr Run
- (8) 400 mtr Run
- (9) Long Jump
- (10) High Jump;
- (10) Putting the Shot;
- (11) Javelin Throw;
- (12) Discuss Throw;
- (13) Musical Chair.

(c) Staff Members:

100 mtr walking (For male);

50 mtr Walking (For female)

Agenda 4: Judges will be taken out of own staff member. List of judges will be finalised by this committee.

Agenda 5: The responsibility of purchasers of Carrom Board, if required, High Jump Cross Bar and other necessary items would be entrusted upon Partha kumar Manna.

Agenda 6: The responsibility of making the ground ready for sports would be taken up jointly by the committee members under the guidance of Sk. Aharuddin and Dr. Antanu Nanda.

Agenda 7: The registration of students for different events of Games & Sports would start on and from 16.11.2019 and will end one hour before the commencement of the program on 19.11.2019.

With no other matter left for discussion the meeting ended with reciprocal vote of thanks to and from the Chair.

Dr. Anupam Parua

Chairman



Midnapore - 721102, Paschim Medinipur, West Bengal.

Provisional Regulations (Draft) *for*

CURRICULUM & CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES (CCFUP)

Based on

National Education Policy, 2020

(w.e.f Academic Session 2023-24)



VIDYASAGAR UNIVERSITY

Midnapore-721102

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1. Preamble:

In view of the National Education Policy-2020 (NEP-2020) of the Government of India and the subsequent guidelines of University Grants Commission (UGC) for *Curriculum & Credit Framework for Undergraduate Programmes (CCFUP)*, the Department of Higher Education, Govt. of West Bengal call for implementation of CCFUP to State Universities on 17 Match, 2023 from the forthcoming session.

The Vidyasagar University, in concurrence with the academic and administrative restructuring recommended in CCFUP, has designed new Curriculum and Credit Framework for Undergraduate Programmes in Semester mode for various disciplines and recommended for its implementation through the affiliated Colleges/ Institutes with effect from Academic Session 2023-24.

To cater to the needs of students with diverse talents, aspirations and professional requirements, it is necessary to make qualitative changes in its undergraduate programmes. Taking care of the needs of the generation, the CCFUP in light of NEP-2020 has recommended Multi-disciplinary Undergraduate Programme with multiple exit and entry options with Certificate/ Diploma/ Degree at each stage of the exit.

The new Curriculum has emphasized on continuous learning and evaluation, holistic education by allowing students to experience inter/multidisciplinary and Value Added courses through a 3-Year or 4-Year Undergraduate programmes with flexible degree having multiple entry and exit options. The students are provided abundant opportunities during the programme of study to accumulate credits by opting Major Courses, Minor Courses, Multidisciplinary Courses, Ability Enhancement Courses, Skill Enhancement Courses and Value Added Courses under various disciplines. This system aims to strengthen the academic potential of the student as it provides flexibility in the choice of courses offered beyond the framework of the respective disciplines of study.

The 3-Year or 4-year undergraduate programmes under Vidyasagar University based on CCFUP structures have been designed in the disciplines of Science, Arts, Commerce and Professional studies.

The Draft Regulations for Undergraduate Programmes of Vidyasagar University under CCFUP (based on NEP, 2020) have been proposed by the concerned authority for wide deliberation and to receive views of the stakeholders prior to implementation. The provisions of these Regulations shall be applicable with effect from academic session 2023-24.



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2. Implementation of CCFUP (w.r.t. NEP 2020) from session 2023-24:

In pursuant to the D.O. vide No. 266(31)-Edn(U)-EH/1U-45/2020(Pt.) dated 17.03.2023 of Department of Higher Education, Govt. of West Bengal on implementation of Curriculum & Credit Framework for Undergraduate Programmes (CCFUP), 2023-24 and subsequent Notification vide No. 354.Edn(CS)/10M-95/14 dated 02.06.2023 of Department of Higher Education, Govt. of West Bengal for commencement of admission to Undergraduate programmes for academic session 2023-2024, a Steering Committee for implementation of CCFUP under Vidyasagar University was constituted vide notification ref. VU/R/Noti./572/2023 dated 05.06.2023.

The Steering Committee after series of brainstorming interactions with the affiliated Colleges and other stakeholders of the University has proposed the provisional (draft) guideline of Curriculum and Credit Structure for Undergraduate Programmes (CCFUP) with effect from academic session 2023-2024for all affiliated Colleges under Vidyasagar University.

The members of the Steering Committee are:

Chairman:

Prof. Ajay Kumar Mishra, Dept. of Chemistry, Vidyasagar University *Members:*

Dr. Avijit Roychoudhury, Inspector of Colleges, Vidyasagar University

Mr. Biplab Chakraborty, Controller of Examination, Vidyasagar University

Prof. Pinaki Das, Professor, Dept. of Economics, Vidyasagar University

Prof. Madhumangal Pal, Head, Dept. of Applied Mathematics, Vidyasagar University

Prof. Indranil Acharya, Head, Dept. of English, Vidyasagar University

Dr. Rupa Dasgupta, Principal, Debra Thana S.K.S. Mahavidyalaya, Paschim Medinipur

Dr. Bidyut Samanta, Principal, Kharagpur College, Paschim Medinipur

Dr. Amit Kumar De, Principal, P. K. College, Contai, Purba Medinipur

Dr. Debnarayan Roy, Principal, Jhargram Raj College, Jhargram

Dr. Tarun Kanti Mondal, Secretary, Faculty Council of P.G. Studies, Vidyasagar University

Dr. S. K. Sau, Special Officer to Hon'ble Vice-Chancellor, Vidyasagar University

Prof. Sankar Kr. Roy, Dept. of Applied Mathematics, Vidyasagar University (special invitee) *Convener:*

Mr. Debkumar Biswas, Secretary, Undergraduate Council, Vidyasagar University

The Ninth Executive Council of Vidyasagar University in its Eighteenth (18) meeting dated 27.07.2023 has approves the recommendations of Steering Committee for implementation of Curriculum & Credit Framework for Undergraduate Programmes (CCFUP) under Vidyasagar University with effect from academic year 2023-24.

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3. Major Highlights of CCFUP 2023-24 of Vidyasagar University:

• Vidyasagar University CCFUP, 2023-24 Regulations based on NEP-2020 provide

- detailed procedure for implementation of different provisions of NEP-2020 in Higher Education in terms of Under Graduate Degree Programmes.
- CCFUP (NEP-2020) Regulations are applicable from the Academic Year 2023-2024 for Under Graduates Programmes.
- The University seeks to enforce the academic disciplines to adopt the spirit of NEP-2020 in terms of entry-exit requirements, academic bank of credits and credit transfers and flexibility for students to move from one institution to another.
- These regulations are significant for skill development, inter/multi-disciplinary learning, wider access and inclusiveness and entrepreneurship.
- All Colleges/ Institutes/ Departments are mandated to launch UG programmes with entry-exit facility. These academic programmes will have lateral entry facility in the applicable stages.
- First Year ends with the award of a Certificate, second year with a Diploma, third year with a UG degree and fourth year ends with Honours/Research Degree.
- Existing CBCS System will be substituted with Vidyasagar University CCFUP Regulations, 2023-24 (based on NEP-2020) with effect from academic session 2023-24.
- Summer Internship is proposed for conducting Apprenticeship/ field studies/Scientific Innovations/conducting social services/community outreach programmes and such other similar field/work related programmes to have in-depth information of subjects through direct observation and analysis in their natural settings.
- Boards of Studies (BOS) with inputs from programme committee would design curriculum for UG Programmes as per the CCFUP (NEP-2020) guidelines of the Vidyasagar University focusing on skill development and holistic-multi-disciplinary learning/education across disciplines that would help develop all capacities of human beings-intellectual, aesthetic, social, physical, emotional, ethical, and moral-integrating other skills along with specialized immersion in academics.
- Promote credit-based courses on community engagement and service, environmental and value-based education.
- UG Programmes will have components of job- oriented skills having suitable assessment procedures.
- In alignment with NEP, 2020, the programmes shall be designed to create scope of online learning for students along with regular class room teaching.





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4. Title and Commencement:

These regulations shall be called THE REGULATIONS FOR CURRICULUM & CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES (CCFUP) 2023-24 OF VIDYASAGAR UNIVERSITY.

These Regulations shall come into force with effect from the academic session 2023-24 for the Undergraduate Programmes.

5. Scope and Applications:

- (i) The Undergraduate Academic Programmes governed by these CCFUP Regulations of Vidyasagar University shall be with multiple entry and exit options with appropriate Certifications/ Diplomas/ Degrees as follows:
 - a) **Bachelor's Certificate** in a Discipline upon the successful completion of the First Year (Two Semesters).
 - b) **Bachelor's Diploma** in a Discipline upon the successful completion of the Second Year (Four Semesters).
 - c) **Bachelor's Degree** in a Discipline upon the successful completion of the Third Year (Six Semesters).
 - d) **Bachelor's Degree with Honours / Honours with Research** (UG Degree with Hons. / Research) in a Discipline upon the successful completion of the Four years (Eight Semesters).
- (ii) 'Eligibility' and admission procedure for each UG programme of studies under CCFUP, 2023-24 shall be governed by the Admission Regulations of Vidyasagar University, as applicable time to time.
- (iii) The students who exit with Certificate, Diploma and three years Bachelor Degree shall be eligible to re-enter in the same programme of study to complete the next levels within the stipulated time considering the availability of seat and the eligibility criteria.
- (iv) Academic Bank of Credit (ABC) is mandatory for students entering in Undergraduate programmes under CCFUP at Vidyasagar University.
- (v) The transferred students from the 'Other University' with valid ABC account shall be assessed for credit equivalency prior to offering lateral admission under CCFUP at Vidyasagar University.

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(vi) No student shall be admitted to more than one Undergraduate programme (in regular mode) at a time in the Colleges.

- (vii) There shall be no provision for students to shift from any one programme to other in between their studies as well as swap between minor to major and vis-a-versa, unless otherwise specified in the Regulation of CCFUP, 2023-24 as applicable.
- (viii) CCFUP, 2023-24 regulations shall apply to all undergraduate programmes offered by the Vidyasagar University and colleges/courses affiliated to Vidyasagar University with effect from the academic year 2023-24.
- (ix) These regulations shall not be applicable to the following programmes under Vidyasagar University
 - 1. Bachelor of Vocational Studies (B.Voc.)
 - 2. BA LLB (5 years)
 - 3. LLB (3 years)
 - 4. Bachelor of Fishery Science (B.F. Sc.)
 - 5. B.Sc. (Hons.) Agriculture programmes

6. Definitions:

- (i) **ACADEMIC YEAR:** Two consecutive (one odd + one even) Semesters constitute one academic year.
- (ii) **SEMESTER**: Each Semester consists of 15 weeks equivalent to 90 teaching days. The ODD Semester may be scheduled from July to December and Even Semester from January to June.
- (iii) **PROGRAMME:** 'Programme' means a course of study and examination leading to the award of a certificate/diploma/degree in a subject.
- (iv) **DISCIPLINE:** This refers faculty viz *Science*, Arts, Commerce and Professional.
- (v) **COURSE:** Usually referred to as 'papers' is a component of programme. All courses need not carry the same weight. The course should define learning objectives and learning outcomes. A course may be designed to include lectures/tutorials/laboratory work/field work/outreach activities/project work/ vocational training/ viva/ seminars/ term papers/ assignments/ self study/ presentations etc. or a combination of some of these.
- (vi) **CREDIT:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/ field work per week.





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- i. Lecture 1 credit = 1 Hour Lecture [1 theory period of one hour duration per week]
- ii. Tutorial 1 credit = 1 Hour Tutorial [1 tutorial period of one hour duration per week]
- iii. Practical 1 credit = 2 Hours Practical [1 practical period of two hours duration per week]
- iv. Summer training/Internship/Apprenticeship 1 Credit = Thirty hours of practical work
- (vi) **CREDIT POINT:** It is the product of grade points and number of credits to be completed by the students.
- (vii) **LETTER GRADE:** It is an index of the performance of the students in a said course. Grade are denoted by letters O, A+,A, B+, B, C, D and F.
- (viii) **GRADE POINT:** It is a numerical grade allotted to each letter grade on a 10-point scale.
- (ix) **SEMESTER GRADE POINT AVERAGE** (**SGPA**): It is the measure of performance of a student in a semester. It is the ratio of total credit points secured by a student in various courses of a semester and the course credits taken during that semester. It shall be expressed up to two decimal points.
- (x) **CUMULATIVE GRADE POINT AVERAGE** (**CGPA**): It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal points
- (xi) **TRANSCRIPT OR GRADE CCERTIFICATE:** Based on the grade earned, a grade Certificate/ report shall be issued after every semester. The grade certificate will display the course details (code, title, marks, letter grade, number of credits, grade secured) along with SGPA and CGPA where applicable.
- (xii) **CHOICE BASED CREDIT SYSTEM** (**CBCS**): It is a flexible system of learning that focuses from teacher centric to student centric education and permits students to choose course from a wide range of courses, adopt an interdisciplinary approach in learning., make best use of the expertise of available faculty.





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7. Course and Credit Structure Regulations under CCFUP

- (i) **MAJOR COURSE (MJ)**: Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline.
 - Each Major course shall be of 4 credits
 - Minimum credits required from Major discipline/s for a programme shall be
 - 160 credits for 4-year Hons. / Hons. with Research programme
 - 120 credits for 3-year Multidisciplinary Studies programme
 - Major Course can be of any subject chosen from the listed programmes given in Table-9.4.1 and 9.4.2.
- (ii) **MINOR COURSE** (**MI**): Minor discipline/s to be opted from the bunch/ group of subjects assigned to a particular programme.
 - Each Minor course shall be of 4 credits
 - Minimum credits required from Minor discipline/s for a programme shall be
 - 32 credits to be studied for 4-year Hons. / Hons. with Research programme
 - 24 credits to be studied for 3-year Multidisciplinary Studies programme
- (iii) **MULTIDISCIPLINARY COURSES (MDC)**: A multidisciplinary course is an option to explore courses from other disciplines of interest beyond the choices students make in major courses.
 - Three (03) courses of 3 Credits each to be studied from 1st to 3rd semesters.
 - Students must not select MDC courses from their Major subject.
 - Multidisciplinary Courses are common for all programmes and semester specific.

Course are to be selected from given list:

Choice for 1st Semester (MDC-1)	Choice for 2 nd Semester (MDC-2)	Choice for 3 rd Semester (MDC-3)
a) Indian Constitution	a) Nation, Culture & India	a) Library, Information and Media
		Sciences
b) Social value and Ethics	b) Gender Studies	b) Governance and Public Policy
c) Sports and fitness	c) Community nutrition and Public	c) Business Environment
	health	
d) Basics of information	d) Physical and Cultural Geography	d) Basics of Artificial Intelligence
technology (IT)	of Bengal	(AI)
e) Basics of Accounting	e) Natural Resource Management	e) Nano-materials & Applications
f) NGO & its Operations	f) Digital Technologies	f) Entrepreneurship Development
g) Business Organization	g) Financial Literacy and Household	g) E-Governance u
	Decision-Making	J15 071

• For BMLT (Hons.) programme MDCs are specified in the relevant curriculum.

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(iv) **ABILITY ENHANCEMENT COURSES (AEC)**: These arc generic courses aimed to enhance skills in communication and local languages.

- Four (04) AEC courses shall be of 2 credits each.
- One (01) AEC course is to be in taken in each Semester upto 4th Semesters
- Communicative English is compulsory course for all students to improve the communication abilities
- Modern Indian Language (MIL) e.g. Bengali/Hindi/Sanskrit/Santali to be chosen as per the curriculum.
- (v) **SKILL ENHANCEMENT COURSES (SEC)**: These courses are aimed at imparting practical skills, hands-on training, soft skills, etc., to enhance the employability of students.
 - The SECs shall be purely *practical/project /hands-on training based course*
 - Three (03) SEC courses shall be of 3 credits each and to be studied in 1st to 3rd Semesters
 - One (01) SEC course in each semester is to be studied from 1st to 3rd Semesters.
 - College authority may designate *Course Coordinator for SEC* for each discipline.
 - Evaluation of Training, assignment, project etc. shall be conducted at the College level.
 - Semester end practical / project evaluation shall be conducted by University nominated External Examiner along with Internal examiner/ Course Coordinator for SEC.
 - Discipline specific list of SEC courses have been provided in the respective curriculum.

Modalities of selection of SECs as follows:

a. Students of 4-Year Bachelor (Hons./Hons. with Research) programme shall study SECs from Major discipline in the respective semester, for example:.

Semester-1	SEC-1 of Major Discipline
Semester-2	SEC-2 of Major Discipline
Semester-3	SEC-2 of Major Discipline

b. Students of 3-Year Multidisciplinary Programmes shall study SECs from the three chosen disciplines sequentially, for example:

Semester-1	SEC-1 of Discipline-A
Semester-2	SEC-2 of Discipline-B
Semester-3	SEC-3 of Discipline-C

- SEC courses may also be taken from the *SWAYAM or NSQF or other training/learning platform as per applicability*. Colleges may arrange the skill training for the students in association with Sector Skill Councils (SSC)/ Paschim Banga Society for Skill Development (PBSSD) or any other recognized council/organizations.
- The SEC Coordinator must be assigned to facilitate students in selection of SEC course, manage skill training, assessment and submit marks to COE or transfer check in due time.



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(vi) **VALUE ADDED COURSES (VAC)**: Value added interdisciplinary courses are to enhance the standard of the students beyond specified academic curriculum.

Two (02) VAC courses (common for all programmes) to be selected from below:

a. Environmental Studies (ENVS)

For Semester-II (01 paper to be selected from below)

- a. Human Rights
- b. Yoga and Wellness
- c. Disaster Management

(vii) INTERNSHIP/APPRENTICESHIP/COMMUNITY SERVICES/ ENTREPRENEURSHIP:

Students will be provided with opportunities for Internship /Apprenticeship/ Entrepreneurship/ Community Services with nearby locality, local bodies, local industry, business organizations, health and allied areas. It shall be a short - term engagement of Four (04) weeks in a suitable organization or hands on training in order to gain work experience.

The pattern of summer trainings to be taken is as follows:

- i. Community Services (4 Credits): In the 1st year of study, students shall be oriented to 4-Credits Community Services course. *Minimum 120 hours of engagement* in *NSS, Rural Development and Social Development activities in association with local governments (such as panchayats, municipalities etc.)* under the supervision of a college faculty designated as Course Coordinator for Community Services. For the Community Services course, student shall be evaluated at the end of 2nd Semester by the concerned authorities following the *Point Scale Activity Chart* given in Annexure-4.
- ii. Internship/ Apprenticeship/ Entrepreneurship: (4 Credits): In the 2nd year of study during 4th Semester, students shall be oriented to 4-Credits Internship/ Apprenticeship/ Entrepreneurship. *Minimum of 120 hours training/internship/apprenticeship in local bodies, local industry, NGOs, business organizations, health and allied areas, rural entrepreneurs, survey, media organizations, artists, crafts persons etc.* shall be under the supervision of a college faculty designated as Internship/apprenticeship/entrepreneurship Coordinator. Students of Internship/ Apprenticeship shall have to produce a report related to the work carried out along with the Certificate of completion from the concerned authority. Student shall be evaluated by the University nominated External Examiner(s) based on the report and subsequent viva-voce. The colleges shall establish Internship/ Apprenticeship/ Entrepreneurship Cell to maintaining liaison with industry/ bodies/ institution to facilitate the students.



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(viii) **RESEARCH PROJECT/DISSERTATION:** Students choosing a 4-Year Bachelor's degree (**Honours with Research**) are required to take up research projects under the guidance of the assigned faculty member of College/ University. The students are expected to complete the **Research Project in the 4th Year of study**. The research outcome of their project work is to be presented during evaluation and furthermore may be published in journals or presented in conferences etc.

As per the policy guidelines of CCFUP, the required facilities for a college to offer Bachelor's degree (Honours with Research) are – Library facility, access to journals, computer lab, laboratory, infrastructure for research work and two faculty members recognized as PhD supervisors. Colleges willing to offer Honours with Research programme may apply to the concerned University Authorities for their concurrence.

- (ix) **PEDAGOGY ACROSS ALL PROGRAMMES:** Effective learning requires an appropriate curriculum, an apt pedagogy, continuous formative assessment and adequate student support. The intention is to contextualize curriculum through meaningful pedagogical practices, which determine learning experiences directly influencing learning outcomes. Active, cooperative, collaborative and experiential learning pedagogies are some of the examples. The use of technology in creating a learning environment that connects learners with content, peers and instructors all through the learning process, respecting learners' pace is the need of the hour.
 - a) Classroom processes must encourage rigorous thinking, reading and writing, debate, discussion, peer learning and self-learning.
 - b) The emphasis is on critical thinking and challenge to current subject orthodoxy and develops innovative solutions. Curricular content must be presented in ways that invite questions, not as a body of ready knowledge to be assimilated or reproduced. Faculty should be facilitators of questioning and not authorities on expertise.
 - c) Classroom pedagogy should focus on the 'how' of things, i.e. applying theory and ideas. All courses, including social sciences and humanities, should design projects and practicums to enable students to get relevant hands-on experiences.
 - d) Learning must be situated in the Indian context to ensure no sense of alienation from their context, country and culture.
 - e) Classroom processes must address issues of inclusion and diversity since students are likely to be from diverse cultural, linguistic, socio-economic and intellectual backgrounds.
 - f) Cooperative and peer-supported activities must be part of empowering students to take charge of their own learning.
 - g) Faculty will have the freedom to identify and use the pedagogical approach best suited to a particular course and student.



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- h) Pedagogies like PBL (Problem/Project Based Learning) and Service Learning be brought into practice as part of the curriculum. Experiential learning in an internship with a specified number of credits is to be made mandatory.
- i) UGC suggests implementing Blended Mode as a new mode of teaching-learning in higher education. Blended Mode is not a mere mix of online and face-to-face mode, but it refers to a well-planned combination of meaningful activities in both modes. The blend demands consideration of several factors, mainly focusing on learning outcomes and the learner centric instructional environment. Implementing Blended Mode requires a systematic, planned instructional process. An
 - Implementing Blended Mode requires a systematic, planned instructional process. An effective teaching- learning process in a blended environment calls for understanding and skills of using appropriate pedagogies with suitable technologies. The UGC Concept Note provides guidelines for the implementation of Blended Mode.
- (x) **ACADEMIC BANK OF CREDIT (ABC):** The Academic Bank of Credit, a national-level facility, is a prime attribute in NEP for imparting flexibility to the curriculum framework and interdisciplinary/ multidisciplinary academic mobility of students across the higher education institutions (HEIs) in the country with an appropriate "credit transfer" mechanism. It is a mechanism to facilitate the students to choose their own learning path to attain a degree/diploma/certificate, working on the principle of multiple entry and exit as well as anytime, anywhere, and any level of learning.

The multiple entries and exit options through ABC for students are facilitated at the undergraduate levels. It would facilitate credit accumulation through the facility created by the ABC scheme in the "Academic Bank Account" opened for students across the country to transfer and consolidate their credits by undergoing courses in any eligible Higher Education Institutes (HEIs).

Vidyasagar University offering multiple entries and exit system is registered in the ABC platform to enable credit transfer" and credit acceptance. The ABC allows for credit redemption by commuting the accrued credits in the Academic Bank Account maintained in the ABC to fulfill the credits requirements for awarding certificate/diploma/degree by the University. Upon collecting a certificate, diploma or degree, all the credits earned till then, in respect of that Certificate or degree, shall be debited from the account concerned.

The validity of credits earned will be for a maximum period of **Seven Years for undergraduate level** at the Academic Bank of Credit (ABC). The procedure for depositing credits earned, its shelf-life, the redemption of credits would be as per UGC.



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8. Summary of Undergraduate Programmes under CCFUP:

8.1 Type of Programmes

Bachelor's Degree Programmes (Honours / Research) with Single Major:

a) 4-year Bachelor's degree (Honours) with Major in Science/ Arts/ Commerce field of studies

Duration: 8 semesters (4 years)

Total Credits: 166 Credits

b) 4-year Bachelor's degree (Honours with Research) with Major in Science/ Arts / Commerce field of studies

Duration: 8 semesters (4 years)

Total Credits: 166 Credits

Students to complete research project of 12 Credits in major discipline in the 4th Year of studies.

Bachelor's Degree with Multidisciplinary programmes (Double Major):

c) 3-year Bachelor's degree with Multidisciplinary programme of studies in Life Sciences/ Physical Sciences / Mathematical & Computer Sciences/ Social Sciences/ Humanities

Duration: 6 semesters (3 years)

Total Credits: 126 Credits

- # Note:- Programmes that are not under CCFUP, 2023-24
 - a) LLB (3Yr.)
 - b) LLB (5Yr.)
 - c) 4-Yr. Bachelor of Fishery Science
 - d) 4-Yr. B.Sc. (Hons.) Agriculture and
 - e) B.VOC (Bachelor in Vocational studies)





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8.2 List of Programmes under CCFUP, 2023-24 offered by Vidyasagar University:

Major (H/H.& R.) Programmes*

FACULTY OF ARTS:

- B.A. (H/H.& R.) in Bengali 1
- B.A. (H/H.& R.) in Education
- 3 B.A. (H/H.& R.) in English
- 4 B.A. (H/H.& R.) in Hindi
- B.A. (H/H.& R.) in History 5
- 6 B.A. (H/H.& R.) in Music
- 7 B.A. (H/H.& R.) in Philosophy
- 8 B.A. (H/H.& R.) in Political Science
- 9 B.A. (H/H.& R.) in Sanskrit
- B.A. (H/H.& R.) in Santali 10
- 11 B.A. (H/H.& R.) in Sociology
- B.A. (H/H.& R.) in Library & Info. Sc. 12

FACULTY OF SCIENCE:

- B.Sc. (H/H.& R.) in Anthropology 1
- B.Sc. (H/H.& R.) in Aquaculture
- 3 B.Sc. (H/H.& R.) in Biotechnology
- B.Sc. (H/H.& R.) in Botany 4
- B.Sc. (H/H.& R.) in Chemistry 5
- B.Sc. (H/H.& R.) in Computer Sc. 6
- 7 B.Sc. (H/H.& R.) in Electronics
- B.Sc. (H/H.& R.) in Economics 8
- 9 B.Sc. (H/H.& R.) in Geography
- 10 B.Sc. (H/H.& R.) in Geology
- 11 B.Sc. (H/H.& R.) in Mathematics
- 12B.Sc. (H/H.& R.) in Microbiology
- 13 B.Sc. (H/H.& R.) in Nutrition
- 14 B.Sc. (H/H.& R.) in Physics
- 15 B.Sc. (H/H.& R.) in Physiology
- 16 B.Sc. (H/H.& R.) in Statistics
- 17 B.Sc. (H/H.& R.) in Zoology
- B.Sc. (Hons.) in Industrial Chemistry 18
- 19 B.Sc. (Hons.) in Automobile Maintenance
- Bachelor of Physical Edu. & Sports (Hons.)

Major (H/H.& R.) Programmes*

- **FACULTY OF COMMERCE:**
 - B.Com (H/H.& R.) in Accounting & Finance
- B.Com (H/H.& R.) in Marketing Management

<u>Multidisciplinary Programmes</u>

- 1 3-Yr. B.A. in Humanities
- 2 3-Yr. B.A. in Social Sciences
- 3-Yr. B.Sc. in Life Sciences 3
- 3-Yr. B.Sc. in Physical Sciences 4
- 3-Yr. B.Sc. in Mathematics & Comp. Sc. 5

Professional Programmes

- Bachelor of Computer Applications (Hons.) 1
- 2 Bachelor of Social Work (Hons.)
- Bachelor of Medical Laboratory Technology (Hons) 3
- Bachelor of Tourism & Travel Mgt. (Hons.) 4
- 5 Bachelor of Business Administration (Hons.)
- 6 Bachelor of Business Adm.(Hons.) in Hospital Mgt.

* H./H. & R. - Hons. / Hons. with Research (applicable for 4-Yr. programmes only)

* B.S. – Bachelor of Science is applicable for all 4-Yr. B.A./B.Sc./B.Com. (Hons./Hons. with Research) programme as per new Nomenclature of UGC based on NEP, 2020.



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8.3 Duration of programmes, Credits requirements for Awards/ Degrees:

• The Undergraduate degree shall be of either Four (04) years duration (for Hons. / Hons. with Research) or Three (03) years duration (for Multidisciplinary programme) with multiple entry and exit options within this period.

Duration with minimum credit requirements for exit candidates is given in below (in Table-2):

Exit with	Duration	Min.	Other	Remarks
		Credits	Requirement	
Certificate	Completion of 1 st Year (Semesters-I & II) of	44	Successful	
(Level 5)	4-Year Bachelor's Degree (Hons./ Hons. with		completion of	
	Research) Programme or 3-Year Bachelor's		Social Service (4	
	Degree (Multidisciplinary) Programme		Credit)	
				Students are
Diploma	Completion of 2 nd Year (Semesters-I to IV)	86	Successful	allowed to re-
(Level 6)	of 4-Year Bachelor's Degree (Hons./ Hons.		completion of	enter within
	with Research) Programme or 3-Year		Internship/	three (03)
	Bachelor's Degree (Multidisciplinary)		Apprenticeship	years and complete the
	Programme		(4 Credit)	degree
Bachelor Degree	Completion of 3 rd Year (Semesters-I to VI)	126	-	programme
(Level 7)	of 4-Year Bachelor's Degree (Hons./ Hons.			within period
	with Research) Programme or 3-Year			of seven (07)
	Bachelor's Degree (Multidisciplinary)			years
	Programme			
Bachelor Degree	Completion of 4 th Year (Semesters-I to	166		
(Honours)	VIII) of 4-Year Bachelor's Degree (Hons./		-	
(Level 8)	Hons. with Research) Programme			
Bachelor Degree	Completion of 4 th Year (Semesters-I to	166	Successful	Required min.
(Honours with	VIII) of 4-Year Bachelor's Degree (Hons./		completion of	CGPA of 7.5
Research)	Hons. with Research) Programme		Research/	(at the end of
			Project	the 6 th
			(12 Credits)	Semester)

Students who successfully completes three (03) years (six semesters) of Four-Year Bachelor's Degree (Honours/ Honours with Research) Programme who have secured minimum *CGPA of* 7.5 (at the end of the 6th Semester) and wishes to pursue the fourth year of the undergraduate programme with Research Project shall be allowed to continue the programme to obtain the Bachelor's Degree (Honours with Research) while other candidates may continue their studies in the fourth year of the undergraduate programme with Research Project along with other courses to complete minimum Credits as prescribed in the curriculum to complete their Bachelor's Degree (Honours).

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9. Admission Criteria for CCFUP:

Admission criteria under CCFUP for 2023-24 and onwards shall be governed according to the guidelines issued by the Government of West Bengal and Vidyasagar University as applicable from time to time.

9.1 Eligibility for Admission to undergraduate programmes

- **A. General admission criteria -** applicable for UG Admission from the session 2024-25 onwards with respect to introduction of CCFUP are as follows:
- 1. Candidate *passing Higher Secondary Examination* (10+2) conducted by the West Bengal Council of Higher Secondary Education or any other equivalent board/council (as per Registered Board/ Council lists (Annexure-5) of Vidyasagar University) are eligible for admission in 4-Year Bachelor's degree (Hons./ Hons. with Research) programme with Single Major and 3-Year Bachelor's degree in Multidisciplinary Studies under CCFUP, 2023-24 *within Four* (04) consecutive academic years including the year of passing the qualifying examination.
- 2. Candidate must have passed in *Four (04) recognized subjects (excluding Environmental Education/ Studies) including one language subject in the qualifying examination*. If the subject "Environmental Education/ Studies" is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.
- 3. Students who have passed Higher Secondary or equivalent examination with minimum 45% marks in the Aggregate (to be calculated by adding the marks obtained in 'Best Four' subjects (excluding Environmental Education/ Studies) including only one language subject along with pass in the subject/related subject or 50% marks in the subject or related subject are eligible to apply for admission in the Honours/ Honours with Research programmes.
- 4. Students *carrying pass marks in Higher Secondary (10+2)* or equivalent examination with pass in Four subjects (excluding Environmental Studies) including one language subject are eligible to apply for Multidisciplinary programmes under CCFUP.
- 5. Candidate passing Higher Secondary Examination (10+2) from *Vocational stream* conducted by the respective Board/ Council for vocational studies or any other equivalent board/council are eligible for admission *within Four (04) consecutive academic sessions* including the year of passing the qualifying examination in the undergraduate programmes in *Multidisciplinary Studies only* subject to fulfillment of other criteria.
- 6. All admission to the 1st Semester of the undergraduate programme of studies is subject to Merit calculation and availability of seats in a particular 'Major Subject' for Frear Honours / Research programme and seats available in a particular field of multidisciplinary studies for 3-Year Multidisciplinary programmes.



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7. All admission processes to First Semester in the affiliated Degree Colleges shall be completed according to the guidelines of the Government of West Bengal and/or Academic Calendar of each Academic year of Vidyasagar University as applicable from time to time.

B. Other UG admission criteria:

- i. Admission is to be done on merit basis and merit point for admission in 4-Year Bachelor's programme with Honours is to be calculated by adding 10% of total marks obtained in the 'Best Four' subjects (excluding Environment Studies) including one language subject at Higher Secondary / Equivalent examination and the marks obtained in the subject or related subject in which the admission in honours course is sought.
- ii. Merit point for admission in **3-Year Bachelor's in Multidisciplinary Studies** is to be calculated by *adding the marks obtained in 'Best Four' subjects (excluding Environment Studies) including one language subject* Studies at Higher Secondary / Equivalent examination.
- iii. Tie-Break rules: For students with same merit points the following rules to be considereda) For 4-Year Honours/Research programme:

Tie-Break 1: Marks in Honours subject or related Subject (out of 100) in 10+2 level Exam.

Tie-Break 2: Percentage of Marks in 10th Level Exam.

b) For 3-Year Multidisciplinary programme:

Tie-Break 1: Marks of best scored Subject (out of 100) in 10+2 level Exam.

Tie-Break 2: Percentage of Marks in 10th Level Exam.

- iv. If any student of Science stream in Higher Secondary /equivalent examination applies for Honours in Bengali /English /Hindi, his /her merit point is to be calculated proportionately by deducting marks obtained in the practical examination.
- v. In addition to clause (i), any candidate seeking admission with Economics (Hons.) or Accounting & Finance (Hons.) or Marketing Management (Hons.) must have obtained 45% marks in Mathematics in Madhyamik (10th level) /equivalent examination or must have passed in Mathematics in Higher Secondary / equivalent examination. However, for Accounting & Finance (Hons.) this condition is not applicable for a student passing H.S. examination /equivalent examination having at least two Commerce papers one of which must be either Business Economics including Business Mathematics or Accountancy or any other equivalent subjects.
- vi. In addition to clause (i) any candidate seeking admission with Physics (Hons.) must have passed in Mathematics in Higher Secondary /equivalent examination.
- vii. Any candidate seeking admission in Lab based subjects must have obtained pass marks in those subjects /relevant subjects in H.S. level.
- viii. Regarding admission in Nutrition Honours course only those students are eligible who have passed in (i) Nutrition with Biology or Chemistry at Higher Secondary /equivalent examination, (ii) Biology and / or Chemistry at Higher Secondary /equivalent examination



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ix. Regarding admission in Bachelor of Computer Application (BCA) course students who have passed H.S. examination (10+2) /equivalent examination with Mathematics/ Computer Science/ Computer Applications/ Information Technology related subject or Business Mathematics (for Commerce stream) are eligible for admission in BCA programme.

9.2 Reservation Policy:

Regarding reservation of seats and relaxation of minimum marks for admission against reserve seats/ quotas for ST/ SC/ PWD/ OBC and other reserved candidates as applicable, the guidelines/ instructions of Govt. of West Bengal and UGC issued from time to time will be followed strictly.

9.3 Supplementary Seat for International Students:

Colleges affiliated to Vidyasagar University are encouraged to have MoUs with Foreign Institutions with a view to encourage students exchange programme as emphasized in NEP, 2020. Affiliated Institutions/Colleges of Vidyasagar University may admit International students in supernumerary seats to a maximum of 10% over and above of their total sanctioned intake capacity subject to fulfillment of basic criteria and authorization from the University Authority as per the policy of the Vidyasagar University as applicable.

9.4 Selection of Subjects during Admission:

A student shall opt for the subjects prescribed as per Credit Framework (**Annexure-1&2**) with effect from the academic session 2023-24 for all undergraduate programmes under CCFUP, 2023-24.

The programme wise subject selection modalities are given below

- i. Bachelor's degree of 4-year Hons/ Hons. with Research programme with Major in Science/ Arts field of studies
 - a) Major 1 subject
 - b) Minor 2 subjects (from the subject bunch given in 8.4.1/8.4..2)
- ii. Bachelor's degree of 3-year programme with Multidisciplinary Studies in Life Science/ Physical Science / Mathematical & Computer Sc./ Social Sc./ Humanities
 - a) Major- 2 subjects
 - b) Minor -1 subject (from the subject bunch given in 8.4.3)
- iii. Bachelor's degree of 4-year Hons. prog. with **Major in Commerce field of studies**
 - a) Major & Minor (courses as per syllabus)







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Subject Offering:

9.4.1 Subject Combination 4-Year B.A. (Hons./ Hons. with Res.) in Single Major			
Major	Choice for Minor (I & II)		
	Two Subjects as Minor (I & II) taking one from any two (02)		
	from the following groups (except the Major subject):		
	Group 1 : Bengali/Hindi/Santali		
Any one Subject from	Group 2: History/ Library & Info. Studies.		
Arts Discipline	Group 3: Political Science/Music		
•	Group 4: Philosophy		
	Group 5 : English/Education		
	Group 6 : Sanskrit/ Sociology		

Major	Choice for Minor(s) (I & II)		
(Any one from below)	Two Subjects as Minor (I &II) from the following combinations for		
	respective Major subject:		
Anthropology	Geology/Zoology/Botany/Chemistry/Computer Sc		
	/Statistic /Geography/Physiology/ Nutrition		
Aquaculture	Chemistry/Statistics/Computer Sc/Zoology/Mathematics		
Management	/Botany/Microbiology/Bio-Technology/Economics		
Automobile	Physics/Electronics/Mathematics/Computer Science/Economics		
Maintenance			
Biotechnology	Physics/Chemistry/Mathematics/Statistics/Microbiology/Zoology/		
	Botany/Physiology/Economics/Nutrition/Geology/Computer Sc.		
Botany	Chem./Zoology/Physiology/Computer.sc/Microbiology/Bio-Technology/		
	Anthropology/Geology/Nutrition/Aquaculture Mgt./ Geography		
Chemistry	Mathematics/Physics/Computer Sc/Statistics/Geology/Electronics/		
	zoology/Botany/Microbiology/Physiology/biotechnology/Nutrition		
Computer Sc.	Mathematics/Physics/Chemistry/Statistics/Geology/Electronics/		
_	Economics/Zoology/Botany/Physiology		
Economics	Mathematics/Statistics/Computer Sc/Geology/Geography/ Bio	0-	
	Technology/ Zoology/Botany/ Anthropology/ Nutrition/Aquaculture		
Electronics	Mathematics/Physics/Chemistry/Computer Sc./Statistics/ Geology/		
	Biotechnology/Economics		
Geography	Anthropology/Economics/Geology/Computer Sc/Mathematics/		
	Zoology/Botany/Statistics/Chemistry/Physiology		
Geology	Physics/Chemistry/Mathematics/Geography/Computer Sc/Botany/		
	Zoology	M	
Mathematics	Physics/Chemistry/Computer Sc/Statistics/Geology/ Electronics/		
	Economics/Physiology/Bio-technology		
Industrial Chemistry	Computer Science/ Mathematics/ Physics/Chemistry/ Economics	(10)	



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Microbiology	Chemistry/Physics/Computer Sc./Statistics/Botany/Zoology/Physiology/		
	Nutrition/ Biotechnology/ Geology/Mathematics		
Nutrition	Chemistry/Physiology/Botany/Zoology/Computer Sc/ Microbiology/ Bio-		
	Technology/Mathematics/Statistics		
Physics	Mathematics/Chemistry/Computer Science /Statistics/ Geology/		
	Electronics/ Bio-technology		
Physiology	Physics/Chemistry/Statistics/Computer Sc/Microbiology/ Bio Technology/		
	Zoology/Botany/Nutrition		
Statistics	Mathematics/Physics/Chemistry/Computer Sc/Geology/Electronics		
	/Economics/Zoology/Botany/Physiology		
Zoology	Chemistry/Botany/Physiology/Computer Sc./Microbiology/Bio		
	Technology/Geology/Nutrition/Aquaculture Management/ Anthropology		
Physical Education &	Physiology/ Nutrition/ Computer Sc./ Anthropology		
Sports			

9.4.3 Subject Comb	ination 3-Year B.A./B.Sc. in Multidisciplinary Studies	
Multidisciplinary Studies	Choice for Minor (I &II) Two (02) Subjects as Major Disciplines (A & B) & One (01) Subject as Minor Discipline (C) from the following groups:	
B.Sc. in Life Sciences	Botany/ Zoology/ Physiology/ Nutrition/ Biochemistry/ Anthropology/Chemistry	
B.Sc. in Physical Sciences	Physics/ Chemistry/ Mathematics/Geography/ Electronics/ Geology/ Disaster Management/ Computer Sc. OR Economics	
B.Sc. in Mathematics & Computer Sciences	Mathematics/ Statistics/ Computer Science/ Economics/ Military Science	
B.A. in Social Sciences	Sociology/ Political Science/ Anthropology/ Economics/ Geography/ Education /NSS	
B.A. in Humanities	Three (03) subjects to be chosen taking one (01) from any of the three groups: a) Bengali / Hindi/ Santali b) English/ Education/ Sociology c) History/ Defence Studies d) Political Sc./ Music/ Human Rights Education e) Philosophy/ NCC f) Sanskrit/ Physical Education	

9.4.4 Provision for Swap of Courses:

The provision for swap between the Major and Minor courses shall not be allowed in CCFU 2023-24 Regulation of Vidyasagar University unless otherwise specified.



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9.4.5 Additional credits:

The student shall have an option to study only the Skill Enhancement Course (SEC) from SWAYAM or similar platforms recognized by the University in addition to classroom learning.

The SEC Coordinators of the Colleges shall arrange the skill training to the students in association with Sector Skill Councils (SSC)/ Paschim Banga Society for Skill Development (PBSSD) or any other recognized council/organizations. The SEC Coordinator must arrange to submit transfer credit / completion certificate to Controller of Examination in due time as being notified by the competent authority.

9.6 Medium of Instructions and Examination

- English or Bengali shall be the medium of instruction for all courses in 4-Year Hons./ Hons. with Research programmes and 3-Year Multidisciplinary programmes except in Classical and Modem Indian Languages where medium of instruction and examination shall be the language concerned.
- Programmes offered exclusively in Santali Medium, the medium of instruction will be in Santali (olchiki script).

9.7 Admission to One Programme at a Time

No student shall be admitted to more than one regular programme at a time in the College/ Institute unless otherwise specified in the CCFUP Regulations of Vidyasagar University.

9.8 Change of College / University Transfer

9.8.1 Transfer of admission of students within the University:

- a. Candidate willing to transfer (Lateral Entrants) may be permitted for change of college **only in the Odd Semesters (III, V, VII)** with due consent from both the colleges subject to availability of same combination of subjects studied in the previous College. There shall not be any provision for transfer/change of college for even semesters.
- b. Transfer of admission of students shall be within the permitted intake capacity of the college and according to the merit list, as applicable.
- c. Students of 1st year without qualifying the Semesters are not eligible for transfer/change of college within the Vidyasagar University.
- d. The transfer students must fulfill the attendance requirements as prescribed in this Regulation.





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e. The student shall have to complete the programme as per the Regulations governing the maximum duration of the programme.

9.8.2 Transfer of admission of students from other Universities:

- a. A candidate migrating from any other University may be permitted to join only in the Odd Semesters (III, V, VII) of the degree programme provided he/she has passed all the subjects of previous semesters/ years as the case may be. Such candidates must satisfy all other conditions of eligibility stipulated in the Regulations of the University.
- b. Transfer of admission shall be within the intake permitted to the college.
- c. Candidates with Fail / Supplementary in lower semester examination shall not be eligible for transfer from the colleges of other University within or outside the state.
- d. The transfer candidates from other university must produce the *Equivalence Certificate* issued by Vidyasagar University authority with the confirmation of similarity of the programmes with each other.
- e. Candidate shall fulfill the attendance requirements as per University Regulations.
- f. The candidate migrating from other University is eligible for overall SGPA/ CGPA of Class and not for ranking.
- g. He/she shall complete the programme as per Regulations governing the maximum duration of completing the programme.

9.8.3 Change of Programme:

Every Undergraduate Programme under CCFUP, 2023-24 is specific in nature and hence, there shall not be any provision to change/shift the programme. The students willing to change/ shift the programme may cease the current programme by surrendering the University Registration subject to permission of the concerned College and University Authority and may apply for fresh admission to the desired programme in the subsequent academic session following the admission procedure as stipulated under CCFUP, 2023-24 Regulation of Vidyasagar University.

9.9 Provisions for Multiple Entry and Exit in Academic Progammes

Keeping in mind the flexibility of learning under the NEP, provisions are made for multiple entry and exit for students so they will have options. The requirements for entry and exit are as follows:

Bachelor's Programme 1st Year (Level 5)

Entry: Entry requirements for 1st Year (Level 5) are Secondary School Leaving Certificate (10+2 Grade) and meeting other requirements as stipulated.



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Exit: A student after having completed First (01) year or two semesters of Undergraduate / Bachelor's Programme (Level 5) equivalent to 44 credits as per CCFUP Credit Structure (see Annexure-1&2) shall be allowed to exit the programme with Undergraduate Certificate.

2nd Year (Level 6)

Entry: An Undergraduate Certificate holder meeting entrance requirements stipulated by Vidyasagar University shall be allowed entry to level 6.

Exit: A student after completing two year (four semesters) of Bachelor's Programme (Level 6) equivalent to 86 credits shall be allowed to exit the programme with Undergraduate Diploma.

3rd Year (Level 7)

Entry: An Undergraduate Diploma holder meeting entrance requirements stipulated by Vidyasagar University shall be allowed entry to Level 7.

Exit: A student after completing three years (six semesters) of Bachelor's Programme (Level 7) equivalent to 126 credits shall be allowed to exit the programme with Bachelor's Degree.

4th Year (Level 8)

Entry: A three-year Bachelor's Degree holder (pursuing any Honours programme) meeting entrance requirements stipulated by Vidyasagar University shall be allowed to continue studies in the fourth year Bachelor's Programme with Honours (Level 8).

A three-year Bachelor's Degree holder (pursuing any Honours programme) meeting a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year Bachelor's Programme with Research (Level 8).

Exit: A student on completion of the fourth year (eight semesters) of Bachelor's Programme (Level 8) equivalent to 166 credits shall be awarded a Bachelor's Degree (Honours) or Bachelor's Degree (Honours with Research) (Level 8) as applicable.

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10. Attendance Regulations

- a. A student shall be deemed to have pursued a regular course of study during each semester, and he/ she has to attend at least 75% classes It is provided that the Principal/Head of the concerned college may condone shortage of percentage in attendance not exceeding 15 percent in each subject due to one or more of the following reasons, involving absence from the classes.
 - i. Participation in N.C.C./ N.S.S. Camps duly supported by a Certificate from the Officer-in-Charge, N.C.C./ Program officer, N.S.S.
 - ii. Participation in University or College Team(s) Games or Inter-State or Inter-University Tournament(s) duly supported by a Certificate from the competent authority of the College/ University.
 - iii. Participation in any of the co-curricular activities organized by University/ Institute/ Department, duly certified by the competent authority.
 - iv. Prolonged illness duly certified by the Superintendent/ CMO of government hospital.
- b. Attendance verification form forwarded through Principal/Head should be submitted to University Authority along with End Semester Examination forms.
- c. The Hon'ble Vice-Chancellor of Vidyasagar University shall have the power to condone any deficiency of attendance for cogent reasons.

11. Formation of Course and Syllabus

- a) The syllabi and courses of study for each programme and subject shall be prescribed by the academic council on the recommendations of the respective Board of Studies (BOS).
- b) The curriculum has been divided into two semesters in each academic year and shall include lectures, tutorials, laboratory examination, seminars and projects apart from this industrial training and educational tours etc. as decided in the scheme and necessary instructions issued from time to time.
- c) The distribution of credits and number of lectures for various semesters of each part of study and examination shall be as per the syllabi of the appropriate programme subject to changes by recommendations of respective Board of studies.





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12. Enrollment and Registration

12.1 Enrollment:

- a) A candidate must submit Enrollment Form at the time of entry to the undergraduate programme through the concerned College.
- b) Students of intermediate semesters shall have to Enroll before each Odd Semester (III, V and VIII) to continue his/her studies.
- c) Students of Lateral Entry (Transfer candidates from College and/or other University) must submit Enrollment Form to the respective College immediately after admission.

12.2 Registration:

- a) Registration of a student to the University is mandatory for prosecuting studies in undergraduate programmes at any affiliated college.
- b) The registration for undergraduate degree programme will be governed by the University Regulations relating to Registration as applicable time to time.
- c) Student of 1st Year (Entry Level 5) must submit their Registration Form after admission to the respective College after being notified by the University Authority. Once registration is complete he /she shall not be required to renew his / her registration at any subsequent stage.
- d) Transferred candidates for lateral entry from other Universities shall have to submit their Registration Form to Vidyasagar University along with the Migration Certificate/ Transfer Certificate issued from their previous University.
- e) College Transfer students shall not be required to re-registered in case of change of the college
- f) A candidate admitted for any undergraduate degree programme but not registered will not be allowed to sit for 1st Semester Examination.

12.3 Equivalence Certificate:

Student of lateral entry i.e. transfer from Other University shall have to produce **Equivalence Certificate** issued from Vidyasagar University prior to admission to any undergraduate programme in the affiliated college of Vidyasagar University.

Student can apply for Equivalence Certificate on a prescribed format to Vidyasagar University Authority through the Principal/Head of the affiliated College by paying the prescribed fee. All such applications shall be accompanied by the copies of the provisional certificates, mark sheets, details of curriculum and other credentials of the student issued from the University which he/she intends to leave.



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13. Examination and Evaluation

Assessment is an integral part of the teaching learning process. Awarding of each credit to the student is subject to the due assessment and evaluation. The assessment process acts as an indicator to both faculty and students to improve continuously.

13.1 Examination Schedule:

The examination for all the semesters will be held as per the prescribed academic calendar of every year. However, exact dates and the centers of examination shall be notified by the Controller of Examinations of Vidyasagar University. In the event of any unforeseen exigency the Controller of Examinations shall be competent authority for any minor adjustment in the schedule.

13.2 Examination Fee:

The examination fees and other fees prescribed by the University from time to time shall have to be paid by each student within the stipulated times of respective End Semester Examination after notification from the Controller of Examinations.

13.3. Admit Card:

Admit card for appearing at the End Semester Examination, will be issued by the Controller of Examinations after fulfilling eligibility criteria like attendance, registration etc. No student shall be allowed to appear for the End Semester Examination without a valid Admit Card.

13.4. Scheme of Evaluation:

- a) Each course shall be comprised of mid-semester Continuous Assessment and End-Semester Examination.
- b) Continuous Assessment includes Class Attendance (CA) and Internal Assessment (IA)
- c) Distribution of marks for assessment:

Total marks for each course= 100%Continuous assessment (CA + IA)= 20% marksEnd Semester Examination (ESE)= 80% marks

- d) The End Semester Examination shall be conducted by the University.
- e) The evaluation of the Internal Assessment lies with the course coordinator of College.
- f) The examinations for Odd Semesters (Semester-I, III, V & VII) shall be conducted during July to December and Even Semesters (Semester-II, IV, VI & VIII) examinations shall be conducted during January to June.
- g) Before the End Semester Examination, a student will enjoy study leave of 7-10 days.





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13.5 Course, Type, Credit and Marks Distribution:

COURSE & CODE	TYPE OF COURSE	TOTAL CREDIT	CREDIT ASSIGNED (L-T-P)	TOTAL MARKS	THEORY		PRACTICAL			
					CA	IA	ESE	CA	IA	ESE
Major (MJ)	Theory	4	3-1-0	75	05	10	60	-	-	-
	Theory + Practical	4	3-0-1	75	05	10	40	-	-	20
	Practical	4	0-0-4	75	-	-	-	05	15	60
Minor (MI)	Theory	4	3-1-0	75	05	10	60	-	-	-
	Theory + Practical	4	3-0-1	75	05	10	40	-	-	20
	Practical	4	0-0-4	75	-	-	-	05	15	60
Skill Enhancement Course (SEC)	Practical	3	0-0-3	50	-	-	-	05	05	40
Ability Enhancement Course (SEC)	Theory	2	2-0-0	50	05	05	40	-	-	-
Multidisciplinary Course (MDC)	Theory	3	3-0-0	50	05	05	40	-	-	-
Value Added Course (VAC)	Theory	4	4-0-0	50	05	05	40	-	1	-
VAC -ENVS	Theory + Practical	4	2-0-2	100	05	15	50	-	-	30
Social Service /Internship/ Apprenticeship	Practical	4	0-0-4	50	-	-	-	-	-	50
Research/ Project	Practical	4	0-0-4	75	-	-	-	05	15	60

Programme wise total marks are given in Annexure-3.





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13.6. Evaluation process for Continuous Assessment:

- i. The Continuous Assessment includes **Class Attendance** (**CA**) and **Internal Assessment** (**IA**) which shall be conducted by the internal teacher of the respective College.
- ii. IA shall be on the basis of tutorials, class tests, seminar presentations, or any combination thereof, evenly distributed over the entire study period. The first component (C1) shall be completed after completing 50% of syllabus of the course/s and within 45 working days of semester programme. The second component (C2) should be based on completion of remaining 50 percent of syllabus of the courses of the semester. The average of two internal assessments (C1 & C2) shall be taken as final Internal Assessment (IA) marks.
- iii. The marks for Class Attendance and Internal Assessment will be clubbed and shall be submitted by the Principals/Head of the respective Colleges to the Controller of Examinations before the commencement of End Semester Examination.
- iv. The modalities of such assessment be recorded and documents will be preserved by the respective college and those must be placed before any committee or team constituted by the university for verification.
- v. In case of a student who has failed to attend the C1 or C2 on a scheduled date, it shall be deemed that the student has dropped the test. However, in case of a student who could not take the test on scheduled due date to genuine reasons, such a candidate may appeal to the Principal/ Head of College for special test under intimation to the Controller of Examination, Vidyasagar University.
- vi. Marks obtained in the internal assessment (C1 + C2) will be clubbed with marks obtained in the End Semester Examination (C3) before awarding the grade.
- vii. If a candidate fails to secure pass grade in a particular course, he/she will have to appear in that course only. The internal assessment marks will be retained for next examinations with valid chances.
- viii. Marks for attendance shall be evaluated based on the followings
 - a) 75% to less than 80 % attendance -2 mark
 - b) 80% to less than 85 % attendance -3 marks
 - c) 85% to less than 90 % attendance -4 marks
 - d) 90% and above attendance 5 marks





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13.7. Hour of End Semester Examination:

- a. Theoretical papers of full marks up to 50, duration 2 hours.
- b. **Theoretical** papers of full marks more than **50**, duration **3** hours.
- c. **Practical** papers of full marks up to **50**, duration **3** hours.
- d. Practical papers of full marks above 50, duration 5 hour

14. Question Pattern:

FULL MARKS	QUESTIONS TYPE	QUESTIONS TO ATTEMPT	MARKS PER QUESTION	MARKS	QUESTION OPTIONS	
60 Marks (For Science Faculty)	Very short	10	02 marks	10X2 =20 marks	15 Questions	
	Short	04	05 marks	4X5 =20 marks	06 Questions	
	Long	02	10 marks	2X10 =20 marks	04 Questions	
60 Marks (For Humanities	Very short	05	02 marks	05X2 = 10 marks	08 Questions	
	Short	04	05 marks	4X5 =20 marks	06 Questions	
Faculty)	Long	03	10 marks	3X10 = 30 marks	05 Questions	
			-			
40 Marks (For Science Faculty)	Very short	05	02 marks	5X2 = 10 marks	08 Questions	
	Short	04	05 marks	4X5 =20 marks	06 Questions	
	Long	01	10 marks	1X10=10 marks	02 Questions	
			-			
40 Marks	Very short	05	02 marks	5X2 = 10 marks	08 Questions	
(For Humanities	Short	02	05 marks	2X5 =10 marks	04 Questions	
Faculty)	Long	02	10 marks	2X10=20 marks	04 Questions	
25 Marks	Very short	03	02 marks	3X2 =06 marks	05 Questions	
	Short	02	05 marks	2X5 =10 marks	03 Questions	
	Long	01	09 marks	1X9 =09 marks	02 Questions	

The given question pattern is indicative. The Controller of Examination is competent authority to set the question pattern on basis of recommendations from concerned Board of Studies (BOS).





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15. Eligibility criteria of examination:

A candidate shall be eligible for appearing at any of the semester of examination fulfilling the following essential condition:

- 1. A student must fulfill the class attendance criteria as stipulated in Para-9.
- 2. Student shall have to fill-up the examination form of the University paying the required fees as stipulated by the Vidyasagar University from time to time.
- 3. Registration is mandatory prior to form fill-up for the 1st Semester Examination. For Transfer candidates of Other University the registration is mandatory prior to sit in the end semester examination
- 4. Admit card shall be issued by the Controller of Examinations before the End Semester Examination and is mandatory for appearing at the examination.

16. RESULTS:

Results will be declared by the Controller of Examination after 45 days (tentatively) of last examination date of that particular Semester.

16.1 Promotion:

- a) A student shall have to secure minimum 40% marks in aggregate including marks of End Semester Examination, Internal Assessment and Class Attendance (ESE+IA+CA) to PASS the respective Semester.
- b) **To qualify for individual course / paper minimum 30% marks** including marks of End Semester Examination, Internal Assessment and Class Attendance (ESE+IA+CA) to be secured.
- c) In case of Course (Paper) with Practical component a student shall have to secure minimum 30% Marks separately in Theory (ESE+IA+CA) and Practical.
- d) Maximum upto 02 (two) supplementary papers (marks obtained less than 30%) are allowed to **PROMOTED** to the next subsequent Semester provided that student must secure 40% marks in aggregate and qualifying marks (more than 30%) in rest of papers.
- e) Candidate without having 40% marks in aggregates in a semester shall be considered as **FAILED** and he/she will be asked to repeat the entire semester and have to appear all the papers of the semester concerned.
- f) SGPA will be built only after passing in all subjects in the respective semester.



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- g) All the supplementary papers to be cleared by 5^{th} Semester, otherwise student shall not be allowed to appear to 6^{th} Semester examination.
- h) If a student obtains F or Ab grade in any course(s), he/she will be treated as having failed in this/those course(s), such a student has to appear only in the **Supplementary** / **Back Papers** of earlier Semester examination along with the appropriate Semester Examination (i.e. **Odd to Odd and Even to Even**). Marks obtained earlier in Continuous Assessment (Internal) may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).
- i) The candidates remaining absent in the written examination for Internal Assessment will be awarded zero (0) marks.
- j) If a student *fails in theory but is pass in practical of the same paper*, in such case the student will have to reappear in both theory & practical of that course.
- k) A candidate shall have to complete each semester examination within Three (03) consecutive chances including his/her first appearance in the concerned End Semester Examination. If any candidate fails to qualify any semester after Three (03) chances his/her candidature of the course will be lapsed/cancelled.
- 1) The programme has to be completed **within Seven (07) consecutive academic years** of his/her entry to 1st Semester of the respective programme.
- m) Students of 4-Year Bachelors Degree (Hons.) programme must clear all supplementary papers before being promoted to 8th Semester.

16.2 Special Supplementary Examination:

- a) A Special supplementary examination will be held for 3rd year students of both 4-Year Bachelor's (Hons./Research) programme and 3-Year Bachelor's (Multidisciplinary Studies) programme who have supplementary/back papers only for 6th semester, except the R.A. student(s).
- b) Similarly there will be Special supplementary examination for 4th year students of 4-Year Bachelor's (Hons./ Research) programme who have supplementary/back papers only for 8th semester, except the R.A. student(s)
- c) There will be no Special supplementary examination for any practical / project paper.





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16.3 Cancellation of Results:

A candidate may apply to the Controller of Examinations for cancellation of his/her result of any semester for improvement of results within 15 days from the publication of results or issue of mark sheet for that semester. There will be no provision for cancelling results of any single subject/paper in any case. In all cases, cancellation of results will be counted as one chance lost. Such candidate shall have to surrender their original mark sheet along with the application for cancellation of results by payment of requisite fee as fixed by the University authority.

16.4 Post publication review and Post publication scrutiny (Self Inspection) of answer scripts:

16.4.1 Post publication review:

- a) A student may apply for post-publication review of his/her answer scripts in the prescribed form and manner and a submission of requisite fees per paper within the date as per notification to be issued by the Controller of Examinations at the time of publication of the result. All such applications must be forwarded by the Principal of the college concerned.
 - Post Publication Review is applicable only for theory papers of different End Semester Examinations. Review shall not be permissible for Internal Assessment, Practical Examination and Project work/Field work etc.
- b) Post publication Review and post publication scrutiny of the same paper(s) in a subject shall not be allowed.
- c) A student shall be allowed to apply for re-examination/review of not more than 2 (Two) theoretical papers in each semester, provided that he/she has scored qualifying marks i.e. 30% in each paper except the paper in which the Review is sought.
- d) In case of variation of marks for more than 5% equal weightage is to be given to marks awarded by the examiner appointed for Re-examination and original examiner and an average of two awards is to be taken into account for computing result of reexamination. Marks originally obtained and the marks obtained through re-examination be taken together to work out and average which will be considered as the award in that paper of the candidate concerned even if the average is more or less than the initial award of marks.
- e) In case of variation of 5% marks or less between the original and re-examination process the change shall be ignored.
- f) Incomplete and faulty application is liable to be rejected without assigning reason or without any intimation to the candidate and college concerned.
- g) Under no circumstances fees for post publication Review [as notified from time to time by Controller of Examination (COE)] once paid shall be refunded.
- h) Prayer for Post Publication Review in prescribed manner in respect of any examination



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cannot be related to the appearance of the next semester/ year's examination, as the case may be. Candidates applying for the Post Publication Review shall have to make necessary preparations for the next examination on the basis of his /her original results accordingly, even though they have applied for the same.

16.4.2 Post publication scrutiny of answer scripts:

A candidate pursing undergraduate programme may apply for Self Inspection or RTI of his / her one or more answer scripts irrespective of marks by paying requisite fees. Post publication scrutiny (Self Inspection) does not imply re-examination or re-assessment of scripts but involve verification of scripts and records.

17. Grading system:

17.1 Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA)

Based on the performance of the students, each student will be awarded Grade in subjects at the end of the semester examination following grading system on the base of TEN (10). The letter grades and the corresponding grade points are as shown below:

10 Point scale

Qualification	Letter Grade	% of Marks	Grade Point
Outstanding	О	90-100	10
Excellent	A+	80-89	9
Very Good	A	70-79	8
Good	B+	60-69	7
Above Average	В	50-59	6
Average	С	40-49	5
Poor	D	30-39	4
Fail	F	Below 30	0
Absent	Ab	Absent	0

- Further there shall be another **grade 'I'** (with point 0) for students for whom disciplinary action remain pending
- Any fraction mark above 0.05 will not be added/ counted off next higher percentage of marks



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17.2 Computation of SGPA and CGPA

The Semester Grade point Average (SGPA) will be computed in each semester as per the following formula:

$$SGPA = \frac{\sum\limits_{i=1}^{n}C_{i}G_{i}}{\sum\limits_{i=1}^{n}C_{i}}$$

C_i= The number of credits allotted for particular course.

 G_i = This is the Grade points corresponding to the grade awarded for the course i=1,2..., n represent the number of course in which a student is registered in the concerned semester. The SGPA is rounded off to two decimal places.

The Cumulative Grade Point Average (CGPA) will be computed at the end of semester as per the following formula

$$CGPA = \frac{\sum\limits_{i=1}^{n}^{*}C_{i}S_{i}}{\sum\limits_{i=1}^{n}^{*}C_{i}}$$

 *C_i is the total credits of the corresponding semesters. S_i is the SGPA of the corresponding semesters.

i = 1, 2,...., n represent the number of the course in which a student is registered in the concerned semester. The CGPA is rounded off to two decimal places.

Equivalent percentage of marks is CGPA x 10

18. Accumulation of Credits

Every student shall open an account in Academic Bank of Credit (ABC) which shall have to be provided during examination form fill-up. The Credit awarded to a student for the courses pursued in the University shall be accumulated in the Academic Bank Account of the student procedure for accumulation of credit earned, redemption of credits would be as per UGC and other relevant Regulations.

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19. Awards of Ranks/ Prize/Medal

The University Ranks, Medals etc., shall be awarded as per the regulations to be issued by the University later on.

20. Power to Remove Difficulties:

- a) If any difficulty arises in giving effect to the provisions of these Regulations, the Vice-Chancellor may by order make such provisions not inconsistent with the Act, Statutes, Ordinances or other Regulations, as appears to be necessary or expedient to remove the difficulty. Every order made under this rule shall be subject to ratification by the Appropriate University Authorities.
- b) Necessary additions or deletions in the model Programme Structure, Course pattern, Scheme of Examination not inconsistent with the Act, Statutes, Ordinance or other Regulations shall be effected with the approval of appropriate authorities of the University.

21. Modification to the Regulations:

Notwithstanding the foregoing, any amendments/ modifications issued or notified by the University Grants Commission/ Higher Education Commission of India and its verticals such as – National Higher Education Regulatory Council, General Education Council or the State Government, from time to time, shall be deemed to have been incorporated into these Regulations and shall constitute an integral part of these Regulations.

22. Repeal and Savings:

The existing Regulations governing three years Bachelor degree programmes in the faculties of Arts, Science and Commerce shall stand repealed. However, the above Regulations shall continue to be in force for the students who have been admitted to the course before the enforcement of these Regulations.

23. Interpretation:

If any question arises as to the interpretation of these Regulations, the same shall be decided by the Academic Council or the Vice-Chancellor. The Vice-Chancellor/ Executive Council shall have the power to issue clarification to remove any doubt(s) which may arise in regard to implementation of these Regulations.

Curriculum & Credit Structure of 4-Year Bachelor Degree Programme B.A./B.Sc./B.Com. (Hons./ Hons. with Research) in Single Major

SEMESTER	Major - MJ (Core Discipline) Major - 20 (4 Credits)	Minor Disciplines- MI (Discipline- I & II) Minor- 8 (4 Credits)	Ability Enhancement Courses -AEC AEC -4 (2 Credits)	Skill Enhancement- SEC SEC- 3 (3 Credits)	Summer Internship Int./Proj./ Comm. Ser2 (4 Credits)	Multidisciplin ary Courses MDC-3 (3 Credits)	Value Added Courses - VAC VAC -2 (4 Credits)	Dissertation/ Project/ Entrepreneurship Dissertation/ Project/ Entp. 2	Total Credit / No. of courses
I	Major-1	Minor -1 (Discipline-1)	English Communication-1	SEC-1		MDC-1	VAC-1 (ENVS)		20 /6
II	Major -2	Minor-2 (Discipline-II)	MIL (Bengali/Hindi) -1	SEC-2	Community Service (Add.)	MDC-2	VAC-2		20/6
YEAR-1	(2x4) 8	(2x4) 8	(2x2) 4	(3x2) 6	(+4)	(3x2) 6	(2x4) 8	-	40 (+4) 44
•		Exit option with	Undergraduate C	Certificate (in th	e Major Discipli	ne) securing 4	4credits		
III	Major -3 Major -4	Minor-3 (Discipline-1)	English Communication-2	SEC-3		MDC-3			20/6
IV	Major 5 Major 6 Major 7	Minor4 (Discipline-1I)	MIL (Bengali/Hindi) -2		Internship / Apprenticeship (Major Disc.)				22/6
YEAR-2	(7x4) 28	(4x4) 16	(4x2) 8	(3x3) 9	4 (+4) 8	(3x3) 9	(2x4) 8	-	86
	Stude	nts on Exit shall be	e awarded Underg	raduate Diplon	na (in the Major	Discipline) see	curing 86 cre	edits	
V	Major 8, 9, 10 Major (Elect.) -1	Minor- 5 (Discipline-1)							20/5
VI	Major -11, 12, 13 Major (Elect.) -2	Minor-6 (Discipline-1I)							20/5
YEAR-3	(15x4) 60	(6x4) 24	(4x2) 8	(3x3) 9	4 (+4) 8	(3x3) 9	(2x4) 8	-	126
	Students	on Exit shall be aw	varded 3-Year Bac	chelor Degree (i	n the Major Disc	cipline) after s	ecuring 126	Credits	
VII	Major -14, 15, Major (Elect.) -3*	Minor-7 (Discipline-I)						Project-1 (4 Credit)	20/5
VIII	Major -16 Major (Elect.) -4*	Minor-8 (Discipline-1I)						Project-2 (8 Credit)	200 40 (5*)
YEAR-4	(20x4) 80	(8x4) 32	(4x2) 8	(3x3) 9	4 (+4)=8	(3x3) 9	(2x4) 8	(4+8) 12	166 /43

Students shall be awarded Bachelor Degree (Hons. with Research) in the Major Discipline securing 166 credits

*Students not opting Research shall complete Three (03) additional papers (Major Electives-5 in Sem.-VII and Major Electives-6, 7 in Sem.-VIII

One (01) Major Discipline & Two (02) Minor Disciplines-(1 & 2) Disciplines to be selected from given Subject bunch/group



Curriculum & Credit Structure of 3-Yr. Bachelor Degree Prog. B.A./B.Sc. in Multidisciplinary Studies

SEMESTER	Major - MJ (Disciplines- A&B)	Minor Disciplines- MI (Discipline- C)	Ability Enhancement Courses -AEC	Skill Enhancement- SEC	Summer Internship	Multidisciplin ary Courses	Value Added Courses - VAC	Dissertation/ Project/ Entrepreneurship	Total Credit / No.
	Major - 20 (4 Credits)	Minor Disc 8 (4 Credits)	AEC -4 (2 Credits)	SEC- 3 (3 Credits)	Int./Proj./ Comm. Ser2 (4 Credits)	MDC-3 (3 Credits)	VAC -2 (4 Credits)	Dissertation/ Project/ Entp. 2	of courses
I	Major -A1	Minor -C1	English Communication-1	SEC-1		MDC-1	VAC-1 (ENVS)		20 /6
II	Major -B1	Minor-C2	MIL (Bengali/Hindi) -1	SEC-2	Community Service (Add.)	MDC-2	VAC-2		20/6
YEAR-1	(2x4) 8	(2x4) 8	(2x2) 4	(3x2) 6	(+4)	(3x2) 6	(2x4) 8	-	40 (+4) 44
	Ex	it option with Und	lergraduate Certif	icate (Multidis	ciplinary field of	f study) secur	ring 44credit	s	
III	Major -A2 Major -A3	Minor-C3	English Communication-2	SEC-3		MDC-3			20/6
IV	Major -B2 Major -B3 Major (Elect.) -1	Minor-C4	MIL (Bengali/Hindi) -2		Internship / Apprenticeship (any Discipline)				22/6
YEAR-2	(7x4) 28	(4x4) 16	(4x2) 8	(3x3) 9	4 (+4) 8	(3x3) 9	(2x4) 8	-	86
	Students on	Exit shall be awar	ded Undergradua	te Diploma (in	Multidisciplina	ry field of stud	dy) securing	86 credits	
V	Major-A4, A5, A6 Major (Elect.) -2	Minor- C5							20/5
VI	Major-B4, B5, B6 Major (Elect.) -3	Minor-C6							20/5
YEAR-3	(15x4) 60	(6x4) 24	(4x2) 8	(3x3) 9	4 (+4) 8	(3x3) 9	(2x4) 8	-	126

Students on Exit shall be awarded 3-Year Bachelor Degree (in Multidisciplinary field of study) after securing 126 Credits

Students shall be awarded Bachelor Degree in Multidisciplinary field of studies securing 126 credits

A, B & C – Three (03) Disciplines/ Subjects to be selected from Subject bunch/group of respective Multidisciplinary studies



MARKS DISTRIBUTION IN PROGRAMMES

4-Year B.A./B.Sc./B.Com (Hons./Hons. with Research) in Single Major

SEM	Major (MJ)	Minor (MI)	Ability	Skill	Summer	Multidisciplinary	Value Added	Dissertation/	Total	Total
	(Core	((Discipline- I	Enhancement	Enhancement-	Internship	courses (MDC)	Courses	Project/	Marks/	marks/
	Discipline)	& II)	Courses(AEC)	SEC	4Crdits/course	3Crdits/course	(VAC)	Entrepreneurship	Semester	Year
	4 Credits	4Crdits/course	2Crdits/course	3Crdits/course			4Crdits/course	(4 + 8 Credits)		
	/course									
Ι	75	75	50	50		50	100		400	
II	75	75	50	50	50	50	50		400	800
III	150	75	50	50		50			375	
IV	225	75	50		50				400	775
V	300	75							375	
VI	300	75							375	750
VII	225	75						100	400	
VII	150	75						200	425	825
			·	To	otal	•	·		3150	

3-Year B.A./B.Sc. in Multidisciplinary Studies

SEM	Major (MJ)	Minor (MI)	Ability	Skill	Summer	Multidisciplinary	Value Added	Dissertation/	Total	Total
	(Discipline-	((Discipline-	Enhancement	Enhancement-	Internship	courses (MDC)	Courses	Project/	Marks/	marks/
	A & B)	C)	Courses(AEC)	SEC	4Crdits/course	3Crdits/course	(VAC)	Entrepreneurship	Semester	Year
	4 Credits	4Crdits/course	2Crdits/course	3Crdits/course			4Crdits/course	(4 + 8 Credits)		
	/course									
I	75	75	50	50		50	100		400	
II	75	75	50	50	50	50	50		400	800
III	150	75	50	50		50			375	
IV	225	75	50		50				400	775
\mathbf{V}	300	75							375	
VI	300	75							375	750
		·	·	To	otal	Marot 2	<u> </u>		2325	

Point Scale for Evaluation Method for Social Services (CS)

STU	DENT NAME:	T., J., J.,	l Dala bassal	Mara Daina	D-:4
	RSE COORDINATOR:	Po	l Role based pints	Max. Point to be	Point Earned
Sl. No	Activities	Organizer/ Team Lead	Participant	allotted	
1.	Training/Workshop in Village	10	5	10	
2.	Sensitization programme Women, Child etc.	10	5	10	
3.	Participation in Relief Camp	15	10	15	
4.	Help in Vaccination for rural people	10	5	10	
5.	Cleaning of local area/ Society/ School/ College/ Health institution	10	5	10	
6.	Photography / Video film making & reporting on social issues in near locality	15	10	15	
7.	Awareness campaigning on Vector born disease- Control & Prevention	10	5	10	
8.	Awareness campaigning on Traffic rules	10	5	10	
9.	Awareness campaigning on Anti Tobacco/ Cancer	10	5	10	
10.	National Day Celebration	10	5	10	
11.	Plantation of trees (with visual record) and upbringing	-	2 (per tree)	10	
12.	Awareness campaigning on Aids	10	5	10	
13.	Rally on specific Social issue	10	5	10	
14.	Blood donation Camp	15	10	15	
15.	Awareness campaigning on Water conservation	10	5	10	
16.	Awareness campaigning on Garbage disposal	10	5	10	
17.	Awareness campaigning on Child labour prevention	10	5	10	
18.	Awareness campaign on Cyber Crime	10	5	10	
19.	Medical Camp	15	10	15	
20.	Yoga / Self defence camp	10	5	10	10.U
21.	Integrated Child development programme	15	10	15	65 071
22.	Motivation for School leaving children	10	5	10	(RAJ O)

23.	Work with rural entrepreneurs for	15	10	15	
	sustainable development e.g. Bio	(for hands	(for visit		
	fertilizer, mushroom cultivation, use	on training)	/campaigning)		
	of natural /plant materials, utilization				
	of bio-waste material etc.				
24.	Skill Development for households	10	5	10	
	for Computer literacy/ information				
	technology				
25.	Any activity under NCC unit	10	5	10	

- One (01) point shall be equivalent to One (01) mark
- The activities shall be carried out during 1st year of studies under the guidance of the concerned Course Coordinator.
- Photographic/ Audio-visual/ Documentation of work/activity are to be recorded for evaluation/ assessment purpose.



List of equivalent Boards/Councils

- 1. Assam Higher Secondary Education Council, G.N.B. Board, Ambari, Guwahati-781014.
- 2. Bihar School Examination Board, Patna-800005.
- 3. Uttar Pradesh Board of High School &Intermediate Education, Allahabad- 211001.
- 4. Board of Higher Secondary Education Tamilnadu, College Road, Chennai- 600006.
- 5. Telangana State Board of Intermediate Education, Hydrabad- 500001
- 6. Board of Intermediate Education (Andhra Pradesh), Vijayawada- 8
- 7. Department of Pre-University Education, Govt. of Karnataka, Banglore-560012
- 8. Board of School Education Haryana, Bhiwani-127021
- 9. Board of Secondary Education, Manipur, Imphal-795001.
- 10. Central Board of Secondary Education (CBSE), Delhi- 110092.
- 11. ICSE Board, New Delhi-110001
- 12. Council of Higher Secondary Education, Orissa, Kedar Gouri Road, Bhubaneswar-751002.
- 13. Goa Board of Secondary and Higher Secondary Education, Goa-403521.
- 14. Gujarat Secondary & Higher Education Board, Gandhinagar-382010.
- 15. Himachal Pradesh Board of School Education, Dharmasala-176216.
- 16. Jharkhand Academic Council, Ranchi
- 17. Board of Secondary Education, Madhya Pradesh, Bhopal.
- 18. Maharashtra State Board of Secondary and Higher Secondary Education, Shivaji Nagar, Pune-411010.
- 19. National Institute of Open Schooling (NIOS), A-24/25, Institutional Area, Gautam Budh Nagar, Uttar Pradesh 201 309.
- 20. Punjab School Education Board, S.A.S. Nagar (Ropar).
- 21. The West Bengal Council of Rabindra Open Schooling, West Bengal.
- 22. Board of Secondary Education, Rajasthan, Ajmer-305001.
- 23. The Jammu & Kashmir State Board of School Education, Lal Mandi, Srinagar-190005

(Summer), Behari Colony, Jammu- 180005 (Winter).

- 24. Tripura Board of Secondary Education, P.O. Abhayanagar, Agartala- 799005.
- 25. West Bengal Board of Madrasah Examination.
- 26. West Bengal State Council of Vocational Education & Training, Kolkata
- 27. Delhi Board of School Education, I.P. Extension, Patparganj, Delhi- 110092
- 28. Northwest Accreditation Commission, USA
- 29. International Baccalaureate, Singapore- 188778
- 30. Cambridge International Examinations, UK

MARAJOLE DASCUIM MEGINION

NARAJOLE: PASCHIM MEDINIPUR
PIN - 721211
Member Of The Governing
Body Of Narajole Raj College

President S ri Sujit Kumar Banerjee
Principal And Secretary Dr. Basudev Mandal

Govt. Nominee 1. Sri Kumaresh Bhunia

2. Sri Sunil Bhowmik

University Nominee 1. Sri Laxmi Kanta Roy

2. Prof. Nilanjana Das Chatterjee

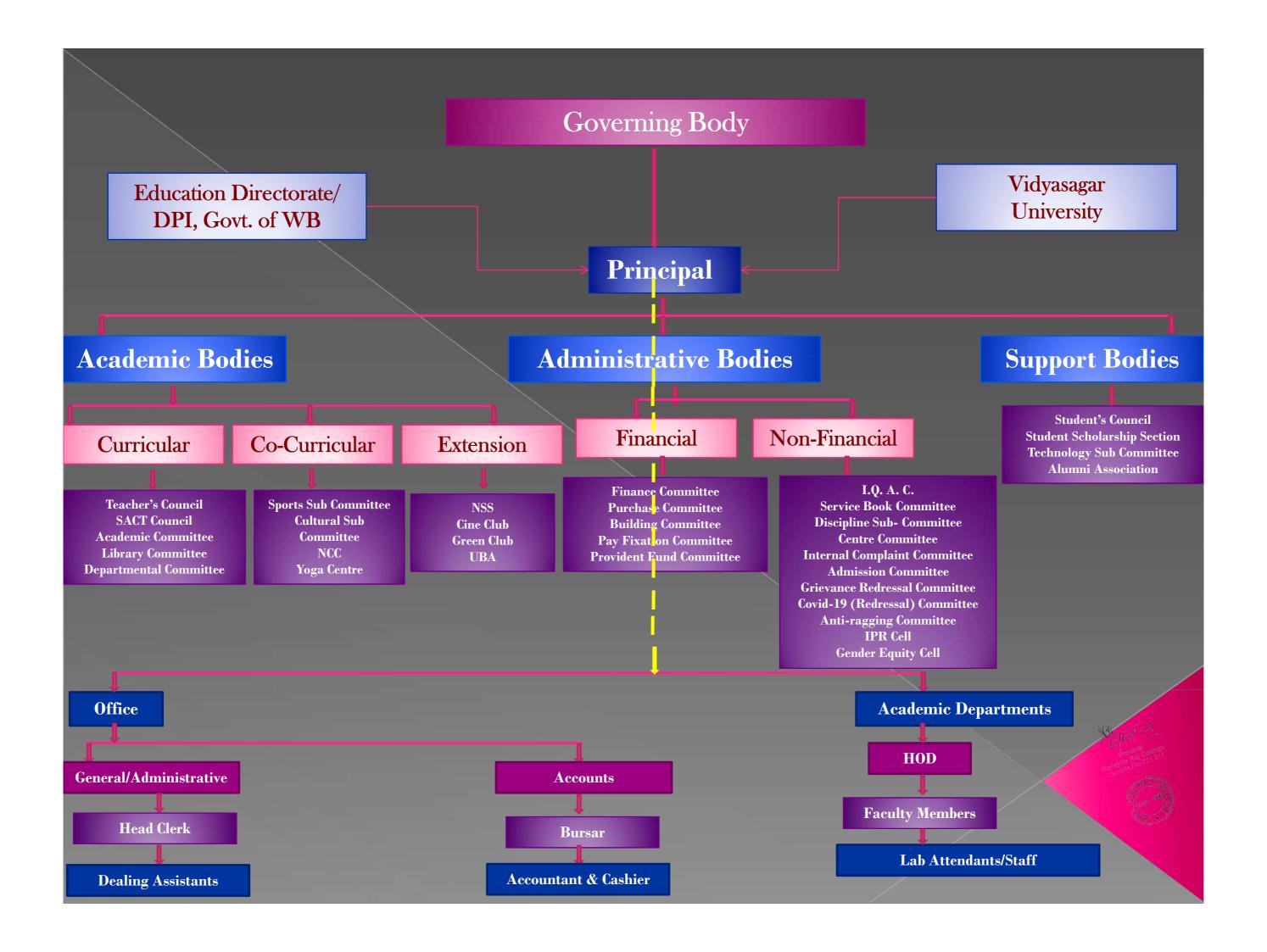
Teacher Representative 1. Dr. Nilanjana Bhattacharya

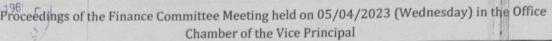
2. Dr. Tapanendu Kamilya

3. Dr. Uttam Kumar Kanp

Non · Teaching Representative Sri Anupam Ghosh

Students Representative Sri Subhadip Samanta







existing rain water harvesting: Rs. 25,000/-; ISO Certification and different audit: Rs. 50,000/-

- (h) Gender Equity Cell: Rs. 5,000/-
- (i) Add on Course of different department (Each value added & Add-on Course): Rs. 2,500/-

Agenda 13: The Vice Principal informed the house that the submersible pump in front of canteen is damaged. It is unanimously discussed that The Vice Principal will take necessary steps regarding this matter by maintain the purchase procedure.

Agenda 14: It is unanimously decided that the initiative regarding opening of fixed deposit of some amounts will be taken if budget permits for generation of emergency fund. The further discussion regarding this matter will be discussed in the next Governing Body meeting.

Agenda 15: A discussion regarding opening of a savings account with online payment system is took place. It is resolved that a new savings account with online payment system will be opened. Due to short of time the further discussion regarding operators of online account, amount of transaction and others details will be discussed in next Governing Body meeting.

With no other business left to be transacted, the meeting ended with reciprocal vote of thanks to and from the Chair.

Chairperson

Vice-Principal
Narajole Raj College
P.O. - Narajole
C- Paschim Medinipur, Pin-Y

Page 6 of 6



RA

NARAJOLE RAJ COLLEGE NAAC Accredited 'B' Grade College

P.O.- NARAJOLE DIST.- PASCHIM MEDINIPUR PIN CODE- 721211 WEST BENGAL

ESTD.- 1966 Narajole Paschim Medinipur

Email: narajolerajcollege@rediffmail.com Ph.- 03225-259755

Memo No. NRC/ RB 410 / 2020

07-01,2020

To The President Governing Body Narajole Raj College

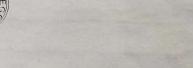
Notice is hereby given that a meeting of the Governing Body will be held on 17/01/2020 (Friday) at 02-00 PM in the Office Chamber of the Principal to discuss the agenda mentioned below. Please make it convenient to attend the meeting. Agenda:

- (1) To read and confirm the proceedings of the meeting held on 23/09/2019;
- (2) To approve the joining of:
- (i) Sri Pratim Maity, Assistant Professor, Dept. of Education;
- (ii) Sri Milan Mondal, Assistant Professor, Dept. of English;
- (iii) Dr. Shreyasi Jana, Assistant Professor, Dept. of Mathematics;
- (iv) Ms. Shilpa Patra, Assistant Professor, Dept. of Mathematics;
- (v) Sri Supen Sarkar, Assistant Professor, Dept. of Political Science;
- (vi) Dr. Poulami Adhikary (Mukherjee), Assistant Professor, Dept. of Zoology;
- (vii) Dr. Prithwi Ghosh, Assistant Professor, Dept. of Botany;
- (viii) Ms. Barnali Banerjee, Assistant Professor, Dept. of Sanskrit;
- (ix) Sri Arif Iqbal Mallick, Assistant Professor, Dept. of Physics;
- (x) Dr. Avradip Pradhan, Assistant Professor, Dept. of Physics;
- (3) To consider the incentive of advance increments for joining with Ph. D./ M. Phil:
- (i) Dr. Parimal Dua, Assistant Professor, Dept. of Physiology;
- (ii) Dr. Mangal Kumar Nayak, Assistant Professor, Dept. of History;
- (iii) Dr. Atanu Nanda, Assistant Professor, Dept. of Physical Education;
- (iv) Dr. Shreyasi Jana, Assistant Professor, Dept. of Mathematics;
- (v) Dr. Poulami Adhikary (Mukherjee), Assistant Professor, Dept. of Zoology;

(1)

- (vi) Dr. Prithwi Ghosh, Assistant Professor, Dept. of Botany;
- (vii) Dr. Avradip Pradhan, Assistant Professor, Dept. of Physics;
- (viii) Prof. Pratim Maity, Assistant Professor, Dept. of Education
- (4) To consider the issues relating to statutory notice served by Ms. Sujata Pahari, widow of Dr. Debabrata Pahari, ex-Associate Professor, Dept. of Philosophy who died while in service;
- (5) To approve participation in International Seminar and presentation of paper at the University of Witwatersrand, Johannesburg, South Africa by Prof. Pragna Papamita Mondal;
- (6) To consider the reconstruction of IQAC of the College, 15 of





মিটিং রেজল্যুশন বহি MEETING RESOLUTION BOOK

भिष्टि नर / Meeting No. 11 / 3 9	উপস্থিত সভ্যগণের নাম	ञ्चान / Place
जिल्ल/Date 17-01.2020,	NAME OF MEMBERS PRESENT	मभग्न / Time
11. gita Rani goswam	b1 8. /	501 15.
212 Amony Paris	81 9. Augam Choch	361 16.
013. Bukumar Palra	soi 10. Raixuman m.	59.1.17.
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016. Tapanenda Kamita	541 12.	>> 1 19.
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Proceedings of the Gove	rning Body Meeting held on 17/01/2020 (Fr	iday) in the Office Chamber

Agenda 1: Resolutions of the previous meeting of the Governing Body held on 23/09/2019 were read and confirmed without any amendment.

Agenda 2: Approval of joining of newly appointed Assistant Professors

SI. No.	Name	Subject	Recommendation Letter No. with Date	Date of Joining
01	Pratim Maity	Education	1086-CSC/VU/(WMP)- 14/17 Dt. 19-09-19	27-09-2019
02	Milan Mondal	English	1085-CSC/VU/(WMP)- 14/17 Dt. 19-09-19	30-09-2019
03	Dr. Shreyasi Jana	Mathematics	1287-CSC/VU/(WMP)- 14/17 Dt. 30-09-19	01-11-2019
04	Shilpa Patra	Mathematics	1288-CSC/VU/(WMP)- 14/17, Dt. 30-09-19	01-11-2019
05	Supen Sarkar	Political Science	1286-CSC/VU/(WMP)- 14/17, Dt. 30-09-19	01-11-2019
06	Dr. Poulami Adhikary (Mukherjee)	Zoology	1335-CSC/VU/(WMP)- 14/17, Dt. 17-10-19	07-11-2019
07	Dr. Prithwi Ghosh	Botany	561-CSC/VU/(WMP)- 14/17, Dt. 16-08-19	18-11-2019
08	Barnali Banerjee	Sanskrit	1410-CSC/VU/(WMP)- 14/17, Dt. 01-11-19	21-11-2019
09	Arif Iqbal Mallick	Physics	1558-CSC/VU/(WMP)- 14/17, Dt. 04-12-19	20-12-2019
10	Dr. Avradip Pradhan	Physics	1557-CSC/VU/(WMP)- 14/17, Dt. 04-12-19	21-12-2019

The joining of the above mentioned incumbents are hereby approved unanimously and the Principal is requested to do the needful including forwarding of necessary papers to DPI, Govt. of West Bengal at the earliest so that the fixation of pay of the mentioned Assistant Professors is done in time.

Agenda 3: To Consider the incentive of advance increments for joining with Ph. D/M.Phil

Members considered the issue of advance increments allowable to the candidates with Ph. D. and M.Phil. degree. Members took note of the effective date of their Ph. D and M. Phil, as the case may be and adopted the following resolution:

Resolved that prayer for five (5) advance increments (for Ph. D.) / two (2) advance increments (for M. Phil.) at entry level be made as per the intention of Government Order No. 892 - Edn. (U) dated 04/11/2016 read with Government No. 896 - Edn. (U) dated 08/11/2016, Memo No. 986 - ED/2016 dated 24.11.2016, Memo No. ED - 1009/2016/ED-985/16 dated 15.12.2016, Government Order 1196 Edn. (A) dated 31.12.2012, 920 - Edn. (CS) dated 31.12.2012, 1197 (28)/Edn. (U) dated 31.12.2012 for the undernoted candidates:

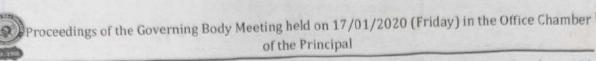
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Proceedings of the Governing Body Meeting held on 17/01/2020 (Friday) in the Office Chamber of the Principal

Name of the Candidate	Ph. D/ M.Phil at entry level	Effective date of Ph. D./M. Phil	Applicable advance increments
Dr. Mangal Kumar Nayak	Ph. D.	16.07.2015	5 (Five)
Dr. Parimal Dua	Ph. D.	10.07.2018	5 (Five)
Dr. Atanu Nanda	Ph. D.	23.07.2018	5 (Five)
Dr. Prithwi Ghosh	Ph. D.	02.03.2016	5 (Five)
Dr. Shreyasi Jana	Ph. D.	10.11.2016	5 (Five)
Dr. Poulami Adhikary (Mukherjee)	Ph. D.	13.10.2015	5 (Five)
Dr. Avradip Pradhan	Ph. D.	23.03.2018	5 (Five)
Pratim Maity	M. Phil	02.08.2016	THE TWO)





between the Market and the State' in the 'Consuming Genders Symposium' on 30th October, 2019 be approved post-facto.

Agenda 6: To consider the reconstruction of IQAC of the College;

The matter of formation of IQAC came up for discussion. After careful and adequate discussion the IQAC was reconstituted with following members in it:

- (A) Dr. Anupam Parua (Principal/HOI) Chairperson;
- (B) Teacher Members
- (i) Dr. Tanuka Acharya Associate Professor & HoD, Dept. of Philosophy;
- (ii) Dr. Tapanendu Kamilya Assistant Professor (Stage III) & HoD, Dept. of Physics;
- (iii) Dr. Uttam Kumar Kanp Assistant Professor (Stage II) & HoD, Dept. of Botany;
- (iv) Prof. Baisali Guha Assistant Professor & HoD, (Stage III) Dept. of History;
- (v) Prof. Soma Debray Assistant Professor & HoD, (Stage III) Dept. of English;
- (vi) Dr. Sk. Mohammad Aziz Assistant Professor, (Stage I) Dept, of Chemistry;
- (vii) Dr. Dipak Shom Assistant Professor, (Stage II) Dept. of Bengali;
- (C) Senior Administrative Officers
- Sk. Taher Ali Head Clerk
- (D) Nominee from Local Society, Students and Alumni
- (i) Sri Gagan Chandra Samanta Pradhan, Nij Narajole Gram Panchayet as member from Local Society
- (ii) Nominee from the Students: Vacant and would be nominated by the Principal;
- (iii) Nominee from the Alumni: Prof. Susanta Dolai
- (E) Nominee from Stakeholders
- Prof. Arindam Gupta, Professor, Dept. of Commerce, Vidyasagar University;
- (F) Dr. Nilanjana Bhattacharyya, Associate Professor & HoD, Dept. of Bengali as the Co-ordinator.

Agenda 7: To consider CCL prayer for Dr. Nilanjana Bhattacharyya, Associate Professor, Dept. of Bengali;

Child Care Leave Application of Dr. Nilanjana Bhattacharyya, Associate Professor in the Dept. of Bengali dated 16/12/2019 was discussed at length in the meeting and it was resolved that as the ward of the applicant is below 18 years of age (Certificate of Birth of her ward attached with the application and was verified) and was suffering from enteric fever and allied illness and needed medical attention and parental care (Medical Report attached), she was eligible to avail CCL, the proposed duration of her leave is in excess of 15 days in a single spell and no other teacher (employee) in her department was granted CCL during the same time Dr. Bhattacharyya's prayer for Child Care (Paye for a period starting on and from 31/10/2019 (Thursday) and

Page 3 of 8











ending on 24/11/2019 (Sunday) be approved post-facto and the Principal be requested to do the needful in this regard.

Agenda 8: To consider CCL prayer for Prof. Baisali Guha, Assistant Professor, Dept. of History;

Child Care Leave Application of Smt. Baisali Guha, Assistant Professor in the Dept. of History dated 13/12/2019 was discussed at length in the meeting and it was resolved that as the ward of the applicant is below 18 years of age (Certificate of Birth of her ward attached with the application and was verified) and is going to appear for class – XII Examinations in the year 2020 (as per the declaration of Smt. Baisali Guha), she had not taken such CCL in earlier instance during the year 2020, the proposed duration of her leave is in excess of 15 days in a single spell and no other teacher (employee) in her department was granted CCL during the same time Smt. Guha be granted Child Care Leave for a period starting on and from 06/01/2020 (Monday) and ending on 05/04/2020 (Sunday). However, she would be requested to perform duties associated with her job so that no notable disruption takes place in the smooth functioning in her Dept., namely Dept. of History of this College.

Agenda 9: To consider paternity leave application of Prof. Barun Mandal, Assistant Professor, Dept. of Chemistry:

Paternity Leave application of Prof. Barun Kumar Mondal dated 18.11.2019 was discussed at length in the light of Government Order No. 1100 – F (P) dated 25.02.2016 and it was resolved that the paternity leave applied for be granted in favour of Prof. Mondal in true spirit of the afore-mentioned G.O. subject to the fulfilment of the conditions laid down in that G.O for the period starting on and from 19.11.2019 to 30.11.2019 (12 days). However, he would be requested to perform duties associated with his job as an Assistant Professor and Head of the Department (such as complying with the University internal & practical examinations related work and so on) so that no notable disruption takes place in the smooth functioning in his Department, namely Dept. of Chemistry of this College.

Agenda 10: To consider issuing No Objection Certificate for Registration in Ph. D. programmes in favour of Prof. Tumpa Jana, Assistant Professor, Dept. of Sanskrit and Prof. Barnali Banerjee, Assistant Professor, Dept. of Sanskrit:

The application made by Prof. Tumpa Jana, Assistant Professor, Dept. of Sanskrit dated 07.11.2019 and Prof. Barnali Banerjee, Assistant Professor, Department of Sanskrit dated 19.12.2019 for No Objection Certificate for Ph. D. registration under Sidho – Kanho- Birsha University, Purulia be approved post-facto with the condition of minimum disruption of class taking and other work associated with their posts.

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Proceedings of the Governing Body Meeting held on 01/03/2021 (Monday) in the Office Chamber of the Principal



Agenda 6: To consider the CAS promotional benefit of Sri Asoke Bhatta, Typist and Smt. Jharna Pandit on completion of twenty years of service:

Discussed that Asoke Bhatta, Typist and Jharna Pandit, Lady Attendant of this college have successfully completed 20 years of continuous and satisfactory service on 29-11-2020 and 28-11-2020 respectively without any break, consequent upon they are entitled to get CAS Promotional Benefit as per ROPA - 2019 introduced by the Govt. The said 20 years of service of the said incumbent was unanimously approved. It was resolved also that the Principal be requested to do the needful in this regard.

Agenda 7: To consider submission of requisition against the vacant post in Dept. of History and Dept. of Chemistry in favour of West Bengal College Service Commission (WBCSC):

Discussed the notice for requisition against vacancies for the substantive post of Assistant Professors, dated 31-12-2020 from the WBCSC and unanimously resolved that separate Requisition in the prescribed format after duly filled-in against 02 (two) vacancies namely in the Dept. of History and Dept. of Chemistry for the substantive post of Assistant Professor created by way of retirement and resignation, respectively be submitted within the due date along with the relevant papers. Further resolved that the Register of Appointment (ROA) of the Assistant Professors which be submitted that is meanwhile enrolled with the said 02 (two) vacancies as per 100-point roster and authenticated by the WBBCW Department of the Government of West Bengal. Also resolved that the Principal be requested to do the needful at his end.

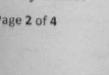
Agenda 8: To consider the submission of claim bill of Leave Encashment Salary in favour of Sri Joy Narayan Mandal, ex-Skill Laboratory Worker in Chemistry:

Discussed the application from Sri Joy Narayan Mondal, Ex-Skilled Lab Worker of this college in respect of Leave Encashment Salary from Govt. of West Bengal as a part of retirement benefit. Sri Mondal joined this college on 07-11-1981 and retired on 30-09-2020. He is entitled to get Leave Encashment Salary according to the Govt. rule of 300(three hundred) days of Earned Leave accumulated by him during service period. After careful verification of the Service Book of Sri Mondal G.B. unanimously approved the said earned leave and requested the Principal to send the claim bill of Leave salary of Sri Mondal at the earliest.

Agenda 9: To consider submission of claim bill of Enhanced Leave Encashment Salary under the Revised Scale of Pay (ROPA - 2019) of the following retired/deceased employees:

- (a) Sri Mohini Mohan Ari, ex-Sweeper Hostel
- (b) Sri Gopal Chandra Khan, ex-Library Bearer

Page 2 of 4







মিটিং রেজল্যুশন বহি

Proceedings of the Governing Body Meeting held on 01/03/2021 (Monday) in the Office Chamber of the Principal



- (c) Sri Mrityunjoy Roy, ex-Office Bearer
- (d) Sri Kartick Chandra Pandit, ex-Guard
- (e) Sri Ranajit Roy, ex-Guard
- (f) Sri Sanatan Bhunia, ex-Helper Hostel
- (g) Dr. Debabrata Pahari; ex-Associate Professor (Deceased), Dept. of Philosophy;

Deferred till instructions are received from appropriate authority.

Agenda 10: To consider submission of proposal of Enhanced Pension under the revised pay structure (ROPA - 2019) of the following retired/deceased employees:

- (a) Sri Mohini Mohan Ari, ex-Sweeper Hostel
- (b) Sri Gopal Chandra Khan, ex-Library Bearer
- (c) Sri Mrityunjoy Roy, ex-Office Bearer
- (d) Sri Kartick Chandra Pandit, ex-Guard
- (e) Sri Ranajit Roy, ex-Guard
- (f) Sri Sanatan Bhunia, ex-Helper Hostel







Proceedings of the Governing Body Meeting held on 05/04/2023 (Wednesday) in the Office Chamber of the Vice Principal



- (b) Seminar on Entrepreneurship: Rs. 5000/-
- (c) Cultural Subcommittee (Harmonium & Tabla Purchase): Rs. 15,000/-
- (d) ICC Cell: Rs. 5000/-
- (e) NCC: Rs. 15,000/-
- (f) Extension Cell for Training of Vermicompost, Lectures on Medicinal Plants, Gender Equity Programme, Workshops on Popular Science, etc: Rs. 50,000/-
- (g) Green Audit Cell: Waste Management: Rs. 25,000/-; Alternative Sources of Energy: 25,000/- (Repairing and Renovation existing solar light); Repairing of existing rain water harvesting: Rs. 25,000/-; ISO Certification and different audit: Rs. 50,000/-
- (h) Gender Equity Cell: Rs. 5,000/-
- (i) Add on Course of different department (Each value added & Add-on Course): Rs. 2,500/-

Agenda 21:

The Vice Principal informed the house that the submersible pump in front of canteen is damaged. It is unanimously discussed that The Vice Principal will take necessary steps regarding this matter by maintain the purchase procedure.

Agenda 22:

It is decided that HoDs of different Science Departments will submit the Seminar Proposal at DST, WBDST, ICMR, DBT, etc grants sanctioning authority. The Governing Body instruct Vice Principal to take necessary step regarding this matter.

Agenda 23:

It is unanimously decided that the Governing Body has no objection if College organize the Research Motivation Camp for ST students of Science Stream under Central Govt. Scheme in collaboration with Indian Association for the Cultivation of Science (IACS) under the Co-ordinatorship of Dr. Tapanendu Kamilya, Associate Initiative regarding this matter.





NARAJOLE RAJ COLLEGE (NAAC Accredited B grade) NARAJOLE: PASCHIM MEDINIPUR: PIN-721211 DEPARTMENT OF CHEMISTRY



Departmental Meeting

Notice

Dated: 22.09.2022

Notice is hereby issued that a meeting of the Department of Chemistry will be held on 27.09.2022 (Tuesday) at 3-00 PM, at Departmental Staff Room of the College to discuss the following agenda. Please make it convenient to join the meeting.

Agenda:

- 1. To Read and confirm the proceedings of the previous meeting.
- 2. To discuss about the status of Semester II exam paper evaluation and marks submission in DCF Award Slips in Excel.
- 3. To discuss about commencement of class of Sem I, III & V.
- 4. To discuss about the final class routine for Semester I, III & V.
- 5. To discuss about the distribution of classes and examiner list for upcoming semester.
- 6. To discuss about permission to attend workshop at Midnapore College of Dr. Soumendu Bisoi.
- 7. To discuss about Purchase of required Chemicals for laboratory experiment.
- 8. To discuss about the Creation Google Classroom for Tutorial, Assignments, model Question paper & Remedial classes.
- 9. To discuss about endorsement of sanction of research project grand of Dr. Sk. Md. Aziz.

10. Miscellaneous, if any, with the permission of the chair.

Dr. Ranajit Kumar Khalua

Si Mohammad Aziz Signature of the Convenor

Dr. Sk Mohammad Aziz (HOD)

Copy forwarded for information and necessary action to:

1. Prof. Barun Kumar Mondal Marun Kunga Mall 2. Dr. Soumendu Bisoi Soumenva 31201

3. Prof. Manik Shit

Manix shit



1. Panajit Kr. Khah. 2. Sx Mohammad Asia
3. Soumer Nu Biboi 4. Marun Kanan Mandal
5. Marik shif





Proceedings of the meeting of the Departmental Committee (Chemistry) held on 27.09.202. (Tuesday) 3:00 PM at the Teachers' Lounge of the college.

The meeting was chaired by Dr. Ranajit Kumar Khalua, the Vice Principal of the college and chairman of the concerned Departmental Committee. A detailed discussion took place on the noted agenda and the following resolutions were adopted.

- 1. The proceedings of the last meeting held on 09.08.2022 was read and confirmed without any amendment.
- 2. The Head of the Department mentioned that each examiner completed their exam paper evaluation. Marks has been uploaded at Chemistry_DCF_Award Slips in Excel_Sem II_Science_2022. DCF_Award Slips submitted to controller section on 02.09.2022. Individual faculty member successfully submitted their exam paper marks at VU marks submission portal on 02.09.2022.
- 3. The Head of the Department mentioned the following exact date of commencement of class of Sem I, III & V.

S.I.	Sem	Date	
1	V	04/08/2022	
2	III	05/09/2022	
3	I	19/09/2022	

- 4. All the faculty members of the department by mutual consultation and guidance from the VP prepared final class routine for Semester I, III & V and submitted to VP for kind pursual.
- 5. The Head of the Department mentioned that distribution of classes among the faculty member according to the routine. He also mentioned Course Faculty Names & IA Examiner name. House approved the proposal.

S.I.	Faculty Name	Total class per week
1	Dr. Sk. Mohammad Aziz	22
2	Prof. Barun Kumar Mondal	22
3	Dr. Soumendu Bisoi	23
4	Prof. Manik Shit	15

	Paper Code	Course Faculty Names	Name of IA Examiner	Sem
1	C11	Prof. Barun K. Mandal & Prof. Manik Shit	Prof. Barun Kumar Mandal	V
2	C12	Dr. Soumendu Bisoi & Dr. Sk Mohammad Aziz	Dr. Sk Mohammad Aziz	V



Proceedings of the meeting of the Departmental Committee (Chemistry) held on 27.09.202 (Tuesday) 3:00 PM at the Teachers' Lounge of the college.

3	DSEI	Prof. Barun Kumar Mandal & Prof. Manik Shit	Prof. Manik Shit	V
4	DSE2	Prof. Barun Kumar Mandal & Dr. Soumendu Bisoi	Dr. Soumendu Bisoi	V
5	C5	Prof. Manik Shit & Dr. Soumendu Bisoi	Dr. Soumendu Bisoi	TIT
6	C6	Prof. Barun Kumar Mandal & Prof. Manik	Prof. Barun Kumar Mandal	Ш
7	C7	Dr. Soumendu Bisoi & Dr. Sk Mohammad Aziz	Dr. Sk Mohammad Aziz	Ш
8	SEC1	Dr. Soumendu Bisoi & Dr. Sk Mohammad Aziz	Dr. Soumendu Bisoi	III
9	GE3	Prof. Manik Shit & Dr. Sk Mohammad Aziz	Prof. Manik Shit	TTT
10	DSC3C	Prof. Manik Shit & Dr. Sk Mohammad Aziz	Dr. Sk Mohammad Aziz	III
11	Cl	Dr. Soumendu Bisoi & Dr. Sk Mohammad Aziz	Dr. Sk Mohammad	I
12	C2	Prof. Barun Kumar Mandal & Prof. Manik	Prof. Barun Kumar Mandal	I
13	GE1	Prof. Manik Shit & Dr. Sk Mohammad Aziz	Prof. Manik Shit	7
4	DSC1A	Prof. Barun Kumar Mandal & Dr. Soumendu Bisoi	Dr. Soumendu Bisoi	I

- 6. The Head of the Department mentioned that Dr. Soumendu Bisoi is going to attend Three Day International Symposium on Exploring Molecules, Materials and Bio-materials for Sustainable Society (EMBSS 2022) at Department of Chemistry, Midnapore College (Autonomous) from 08/09/2022 to 10/09/2022. House approved the proposal.
- 7. It was resolved that following list chemical required for smooth running of laboratory experiment (practical's) for current semester.

SI	Chemical	Volume	10 0
1.	Styrene		Quantity
2.	Benzoyl Peroxide	500 ml	1
3.	Azobisisobutyronitrile (AIBN)	500 g	1
4.	Methyl Methacrylate	500 g	1
5.	Methyl Acrylate	500 g	1
6.	Acrylic Acid	500 g	1
7.	Adipic Acid	500 ml	1
8.	Hexamethylene Diamine	500 g	1
9.	Thionyl Chloride	500 g	1
10.	Urea	500 ml	1
		(5 300 g	1

Resolution of Meeting_Dept. of Chemistry_27,09,2022 (Tuesday)



Con to







Proceedings of the meeting of the Departmental Committee (Chemistry) held on 27.09.2022 (Tuesday) 3:00 PM at the Teachers' Lounge of the college.

IL.	Acrylamide	500 g	1
12_	Ammonium iron(II) Sulfate (Mohr's salt)	500 g	1
13.	Potassium Peroxodisulphate	500 g	1
14.	Sodium Disulphite	500 g	1
15.	Ferrous Sulphate	500 g	1
16.	Potassium Persulphate	500 g	1
17.	Sodium Lauryl Sulphate	500 g	1
18.	Aluminium Sulphate	500 g	1
19.	Polyacrylamide	500 g	1
20.	Sodium nitrite (NaNO2)	500 g	1
21.	Poly Vinyl Proplylidine	500 g	1
22	Imidazole		1
23.	1,2,3,4,5Bbenzene Tetracarboxylic Acid (PMDA)	500.g	1
24.	Potassium Periodate (KIO ₄)	500.g	1
25.	Poly Carolactone polyol diol	300 ml	1
26.	Sodium Thiosulfate (Na ₂ S ₂ O ₃)	500 g	1
27.	Ammonium Thiocyanate (NH4CNS)	1500 g	1
28.	Potassium Iodide (KI)	500 g	1
29.	Sudan Yellow	500 g	1
30.	Sudan Red	500 g	1
	Oxalic Acid	500 g	1
32	D-Alanine	500 g	1
33.	L-lysine A	500 g	1
	L-Leucine 2	500 g	1
	Ninhydrin A	500 g	1
36.	Methyl Acetate	500 g	1
	18 Crown 6	500 g	1
	Eriochrome Black T (EBT)	500 g	1
	Dolomite (Calcium magnesium carbonate)	500 g	1
	Sodium Silicate	500 g	1
41.	Magnesium Sulfate	500 g	1
	Acetic Anhydride	500 ml	1
	Acetic Acid	500 ml	1
	Carbon Tetrachloride (CCl4)	500 ml	1
-		500 g	1
	n-Butanol	500 ml	1
	Poly Ethylene Glycol	500 ml	4
	Methanol	500 ml	1
	Isopropyl Alchol	500 ml	1
100	Acyrlonitrile	The second secon	
	Formaldehyde	500 ml	1

Resolution of Meeting_Dept. of Chemistry_27.09.2022 (Tuesday)













Proceedings of the meeting of the Departmental Committee (Chemistry) held on 27.09.202. (Tuesday) 3:00 PM at the Teachers' Lounge of the college.

52.	Glacial Acetic Acid	500 ml	1
53.	Dimethyl Formamide	500 ml	1
54.	Toluene	500 ml	1
55.	sodium hydroxide		1
	1 Section by Growing	500 g	2

8. The Head of the Department mentioned that Google classroom has been created to provide students with Model question paper/Assignments/ Remedial classes. House appreciated the Initiative.

Course	Code	Semester	Link
C2T	7wlnaks	Sem I	https://classroom.google.com/c/NTQ4NzY3NzgzMzgy
C5T & SEC1 T	dzjsfoh	Sem III	https://classroom.google.com/c/NDk2NjY4OTk3MDOz
DSEIT	tdz65jf	Sem V	https://classroom.google.com/c/NDk4MDM5MDc1MjE3
DSC3BT	Зхггчір	Sem III	https://classroom.google.com/c/MzU0MjY3NTQ5MjA3
GE3T	c5bypvj	Sem III	https://classroom.google.com/c/NTgxNzA4ODU5MTcx
DSC1AT	dzd5xhp	Sem I	https://classroom.google.com/c/NTcyNjIxNTM0NTAy

9. The house is very happy for the extension of research project of Dr. Sk Mohammad Aziz, entitled as "Catalytic Asymmetric Di-Functionalization of Enamides by One-Pot Cascade Three-Component Reaction: A Route to Highly Functionalized β-Amino Acids" vide file No. TAR/2020/000023 dated 22/09/2022 from DST- SERB TARE Research grant. This is a three-year project. Second year research grants of Rs. 275000/- is already released and credited in Account Maintained in INDIAN BANK (Account No: 22411149792). Out of which Rs. 25,000/- will be used for the purpose of Institute overhead charge and remaining Rs. 250000/- is for research grant, including contingency amount of Rs. 50000/-.

10. With no other issues left for discussion, the meeting ended with a reciprocal vote of thanks.

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Chairman

(Dr. Ranajit Kumar Khalua)



Resolution of Meeting_Dept. of Chemistry_27.09.2022 (Tuesday)

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NARAJOLE RAJ COLLEGE

(NAAC Accredited B Grade Govt. - Aided College) NARAJOLE: PASCHIM MEDINIPUR: PIN-721211

Admission Committee

Notice

Dated: 15.07.2020

Notice is hereby given that an online meeting of the Admission Committee will be held on 15/07/2020, Wednesday at 09.00 P.M. to discuss the following agenda. Please make it convenient to attend the meeting.

Agenda:

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- Issues related to online UG students' admission for the session 2020-2021.
- Discussion on the intake capacity of UG students for the session 2019-2020.
- 3. Discussions on refund policy for students in line with UGC guide line.
- Issues related to PG course admission for the session 2020-2021.

- Autom Camo

(Dr. Anupam Parua) Principal & Chairman Tanuka Acharya

Signature of the Convenor Dr. Tanuka Acharya HOD (Philosophy)

Members:

1. Prof. Dr. Nilanjana Bhattacharyya (HOD-Bengali) Nilanjane Bhiltach Type

2. Prof. Soma Debroy (HOD-English) Xama Debray

3. Prof. Baisali Guha (HOD-History)

4. Dr. Uttam Kumar Kanp (HOD-Botany) (Wildle

5. Dr. Tapanendu Kamilya (HOD-Physics) Tapanendu Kamilya

6. Prof. Anustup Chattopadhyaya (HOD-Sanskrit) A - (Lo Hopollymy

7. Prof. Barun Kumar Mondal (HOD-Chemistry) Warum Kumar Hondel

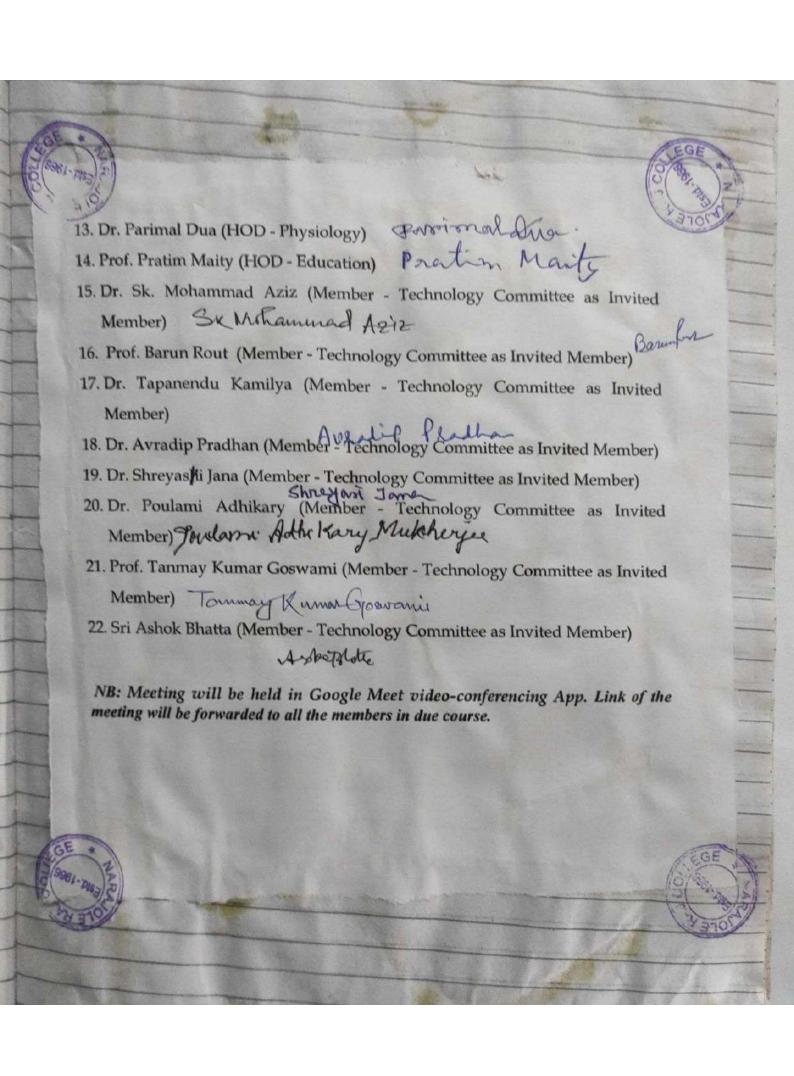
Suramal Maily. 8. Dr. Sukomal Maity (HOD-Geography)

9. Dr. Ranjit Khalua (HOD-Zoology) Ranagit Kumar which 10. Dr. Rajasree Debnath (HOD-Political Science) Rajasree Holmitz

11. Dr. Akul Rana (HOD-Mathematics)

12. Dr. Atanu Nanda (HOD-D)

12. Dr. Atanu Nanda (HOD-Physical Education)









Proceedings of the meeting of the Admission Committee held on 15.07.2020 (Thursday) in Video Conferencing with ID - https://meet.google.com/ncx-oqxo-dbh

Meeting 01 of Academic session 2020-21

In Attendance: 1. Dr. Anupam Parua - Principal & Chairman - Tomo Jan-· Tamps tehning 2. Dr. Tanuka Acharya - Convenor Nilayan Butach 3. Dr. Nilanjana Bhattacharyya 4. Prof. Soma Debray 5. Prof. Baisali Guha 6. Dr. Uttam Kumar Kanp Taponenda Konly 7. Dr. Tapanendu Kamilya 8. Anustup Chattopadhyaya A - Chattopadhyaya 9. Prof. Barun Kumar Mondal Magrum Kumar Mul Suramal Movety 10. Dr. Sukomal Maity (Kanazit Kumar 11. Dr. Ranjit Kumar Khalua 12. Dr. Rajasree Debnath 13. Dr. Akul Rana 14. Dr. Atanu Nanda 15. Dr. Parimal Dua 16. Prof. Pratim Maity 17. Dr. Sk. Mohammad Aziz (Invited Member) SK Mihammad Aziz Tapanenda Kamilya 18. Prof. Barun Rout (Invited Member) 19. Dr. Tapanendu Kamilya (Invited Member) 20. Dr. Avradip Pradhan (Invited Member) 21. Dr. Shreyashi Jana (Invited Member) 22. Dr. Poulami Adhikary (Invited Member) Poulami Ilda 23. Prof. Tanmay Kumar Goswami (Invited Member) Tanney Kumar Goswami 24. Sri Ashok Bhatta (Invited Member) Ashot hote

The meeting was chaired by Dr. Anupam Parua, the Principal of the College and Chairman of the concerned Departmental Committee. Detailed discussions took place on the noted agenda and the following resolutions were adopted:

- 1. In line with the agenda followings were resolved.
 - a) Admission would be made through on line mode and on merit basis only. No direct admission would be made in any subject or discipline. Eligibility criteria for admission of students shall be same as last year session i.e. 45% marks in the aggregate or 50% marks in the subject or related subject for which the student applied for admission in Honours course.



sa Pare 1 of 2









Proceedings of the meeting of the Admission Committee held on 15.07.2020 (Thursday) in Video Conferencing with ID - https://meet.google.com/ncx-oqxo-dbh

Meeting 01 of Academic session 2020-21

- 2. It is noted that the intake capacity limit for induction of students for admission shall be limited for 1385 no seats, out of which 785 no seats for all honours students (as per subject-wise and reservation-wise break up of Vidyasagar University), 500 seats for BA General students and 100 seats for B. Sc General students.
- 3. The admission refund policy of students was discussed and it was unanimously resolved that the UGC refund policy (as attached) shall be adopted.
- 4. It was resolved that PG students' admission would be as per guidelines and instructions from different component authorities from time to time.

With no other business to be transacted at the meeting, the meeting ended with a reciprocal vote of thanks to and from the Chair.

CHAIRMAN













(NAAC Accredited B Grade Govt. Aided College) NARAJOLE: PASCHIM MEDINIPUR: PIN-721211

Admission Committee

Notice

Dated: 07.08.2020

Notice is hereby given that an online meeting of the Admission Sub-committee will be held on 07/08/2020, Thursday at 09.00 P.M. to discuss the following agenda. Please make it convenient to attend the meeting.

Agenda:

Read and confirmed the proceedings of the last meeting held on 22/07/2020;

2. To note and discuss action taken by the Principal on 30.07.2020 to temporarily

closing the UG Admission Portal

3. Discussion on the matter of preparation of admission schedule and brochure for UG students for the session 2020-2021 against fresh inputs in the light of VU bearing No. Secretary, UG Council, issued by Notification VU/UG/Admission/950/2020 dated 27.07.2020 and subsequently bearing No. VU/UG/Admission/951/2020 dated 30.07.2020 and Notification issued by the IC, VU bearing No. VU/IC/Admission/60/2020 dated nil.

4. Miscellaneous if any, with the permission of the chair.

Ampan lamp

(Dr. Anupam Parua) Principal & Chairman Tamuka Acharya.

Signature of the Convenor Dr. Tanuka Acharya HOD (Philosophy)

Members:

- 1. Prof. Dr. Nilanjana Bhattacharyya (HOD-Bengali) Nilly Me Bhih
- 2. Prof. Soma Debroy (HOD-English) Jama Debray
- 3. Prof. Baisali Guha (HOD-History)
- 4. Dr. Uttam Kumar Kanp (HOD-Botany) (Wilder
- 5. Dr. Tapanendu Kamilya (HOD-Physics) Tapanenda Kemilya
- 6. Prof. Anustup Chattopadhyaya (HOD-Sanskrit) A. Chattopo 7. Prof. Barun Kumar Mondal (HOD-Chemistry) Morum Kumar
- Subamal Marty. 8. Dr. Sukomal Maity (HOD-Geography)
- 9. Dr. Ranjit Khalua (HOD-Zoology)
- 10. Dr. Rajasree Debnath (HOD-Political Science) Rajasree Debrekt
- Alent Coul 11. Dr. Akul Rana (HOD-Mathematics)







- 12. Dr. Atanu Nanda (HOD-Physical Education) Ham panda
- 13. Dr. Parimal Dua (HOD Physiology) porsional Lya
- 14. Prof. Pratim Maity (HOD Education) Pratin Marty
- 15. Dr. Sk. Mohammad Aziz (Member Technology Committee as Invited Member) Sk Mohammad Aziz
- 16. Prof. Barun Rout (Member Technology Committee as Invited Member)
- 17. Dr. Tapanendu Kamilya (Member Technology Committee as Invited Member)
- 18. Dr. Avradip Pradhan (Member Technology Committee as Invited Member)
- 19. Dr. Shreyas i Jana (Member Technology Committee as Invited Member)
- 20. Dr. Poulami Adhikary (Member Technology Committee as Invited Member) Foulame Adhikary
- 21. Prof. Tanmay Kumar Goswami (Member Technology Committee as Invited Member) Tonnay Kuman Goswami
- 22. Sri Ashok Bhatta (Member Technology Committee as Invited Member)
- 23. Sri Mustakim Ansari (Dealing Assistant in Charge of UG Students' Registration as Invited Member) Mustaguim Ansari

NB: Meeting will be held in Google Meet video-conferencing App. Link of the meeting will be forwarded to all the members in due course.















Proceedings of the meeting of the Admission Committee held on 07.08.2020 (Friday) in Video Conferencing with ID - https://meet.google.com/ppb-sxay-dkk Meeting 03 of Academic session 2020-21

In Attendance:

1.	Dr. Anupam I	Parua -	Principal	& Chairman	- 1 mpmo	lamo
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tamer telange 2. Dr. Tanuka Acharya - Convenor

Nilanjan Bhetracheryy 3. Dr. Nilanjana Bhattacharyya

4. Prof. Soma Debray Jowa Dabay

5. Prof. Baisali Guha

6. Dr. Uttam Kumar Kanp Wan

7. Dr. Tapanendu Kamilya Tapanendu Kamilya

8. Anustup Chattopadhyaya A. Chattop adhygyn

9. Prof. Barun Kumar Mondal Marun Kumar Mondal

Sukamal Maity. 10. Dr. Sukomal Maity

Ranajit Kumer Whalner 11. Dr. Ranjit Kumar Khalua

12. Dr. Rajasree Debnath

Rajasue Debratt Abril Reml

13. Dr. Akul Rana

Ham Nanda

14. Dr. Atanu Nanda 15. Dr. Parimal Dua

Jordinal Lua

16. Prof. Pratim Maity Prestin Maits

17. Dr. Sk. Mohammad Aziz (Invited Member) Sk. Mohammad Aziz William 24 12

18. Prof. Barun Rout (Invited Member) Barumlers

19. Dr. Tapanendu Kamilya (Invited Member)

20. Dr. Avradip Pradhan (Invited Member) Avsadip Paullan

Page 1 of 3











Proceedings of the meeting of the Admission Committee held on 07.08.2020 (Friday) in Video Conferencing with ID - https://meet.google.com/ppb-sxay-dkk

Meeting 03 of Academic session 2020-21

21. Dr. Shreyaski Jana (Invited Member)

22. Dr. Poulami Adhikary (Invited Member) Frelami Adhikary

23. Prof. Tanmay Kumar Goswami (Invited Member) Tanmay Kumar Geswami

24. Sri Ashok Bhatta (Invited Member) And And Met About

25. Sri Mustakim Ansari (Invited Member) Mustaquim Ansari

The meeting was chaired by Dr. Anupam Parua, the Principal of the College and Chairman of the concerned Departmental Committee. Detailed discussions took place on the noted agenda and the following resolutions were adopted:

- 1. Proceedings of the last meeting held on 23/07/2020 were read and confirmed without any amendment.
- 2. The members discussed the issue of temporarily closing down of admission portal for UG 1st semester students effected urgently on 30.07.2020 by the Principal. The members felt that as such order came from the Directorate of Public Instruction, Govt. of West Bengal and Vidyasagar University the Principal was duty-bound to such action. The members unanimously approved the decision taken by the Principal in this regard.
- 3. Taking into consideration Notification issued by Secretary, UG Council, VU bearing No. VU/UG/Admission/950/2020 dated 27.07.2020 and subsequently bearing No. VU/UG/Admission/951/2020 dated 30.07.2020 and Notification issued by the IC, VU bearing No. VU/IC/Admission/60/2020 dated nil members resolved to have following schedule for admission to UG 1st Semester of different courses/programs:
- (a) Opening Date of Online Admission 10-08-2020 (06.00 hrs);
- (b) Online Form Fill Up Last Date 21-08-2020 (23.59 hrs)
- (c) Publication of Provisional Merit List 23-08-2020 (After 12.00 hrs)
- (d) Date and time of lodging objections on provisional merit list through College Helpline/ E-Mail id: technology@narajolerajcollege.ac.in 23-08-2020 (12:01 hrs) to 24-08-2020 (09:00 hrs)
- (e) Publication of Final Merit List (Only on College Website) 25-08-2020 (After 12.00 hrs)







Proceedings of the meeting of the Admission Committee held on 07.08.2020 (Friday) in Video Conferencing with ID - https://meet.google.com/ppb-sxay-dkk

Meeting 03 of Academic session 2020-21

- (f) 1st Phase of Admission 27-08-2020 (00:01 hrs) to 30-08-2020 (20:00 hrs)
- (g) 2nd Phase of Admission (if seats remain vacant) 31-08-2020 (00:01 hrs) to 02-09-2020 (20:00 hrs)
- (h) 3rd Phase of Admission (if seats remain vacant) 03-09-2020 (00:01 hrs) to 05-09-2020 (23:59 hrs)
- (i) Subsequent phase, if required To be notified later on
- (j) Commencement of Classes & Verification of Documents to be notified later on (as per directives of competent authorities)

Further resolved that Dr. Tapanendu Kamilya be entrusted, on behalf of Technology Sub-committee with the task of preparing 'Revised Admission Schedule', 'Revised Admission Brochure' and 'Revised Admission Leaflet' and also of uploading those documents in College website latest by 08.08.2020.

4. Under miscellaneous agenda it was unanimously resolved that in the face of frequent changes of conditions surrounding UG admission in this particular year and also the conditions arising out of COVID-19 Pandemic requiring almost everything being done online without the advantage of physical meetings, the Principal be requested and empowered to take emergent decisions in this regard in consultation with the Convenor, Admission Committee and to inform the committee at his earliest convenience.

With no other business to be transacted at the meeting, the meeting ended with a reciprocal vote of thanks to and from the Chair

CHAIRMAN (DR. ANUPAM PARUA)







VIDYASAGAR UNIVERSITY	College Wise SUBJECT-WISE SEAT INTAKE MASTE	I I'G ONLINE ADMISSION IN I'G HONS COURSES (20)
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College Code	College Code College Name	SUBJECTS	GEN	SC	ST	0-A	0-B	GE-PH	SC-PH	ST-PH	OA-PH	08-PH	TOTAL
0		BENGALI	7.2	29	00	13	6	4	1	0	1	0	137
		BOTANY	20	00	2	4	3	1	0	0	0	0	38
		CHEMISTRY	16	7	2	3	2	1	0	0	0 -	0	31
		ENGLISH	54	22	9	10	7	3	1	0	0	0	103
		GEOGRAPHY	22	6	2	4	3	1	1	0	0	0	42
		HISTORY	44	18	5	00	9	2	1	0	1	0	88
VUWGS33	NARAJOLE RAJ COLLEGE	MATHEMATICS	34	13	4	9	4	2	1	0	0	0	3
		PHII OSOPHY	19	00	2	4	2	1	0	0	0	0	36
		PHYSICS	17	7	2	3	2	1	0	0	0	0	32
		POI ITICAL SCIENCE	13	5	1	2	2	1	0	0	0	0	24
		SANSKRIT	36	14	4	7	5	2	1	0	0,	0	69
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Kindly verify the data 10.08.2020



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MEETING	RESOLUTION	BOOK

মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম	স্থান / Place	Principals dome
তারিখ/Date 16/06/2023	NAME OF MEMBERS PRESENT	अभग्न / Time	2.30 Pm.
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NARAJOLE RAJ COLLEGE

(NAAC Accredited B grade) NARAJOLE: PASCHIM MEDINIPUR: PIN-721211



Dated:12.06.2023

Notice is hereby given that the first meeting of the newly formed academic committee will be held on June 16, 2023, Friday at 2.00 pm. in the Principal's Chamber to discuss the following agenda. Please, make it convenient to join the meeting.

Agenda:

- 1. Ongoing academic activities and space for improvement.
- 2. Miscellaneous, if any, with the permission of the chair

Signature of the Principal Dr. Basudev Mandal

Jan 12/06/2023 Signature of the Convenor Dr. Akul Rana

Copy forwarded for information and necessary action to:

1. Dr. Nilanjana Bhattacharyya-Member

Nilarjane Bhitacherge 16.06, 2013 Tapanendu Kamilye

2. Dr. Tapanendu Kamilya-Member

3. Dr. Uttam Kumar Kanp-Member

4. Prof. Pragna Paramita Mondal-Member

Plague Paramite Mondol 16.06.2023

5. Dr. Dipak Shom -Member

6. Prof. Asis Bhattacharyya-Member

7. Prof. Barun Rout-Member

8. Sri Suvadip Samanta-Member

Dipak Shom 16f06f202 AS in Blackdonga 16f06/23



Proceedings of the meeting of the Academic Committee held on 16-06-2023 (Friday) at 2.00 pm

Venue: Principal's Chamber

The meeting was chaired by Dr. Basudev Mandal, the Principal of the College and Chairman of the Academic Committee. Detailed discussions took place on the agenda ongoing academic activities of the college and the following resolutions were adopted:

- The Head of all academic departments will submit class allotted/ taken reports to the convenor of academic committee (from the coming Semester) and the committee suggests the Principal for betterment, if any, after analyzing the reports quarterly.
- 2. (i) The main framework of the academic routine will be done by Dr. T. Kamilya and thereafter the routine of arts department will be prepared by Prof. A. Bhattacharyya and Dr. D. Shom. The routine of science department will be prepared by Dr. A. Rana and Dr. U. Kanp.
 - (ii) The Academic calendar will be prepared by Dr. U. K. Kanp.
 - (iii) Dr. D. Shom will take care of the remedial classes.
 - (iv) Online records of academic activities will be preserved by Prof. B. Rout.
 - (v) University examination and internal evaluation as per academic calendar will conducted by the existing Examination Committee.
- 3. The Principal Dr. Basudev Mandal will meet all faculties of the academic department separately for the betterment of academic activities and a provisional schedule for this purpose is to be prepared by the convenor of the Academic Committee.
- 4. A detailed discussion regarding faculty exchange programme(FEP) with nearby colleges was discussed and resolved that an initiative for FEP will be taken by the concerned department and the matter be discussed in the forthcoming meeting with the departments.

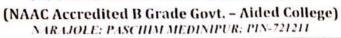
As there was no further agenda for discussion, the meeting ended with a reciprocal vote of thanks to and from the Chair 24

CONVENOR (DR. AKUL RANA)

CHAIRMAN

(DR. BASUDEV MANDAL)







Extension Activity Cell

Notice

Dated: 19.04.2022

Dr. Nilanjana Bhattacharyya

(Convenor)

Notice is hereby given that a meeting of the Extension Activity Cell will be held on 22. 142024 (Friday) at 03-00 PM in the Teachers' Lounge to discuss the following agenda. Please make it convenient to attend the meeting.

Agenda:

1. To discuss regarding resumption of work of Extension Activity Cell in the current session and its modus operendi.

2. To Chalk out a plan to carry out extension activities in the adopted villagein the session 2021-22.

3. Miscellaneous, if any, with the permission of the chair.

Dr. Ranajit Kumar Khalu. Vice Principal & Chairman

Vice-Principal Narajole Raj College P.O.- Narajole

Dist.- Paschim Medinipur, 721211 Members:

R. Debrak 19.4.2022

1.Dr. Rajasree Debnath 2. Prof. Soma Debray (2)/4/14

3.Prof. Baisali Guha -

4.Sk. Ashiruddin

5. Dr. Sk. Mohammad Aziz Sk Mohammad Aziz
6. Prof. Bholanath Mahato

6. Prof. Bholanath Mahato

7. Prof. Shilpa Patra Sharm Ca 11.04.22
8. Prof. Bangamati Hansda Bansa 11.04.22

9. Prof. Asis Bhattacharyya Asis Bhasadays, 204/22





(NAAC Accredited B Grade Govt. - Aided College) NARAJOLE: PASCHIM MEDINIPUR: PIN-721211

Extension Activity Cell

10. Dr. Utttam Kumar Singha

11. Prof. Arpita Chakraborty

rty
Parthe for Manner. 21.4.22 12. Prof. Partha Manna

Tapas Roma 22. 4.22 13. Prof. Tapas Rana

Goutam Jana 14.Prof. Goutam Jana

Diparkini Roy 21/4/22 15.Prof. Dipasree Roy

16. Sri Satyajit Hait

17. Sri Pralay Singha Proday Singhe.

18. Sri Dibakar Samanta Abbeloor Somanda.

19. Smt. Krishna Roy Knishna Roj 21.04.22



Meeting of Extension Activity	Cell
Place: Teachers' Louige	Date: 12.04.2022
	Friday . 3 Pm
Members Prosect:	0
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1. Tapas Rana 22.04.22	
3. Goulam Jana 22.04.2022	
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Proceedings of the meeting of the Extension Activity Cell held on 22/04/2022 (Friday) in the Teachers' Lounge of the college



Meeting 01 of the Academic Session 2021-22

Meeting of the Extension Activity Cell commenced with the Vice Principal, Dr. Ranajit Kumar Khalua in the chair, detailed discussions on the items of agenda took place and the following resolutions were adopted:

1. To discuss regarding resumption of work of Extension Activity Cell in the current session 2021 -22 and its modus operendi.

Hon. Vice Principal greeted the members as it is the first meeting of them. Due to pandemic of Covid -19 the field activities regarding community services were hindered. After re- opening of the college this is the first meeting with the new members. Members discussed at length regarding resumption of work and resolved that like pre – covid period the extension activities of the college will be executed in a three-layered system, -

i. Through NSS, ii. through NCC, iii. Through Extension Activity Cell. Except the activities of NSS and NCC, all other extension activities of the academic departments, committees, student centric cells will be done under the coordination of Extension Activity Cell. Here, members proposed to adopt a primary school of the locality for rendering extension services. Members also placed a proposal to the Hon. Vice Principal for allocating a separate fund for rendering community services by the committee. Hon. Vice principal assured the members to discuss the matter with concerned committees.

2. To Chalk out a plan to carry out extension activities in the adopted village in the session 2021-22.

Members discussed at length and proposed the following plan of action to carry out extension activities in the adopted village.

SI. No.	Name of the broad area of activity	Responsibility entrusted to
1.	Health and hygiene & nutrition	Green Club, Dept. of Physiology
2.	Environmental awareness Programme	Green Club
3.	Gender sensitization programme	Gender Equity Cell, Academic Departments
4.	Community Computer Training programme	Technology Sub Committee
5.	Language training programme	Dept. of English
6.	Yoga & wellness programmes	Yoga Centre



Proceedings of the meeting of the Extension Activity Cell held on 22/04/2022 (Friday) in the Teachers' Lounge of the college



Meeting 01 of the Academic Session 2021-22

Sl. No.	Name of the broad area of activity	Responsibility entrusted to
7.	Popular Lectures/ Awareness lectures on Indian Knowledge system, Constitutional rights, and duties	Academic Departments
8.	Promotion of scientific temperament among the local kids	Academic Departments (Faculty of Science)
9.	Craft Training/ Drawing Programme	Cultural Sub Committee
10.	Training on singing, dance, Recitation	Cultural Sub Committee

No other issues left to be discussed, the meeting ended with a reciprocal vote of thanks to and from the Chair.





Dr. Ranajit Kumar Khalua
Chairman
Chairman
Vice-Principal
Narajole Raj College
P.O.- Narajole
Dist.- Paschim Medinipur, 721211



NAAC According B' Grade College ESTD - 1766

Narajole + Paschim Medinipur

P.O. NARAJCLE
DIST. PASCHIM MEDINIPUR
PIN CODE: 721211
WEST BENGAL
Email recommunication (from the party party)
Ph. p. 1225-758755

Officers (No.

CMIT-

Notice

Date: 09.10.23

All the esteemed members of the sports sub-committee of Narajole Raj College are hereby notified that a meeting will be held on 9th October, 2023 at principal's chamber at 3pm to discuss the following agenda.

1. Modus operandi of the Inter-college competition.

2. To discuss regarding the grant for Dress.

3. Miscellaneous if any, with the permission of the chair.

N.B- your presence is highly solicited.

Member:

2. Farthe Rr. Manne 3. Milan Hould

4. Buha

5. Somet Fan

7. Singray tuda

8. A

9. Bangamoti Hanska

May 3/22

Principal Narajole Raj College WastoH 24



Atam Nand Convenor 09/10/23

Sports sub-committee

1



Proceedings of the meeting of the Sports Sub-committee held on 09/10/2023 (Friday) at 03-00 pm in the Office Chamber of the Principal

A meeting of the Sports sub-committee was held on 09.10.2023 at Principal's chamber from 3 p.m. to 4 p.m. with the Principal on chair and the following resolutions were adopted:

 The resolution of the previous meeting dated25.08.23 was read and confirmed with the permission of the chair.

A discussion regarding the participation of the college in inter-college sports
competition, to be held by Vidyasagar University, took place in presence of the
members present in the meeting on that very day.

3. A request was made to the Principal by the convener to provide a monetary grant of \$\infty\$ 4500/ (Rupees Four Thousand and Five Hundred only) for buying dresses for those who are going to participate in the inter college Khokho competition.

The meeting ended with a vote of thanks by the convenor as there was no other agenda.

Assistant Professor & HOD

Dept. At Physical Education

Nurajole Roy College

Sports Sub-Committee





donated land to the government so that a Boys' Hostel for the weaker section of the community could be constructed. In 2005, the subjects under the discipline of humanities were shifted to the new campus. From 2006 onwards, we undertook serious efforts to develop the new and main campus. In the new and main campus a Science Block was constructed. A Ladies' Hostel, with complete assistance from the UGC, was also built. The administrative wing was shifted in 2009 and the Science Block accommodating the Science subjects became operational in 2013.

Narajole Raj College now offers a total of 12 Honours courses and 15 general courses at the degree level. At present the College is offering two Post Graduate Courses, one in Bengali and another in Sanskrit. With about 1850 students, about 72 teaching staff (including the Principal, one full-time Librarian and two Graduate Laboratory Instructors) and 30 non-teaching staff members (six full-time and twenty four casual non-teaching staff) the College has emerged as one of the premier college under Vidyasagar University. It has a rich Library with more than 22,000 books with about 3000 titles and 23 varieties of journals. The Central Library of the College maintains one well-equipped reading room for the students and the teachers. In addition, the Dept. of Sanskrit, Dept. of Bengali and that of Human Rights (under the Dept. of Political Science) maintain their respective Book Banks. The institution boasts of devoted staff (teaching and non-teaching) that is ever ready to help and support their students in all aspects. The students are engaged in social activities through the two NSS and one NCC units(s). The students of the College are also actively participating in programmes like University Sports, Youth Parliament Programme organised by the Govt. of West Bengal, to name a few.

In the year 2018 the College was assessed and accredited by National assessment & accreditation council (NAAC) of University Grants Commission, New Delhi and was graded in category 'B' by it.

The college caters not only to the academic interests of the students, but to the overall development of their personality. The College is also planning to take serious initiatives so as to improve the employability of students.

1.2. Administration of the College

1.2.1. Governing Body of the College

- 1. Sri Sujit Kumar Banerjee, President
- 2. Dr. Basudev Mandal, Principal & Secretary
- 3. Sri Sunil Kumar Bhowmick, Government (WB) Nomine
- 4. Sri Kumaresh Bhunia, Government (WB) Nominee
- 5. Vacant Nominee WBSCHE
- 6. Prof. Laxmi Kanta Roy, Vidyasagar University Nominee





- 7. Prof. Nilanjana Das Chatterjee, Vidyasagar University Nominee
- 8. Dr. Nilanjana Bhattacharyya, Teachers' Representative
- 9. Dr. Tapanendu Kamilya, Teachers' Representative
- 10. Dr. Uttam Kumar Kanp, Teachers' Representative
- 11. Sri Anupam Ghosh, Representative of Non-Teaching Staff
- 12. Vacant, Students' Representative

1.2.2. Internal Quality Assurance Cell (IQAC) of the College

(A) Chairperson:

Prof. Dr. Basudev Mandal (Principal/HOI)

(B) Teacher Members:

- (i) Dr. Rajasree Debnath Associate Professor & HoD, Dept. of Pol. Science;
- (ii) Dr. Akul Rana Associate Professor, Dept. of Mathematics;
- (iii) Dr. Tapanendu Kamilya Associate Professor, Dept. of Physics;
- (iv) Dr. Uttam Kumar Kanp Associate Professor, Dept. of Botany;
- (v) Prof. Anustup Chattopadhyaya Assistant Professor & HoD, Dept. of Sanskrit;
- (vi) Dr. Avradip Pradhan Assistant Professor, Dept. of Physics;
- (vii) Dr. Sk. Mohammad Aziz Assistant Professor & HoD, Dept. of Chemistry;
- (viii) Dr. Shreyasi Jana Assistant Professor, Dept. of Mathematics;
- (ix) Dr. Soumendu Bisoi Assistant Professor, Dept. of Chemistry;
- (x) Prof. Nandita Bhakat Assistant Professor & HoD, Dept. of Botany;

(C) Senior Administrative Officers:

Sk. Taher Ali - Head Clerk

(D) Nominee from Local Society, Students and Alumni:

- (i) Sri Gagan Chandra Samanta Pradhan, Nij Narajole Gram Panchayet as member from Local Society;
- (ii) Sri Kumaresh Bhunia, Member from Management;
- (iii) Nominee from the Alumni: Prof. Susanta Dolai;
- (iv) One Student Representative, Vacant

(E) Nominee from Stakeholders:

- (i) Dr. Prabir Kumar Chakraborty, External Member from Senior Administrative Official;
- (ii) Dr. Amal Kanti Chakraborty, External Member from Senior Administrative Official;

(F) Co-ordinator:

Prof. Pragna Paramita Mondal, Assistant Professor & HoD, Dept. of English.

IQAC conducted 5 meetings and feedback of all stakeholders are collected, analyzed and used for improvements. Our institution is certified with ISO 14001:2015, ISO 9001:2015 and ISO 50001:2018.





1.2.3. Different Committees, Sub-Committees and Cells of the College

1.2.3.1. Academic Committee

Terms of Reference:

- 1. To Oversee the general academic environment of the College;
- 2. To co-ordinate in respect of routines for different faculties and classes;
- 3. To Oversee the attendance of the students in their respective class;
- 4. To promote, make and supervise e-teaching and e-learning methods (including regular use of smart class room, development of soft copies in respect of teaching-learning input and output and so on)
- 5. To make an academic calendar in compliance with the academic calendar circulated by the University from time to time;
- 6. Any other matter incidental or ancillary to issues of academic environment of the College

Chairman: Dr. Basudev Mandal, Principal Convenor: Dr. Akul Rana

Members:

1.	Dr. Nilanjana Bhattacharyya	GB Member
2.	Dr. Tapanendu Kamilya	GB Member
3.	Dr. Uttam Kumar Kanp	GB Member
4.	Dr. Dipak Shom	Teachers' Council Secretary
5.	Prof. Pragna Paramita Mondal	IQAC Co-Ordinator
6.	Prof. Asis Bhattacharya	Alumni Association Representative
7.	Prof. Barun Rout	Convener, Technology Sub-Committee
8.	Sri Suvodip Samanta	Student Representative

1.2.3.2. Finance Committee

Terms of Reference:

To perform all the activities as per the statue of affiliating University, i.e., Vidyasagar University and applicable customs & orders / general guidelines issued by competent concerned authorities from time to time relating to financial transactions and overall management of financial resources in any academic institutions

Convenor: Dr. Basudev Mandal, Principal & DDO Members:

1.	Sri Sunil Bhowmcik	Govt. Nominee, Governing Body as Member
2	2 Dr. Nilanjana Bhattacharyya	Teachers' Representative, Governing Body as
۷.,		Member
2	Du Tananan du Vamilua	Teachers' Representative, Governing Body as
5. Dr. Tapanen	Dr. Tapanendu Kamilya	Member
4.	Sri Anupam Ghosh	Non Teaching Staff Representative,





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PIN; 721211, E-MAIL: narajolerajcollege@rediffmail.com

Governing Body as Member

1.2.3.3. Unnat Bharat Aviyan

1	Dr. Akul Kana	In Charge of Village Harirajpur
2	Dr. Sk. Mohammad Aziz	In Charge of Village Dubrajpur
3	Prof. Anustup Chattopadyaya	In Charge of Village Buramara
4	Prof. Asis Bhattacharya	In Charge of Village Danikola
5	Prof. Sanjoy Kumar Dutta	In Charge of Village Kismat Narajole
6	Dr. Uttam Kumar Kanp	Member
7	Dr. Rajasree Debnath	Member
8	Dr. Nilanjana Bhattacharyya	Member

Purta Karmadhyaksha, Daspur - I Panchayat Sri Kumaresh Bhunia

Samiti

10 Sri Gagan Chandra Samanta Pradhan, Nij Narajole GP

1.2.3.4. Cultural Sub- Committee

Chairman: Dr. Basudev Mandal, Principal Convenor: Dr. Rajasree Debnath

Members:

- 1. Dr. Dipak Shom
- 2. Prof. Subhasis Das
- 3. Prof. Avijit Chakraborty
- 4. Prof. Sanjay Kumar Datta
- 5. Prof. Asis Bhattacharya
- 6. Prof. Tanmay Kumar Goswami
- 7. Prof. Uttam Kumar Singha
- 8. Prof. Manik Shit
- 9. Prof. Mousumi Maity Mandal
- 10. Prof. Manas Barik
- 11. Prof. Surajit Dhara
- 12. Prof. Dipasree Roy
- 13. Prof. Goutam Jana
- 14. Prof. Barun Kumar Mondal

1.2.3.5. Admission Committee

- (1) To arrange for admission and counselling of students;
- (2) To co-ordinate with different agencies and authorities like online admission portal and web-site vendor, University Authorities and the like;
- (3) Supervising the verification of documents connected with students' admission;





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- (4) Looking after the Registration of admitted students;
- (5) Any other matter incidental or ancillary to issues of students' admission

Chairman: Prof. Dr. Basudev Mandal, Principal

Jt. Convenors: Dr. Akul Rana & Prof. Barun Rout

Members:

1.	Prof. Arif Iqbal Mallick	Member
2.	Dr. Ranajit Kumar Khalua	Member
3.	Dr. Parimal Dua	Member
4.	Dr. Soumendu Bisoi	Member
5.	Prof. Achintya Ghosh	Member
6.	Prof. Sumanta Hait	Member
7.	Prof. Tapas Rana	Member
8.	Sri Satyajit Hait	Member
9.	Mr. Mustaquim Ansari	Member

1.2.3.6. Library Sub-Committee

Terms of Reference:

- (1) To formulate various policies related to library functions like purchase of books, cataloguing, book lending, reading room etc.
- (2) To propose library budget for the institute and its various departments;
- (3) To propose library vision and strategy document;
- (4) To maintain and upgrade library facilities;
- (5) To promote library automation;
- (6) To organise library awareness programmes for better utilisation of library facilities;
- (7) To create academic material archive;
- (8) Any other incidental or ancillary matter

Chairman: Dr. Basudev Mandal, Principal

Convenor: Dr. Tanuka Acharya, HOD, Dept. of Philosophy

Members:

1.	Dr. Tanuka Acharya	HOD - Philosophy
2.	Dr. Rajasree Debnath	HOD - Political Science
3.	Dr. Ranajit Kumar Khalua	HOD - Zoology
4.	Dr. Nilanjana Bhattacharyya	HOD - Bengali
5.	Dr. Mangal Kumar Nayak	HOD - History
6.	Prof. Soma Debray	HOD - English
7.	Prof. Nandita Bhakat	HOD - Botany
8.	Prof. Arif Iqbal Mallick	HOD - Physics
9.	Prof. Anustup Chattopadhyaya	HOD - Sanskrit
10.	Dr. Sk. Mohammad Aziz	HOD - Chemistry









11.	Dr. Akul Rana	HOD - Mathematics	
12.	Prof. Subhasis Das	HOD - Geography	
13.	Dr. Atanu Nanda	HOD - Physical Education	
14.	Dr. Parimal Dua	HOD - Physiology	
15.	Prof. Sk Mosibul Ali	HOD - Education	
1/	Duck Damer David	Jt.Convenor, Technology Sub-	
16.	Prof. Barun Rout	Committee	
17.	Sri Amar Kundu	Library, NTS	

1.2.3.7. Service Book and Retirement Benefits (including e-Pension) Sub-Committee

Terms of Reference:

- (1) To look after the opening and regular updating of service book of all employees of the College;
- (2) To look after the status of availed leaves of different categories;
- (3) To supervise the work relating to e-Pension and other terminal /retirement benefits;
- (4) Any other incidental or ancillary matter.

Chairman: Dr. Basudev Mandal, Principal Convenor: Dr. Uttam Kumar Kanp

Members:		
1.	Dr. Uttam Kumar Kanp	Member
2.	Dr. Sadhan Ch. Pandit	Member
3.	Dr. Akul Rana	Member
4.	Dr. Nilanjana Bhattachryya	Member
5.	Prof. Barun Kumar Mondal	Member
6.	Mr. Asoke Bhatta	Member
7.	Prof. Milan Kumar Mondal	Member
8.	Prof. Ishita Biswas	Member
9.	Prof. Arif Iqbul Mallick	Member
10.	Prof. Bhakti Pada Jana	Member
11.	Prof. Sanjay Kumar Datta	Member
12.	Prof. Achintya Ghosh	Member
13.	Prof. Surajit Dhara	Member
14.	Prof. Manik Shit	Member

1.2.3.8. Provident Fund Sub-Committee:

- (1) To look after the opening and regular updating of Provident Fund of all employees of the College;
- (2) To look after the status of Provident Fund Accumulated Balances of employees;





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- (3) To supervise the work relating to withdrawals (refundable or non-refundable) Provident Fund Account of any employee;
- (4) Any other incidental or ancillary matter.

Chairman: Dr. Basudev Mandal, Principal Convenor: Dr. Uttam Kumar Kanp

Members:

1.	Prof. Nandita Bhakat	Member
2.	Mr. Suphal Kumar Barik	Member
3.	Dr. Rajasree Debnath	Member
4.	Dr. Dipak Shom	Member

1.2.3.9. Technology Sub-Committee

Terms of Reference:

- (1) To look after the computer installation and network connectivity in different locations of the College and their maintenance;
- (2) To look after the maintenance, up-gradation (as and when required) and regular updating of the web-site of the College;
- (3) To supervise the technology aspects of online admission of students in the College;
- (4) To supervise the CCTV installation of the College as to the regular maintenance, capturing and storage of data and the like;
- (5) To supervise the maintenance and proper functioning of the Smart Room set up of the College;
- (6) Any other matter incidental or ancillary to the above noted terms of references.

Chairman: Dr. Basudev Mandal, Principal Convenor: Prof. Dr. Sk. Mohammad Aziz & Prof. Barun Raut (Jt. Convenor) Email Us: technology@narajolerajcollege.ac.in

Members:

1.	Dr. Tapanendu Kamilya	Member
2.	Dr. Avradip Pradhan	Member
3.	Dr. Shreyasi Jana	Member
4.	Dr. Poulami Adhikary Mukherjee	Member
5.	Prof. Arif Iqbal Mallick	Member
6.	Sri Ashok Bhatta	Member
7.	Dr. Soumendu Bisoi	Member
8.	Prof. Achintya Ghosh	Member
9.	Prof. Partha Kumar Manna	Member
10.	Sri Raju Poria	Member

1.2.3.10. Purchase Committee







- (1) To look after the issues relating to purchase and procurement of different items of goods and services needed by the College especially to include the followings:
 - (a) To analyse quotations submitted by prospective vendors/suppliers;
 - (b) To ensure all documentation is accurately completed;
 - (c) To ensure that the supplies/services quoted for complying with what was requested on the SR;
 - (d) Seek clarification from suppliers/service providers where necessary;
 - (e) To request technical input from relevant staff as required;
 - (f) In certain contexts, it may be appropriate for some or all members of the PC to be directly involved in the collection of quotations;
 - (g) Ensuring proportionality, transparency, accountability and fairness in the procurement process;
 - (h) Involvement in the evaluation discussion;
 - (i) The PC should also be assigned a role within the supplier pre-qualification process;
 - (j) and the like;
- (2) Any other matter incidental or ancillary to the above noted terms of references.

Chairman: Dr. Basudev Mandal Convenor: Dr. Barun Kumar Mandal

Members:

1	Dr. Tapanendu Kamilya	Finance Committee
1.	Di. Tapanendu Kaminya	Representation
2.	Prof. Barun Rout	Technical Representation
3.	Prof. Asis Bhattacharya	Locality Representation
4.	Dr. Tanuka Acharya	Member
5.	Dr. Akul Rana	Member
6.	Dr. Dipak Shom	Member
7.	Dr. Uttam Kumar Kanp	Member
8.	Prof. Barun Kumar Mondal	Member
9.	Sk. Taher Ali	General Office Representation
10.	Mr. Rupam Kumar Bhunia	Member

1.2.3.11. Pay-Fixation Sub-Committee

- To keep themselves well-acquainted with Government Orders and such other documents for fixation of pay of teachers and non-teaching members of the College;
- (2) To supervise the arrangement for processing of documents and taking necessary follow-up measures in connection with the fixation of pay of teachers and non-teaching members of the College;







- (3) To supervise the issues relating different financial claims of the employees like arrear claims;
- (4) Any other matter incidental or ancillary to issues of fixation of pay of the employees of the College.

Chairman: Dr. Basudev Mandal, Principal Convenor: Dr. Akul Rana

Members:		
1	Vacant	Member
2	Dr. Nilanjana Bhattacharyya	Member
3	Dr. Sadhan Chandra Pandit	Member
4	Dr. Tapanendu Kamilya	Member
5	Dr. Sk Mohammad Aziz	Member
6	Prof. Barun Kumar Mondal	Member
7	Prof. Isitha Biswas	Member
8	Sk. Taher Ali	Member
9	Mr. Asoke Bhatta	Member

1.2.3.12. Extension Activity Cell

Chairman: Dr.Basudev Mandal, Principal Convenor: Dr. Nilanjana Bhattacharyya

Members:

1.	Dr. Rajasree Debnath	Member		
2.	Prof. Soma Debray	Member		
3.	Prof. Baisali Guha	Member		
4.	Sk. Asiruddin	Member		
5.	Dr. Sk. Mohammad Aziz	Member		
6.	Prof. Bholanath Mahato	Member		
7.	Prof. Shilpa Patra	Member		
8.	Prof. Bangomati Hasda	Member		
9.	Prof. Asis Bhattacharyya	Member		
10.	Dr. Uttam Kumar Singha	Member		
11.	Prof. Arpita Chakraborty	Member		
12.	Prof. Partha Manna	Member		
13.	Prof. Tapas Rana	Member		
14.	Prof. Goutam Jana	Member		
15.	Prof. Dipasree Roy	Member	000	
16.	Sri Satyajit Hait	Member	1507	
17.	Sri Pralay Singha	Member	Floring Last Stoler	
18.	Sri Dibakar Samanta	Member	1/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2	
19.	Smt. Krishna Roy	Member		
1.2.3.13. College Building Sub-Committee				
Т.	Towns of Defeners.			

Terms of Reference:

(1) To propose construction of building projects at different sites of the College;





- (2) To supervise the execution of the building projects;
- (3) To check the progress of the building projects;
- (4) To check that all the necessary papers like engineering drawing, estimate and other relevant papers are in order and are vetted wherever necessary;
- (5) Any other matter incidental or ancillary to issues of different building projects of the College.

Chairman: Dr. Basudev Mandal , Principal Convenor: Prof. Soma Debray Members:

1.	Sri Sunil Bhoumik	(G.B. Representative)
2.	Sri Kumaresh Bhunia	(G.B. Representative)
3.	Dr. Akul Rana	Member
4.	Prof. Asis Bhattacharya	Member
5.	Prof. Barun Rout	Member
6.	Dr. Uttam Kumar Kanp	Member
7.	Sri Suphal Barik	Member
8.	Prof. Baisali Guha	Member
9.	Dr. Tapanendu Kamillya	Member
10.	Sri Anupam Ghosh	Member

1.2.3.14. Centre Committee (for University Examinations)

Terms of Reference:

To perform all the activities connected with or incidental and ancillary to the conduct and holding of University Examinations (vide Vidyasagar University Circular No. VU/CE/UG/CBCS/1526/2019)

Chairman: Dr. Basudev Mandal - Principal Convenor: Dr. Nilanjana Bhattacharyya

Members

1. IC of	Local Police Station (Daspur Police Station	Ex-officio Member
2.	One Registered Medical Practitioner	Vacant (to be nominated by the
۷.	One Registered Medical Fractitioner	Vice-Principal)
3.	Prof. Ishita Biswas	Nominated by the Vice-Principal
4.	Dr. Akul Rana	Nominated by the Vice-Principal
5.	Dr. Soumendu Bisoi	Nominated by the Vice-Principal
6.	Prof. Milan Mondal	Nominated by the Vice-Principal
7.	Prof. Uttam Chakraborty	Nominated by the Vice-Principal
8.	Sk. Taher Ali	Nominated by the Vice-Principal
9.	Sri Ashok Bhatta	Nominated by the Vice-Principal
10.	Sri Amar Kundu	Nominated by the Vice-Principal

1.2.3.15. Cine Club

Terms of Reference:

(1) To promote and imbibe the culture of watching substantial films with great socio-cultural message;





- (2) To arrange for talk shows, seminars or special lectures on studying and analysis of films;
- (3) To arrange for Screening of films;
- (4) To Teach the audience how to evaluate and appreciate films;
- (5) Any other matter incidental or ancillary to issues of students' admission

Chairman: Dr. Basudev Mandal, Principal Convenor: Prof. Soma Debroy

Members:

1.	Prof. Goutam Jana	Member
2.	Dr. Dipak Shom	Member
3.	Prof. Pragna Paramita Mandal	Member
4.	Dr. Mangal Kumar Nayak	Member
5.	Prof. Supen Sarkar	Member

1.2.3.16. Internal Complaint Committee (Formerly known as Sexual Harassment Prevention Cell):

- (1) To keep themselves well-acquainted of the provisions of the relevant Statues/Acts, Rules, Regulations etc concerning the prevention and protection of women from sexual harassment in their workplace;
- (2) To suggest measures and to take active steps to provide every woman a safe and secure workplace environment irrespective of her age or employment/work status. This protection mechanism is to be considered as the right of all women working whether in the capacity of regular, temporary, adhoc, or daily wages basis, visiting any workplace or a student;
- (3) To aware women at relevant workplace of the meaning and scope of "Sexual Harassment" as given in Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. As per the provision of this Act, 'sexual harassment' includes anyone or more of the following unwelcome acts or behaviour (whether directly or by implication), namely: 1. Physical contact or advances; 2. A demand or request for sexual favours; 3. Making sexually coloured remarks; 4. Showing pornography; 5. Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature;
- (4) To take necessary and urgent steps to redress or dispose of any case of sexual harassment complained of and to report to the appropriate authority in due course following the guidelines provided in the aforementioned Act or in other Acts or Statute concerning such issues;
- (5) Creation of an empathetic attitude so that grievance can be stated in a fearless environment;
- (6) To follow the process as to its non-biased manner of hearing, keeping the confidentiality of the parties, supporting the complainant or respondent as to







their right to appeal or to seek other redressal through lodging of FIR and so on;

(7) Any other matter incidental or ancillary to the issues prevention of sexual harassment at workplace.

Chairman: Dr. Basudev Mandal, Principal			
	Convenor: Dr. Tanuka Acharya		
1	Dr. Rajasree Debnath	Member	
2	Dr. Poulami Adhakary Mukherjee	Member	
3	Prof. Shilpa Patra	Member	
4.	Prof. Avijit Chakraborty	Member	
5.	Prof. Prasenjit Senapoti	Member	
6.	Smt. Jharna Pandit	Member	
7.	Smt. Molina Bhuin	Member	

1.2.3.17. Equal Opportunity Cell:

Chairman: Dr. Basudev Mandal Convenor: Prof. Pragna Paramita Mondal

Members:

1	Dr. Tanuka Acharya	Member
2	Prof. Arif Iqbal Mallick	Member
3	Prof. Bangamoti Hansda	Member
4	Prof. Singray Tudu	Member

1.2.3.18. Intellectual Property Rights Cell:

Terms of Reference:

- (1) To create awareness among the students and budding researchers of the scope of Intellectual Property Rights (IPRs) as the their different dimensions of patent, copyright, trademark and trade secrets;
- (2) To guide the students and teachers to develop innovative ideas and activities that would lead to creation of IPR;
- (3) To create an effective liason between this Cell and the Research Committee of the College so as to make effective use of both the ventures of the College;
- (4) To arrange for seminars, workshop, symposium etc concerning IPR;
- (5) To create Skill Development Centres (SDCs) to provide necessary impetus to development of Intellectual Property Rights;
- (6) Any other matter incidental or ancillary to the issues Intellectual Property Rights.

Chairman: Dr. Basudev Mandal, Principal Convenor: Dr. Tapanendu Kamilya

Members:

1	Prof. Pragna Paramita Mondal	Member
2	լջ կ Dr. Lakhikanta Jana	Member
3	y Dr. Lakhikanta Jana Prof. Asis Bhattacharya	Member







		Assistant Professor, Rajib
4	Dr. Tapas Kumar Bandopadhyay	Gandhi School of Intellectual
		Property, IIT, Kharagpur
		Assistant Professor, Rajendra
_	Dr. Bhaskar Bhowmick	Misra School of Engineering
5		Entrepreneurship, IIT,
		Kharagpur
6.	Dr. Sk Mohammad Aziz	Member
7.	Dr. Akul Rana	Member
8.	Dr. Avradip Pradhan	Member
9.	Dr. Poulami Adhikary Mukherjee	Member

1.2.3.19. Green Club:

Terms of Reference:

- (1) To create awareness among the students and teachers regarding the necessity of protection and conservation of environment;
- (2) To make awareness for afforestation and prevention of deforestation;
- (3) To make different medicinal plants known to the students and others as to their medicinal and other traits, benefits etc;
- (4) To create awareness and to make the College campus and other adjacent areas plastic free;
- (5) To create awareness regarding the different types of pollutions and the ways to control or mitigate such pollutions;
- (6) Any other matter incidental or ancillary to the issues such Green Initiatives.

Chairman: Dr. Basudev Mandal, Principal Convenor: Prof. Arpita Chakraborty

Members:

1.	Prof. Asis Bhattacharya	Member
2.	Prof. Goutam Jana	Member
3.	Dr. Shreyasi Jana	Member
4.	Dr. Poulami Adhikary Mukherjee	Member
5.	Prof. Bangamoti Hansda	Member
6.	Dr. Parimal Dua	Member
7.	Dr. Uttam Kumar Kanp	Member
8.	Dr. Prithwi Ghosh	Member
9.	Prof. Shilpa Patra	Member
10.	Prof. Sumanta Hait	Member
11.	Prof. Suman Kalyan Khanra	Member
12.	Prof. Tapas Rana	Member
13.	Prof. Koushik Samanta	Member
14.	Prof. Nimai Sanyasi	Member
1.2.3.20. Gr	10 TO 7 24	
Terms of R	eference:	Pandigal coile





- (1) To look into the academic matters such as timely issue of Mark-sheets or duplicate copy of it Transfer Certificate, Character certificate, or such other certificates;
- (2) To look into financial matters such as fee structure, payment procedure, not receiving money receipt as and when collection is made and the like;
- (3) To look into matters pertaining to certain misgivings about conditions of sanitation, preparation and quality of food in canteen or hostel, availability of adequate transport and communication facilities, victimisation of by any staff member of the College and the like;
- (4) To encourage the students to express their grievances/ problems freely and frankly without any fear of being victimised with the objective of maintain healthy student-student, student-teacher and student-staff relationships;

Chairman: Dr. Basudev Mandal, Principal Convenor: Dr. Rajasree Debnath

Members:

1	Dr. Sadhan Ch. Pandit	Member
2	Dr. Uttam Kumar Kanp	Member
3	Prof. Barun Kumar Mondal	Member
4	Prof. Asis Bhattacharya	Member
5	Prof. Sanjay Kumar Datta	Member
6.	Prof. Barnali Banerjee	Member
7.	Dr. Atanu Nanda	Member
8.	Prof. Subhas Manna	Member

1.2.3.21. Examination Cell

Chairman: Dr. Basudev Mandal, Principal Convenor: Dr. Nilanjana Bhattacharyya

Members:

1.	Dr. Dipak Shom	Member
2.	Dr. Managal Kumar Nayek	Member
3.	Dr. Soumendu Bisoi	Member
4.	Prof. Milan Mondal	Member
5.	Prof. Uttam Chakraborty	Member
6.	Prof. Sanjoy Dutta	Member
7.	Prof. Asis Bhattacharya	Member
8.	Sk. Taher Ali	Member
9.	Mr. Ashoke Bhatta	Member

1.2.3.22. Career Counselling Cell:

Chairman: Dr. Basudev Mandal, Principal Convenor: Dr. Sk. Mohammad Aziz

Members:

1. Prof. Soma Debray Member





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Member

2. Prof. Nandita Bhakat Member 3. Prof. Tumpa Jana Member 4. Member Prof. Pragna Paramita Mondal 5. Prof. Prithwi Ghosh Member 6. Dr. Parimal Dua Member 7. Prof. Shilpa Patra Member 8. Prof. Arpita Chakraborty Member

Prof. Nimai Sanasi

1.2.3.23. COVID 19 (Redressal) Committee

Terms of Reference:

The committee has the following terms of reference:

- (a) To apprise themselves of the different aspects, protocols, guidelines, rules & regulations, circulations, notifications, communications, advisories or the like issued by any competent authority from time to time in this matter;
- (b) To supervise the compliance of applicable protocols especially those relating to social (physical) distancing, coughing & sneezing etiquette, no spitting in public or open places and the like;
- (c) To aware different stakeholders of the College regarding different aspects and applicable protocols etc for compliance regarding the Pandemic in a timely manner;
- (d) To arrange for campaign, awareness programme, seminar, workshop and such other activities to create awareness in respect of different dimensions of the disease and to control for fear and stigma factors of the disease maintaining social distancing and other protocols;
- (e) To supervise the preservation and maintenance of healthy work environment in and around the College;
- (f) To perform such other acts as is necessitated to combat the disease in true spirit.

Constitution of the Cell

Dr. Basudev Mandal - Principal & Chairman

Dr. Parimal Dua - Head, Dept. of Physiology as Convenor

Dr. Dipak Shom - Programme Officer, NSS as Member

Dr. Nilanjana Bhattacharyya - Convenor, IQAC and TR to GB as Member

Prof. Nandita Bhakat - Assistant Professor, Dept. of Botany as Member

Sk. Taher Ali - Head Clerk as Member

Sri Anupam Ghosh - NTR to GB as Member

1.2.3.24. Controller Section

Chairman: Dr. Basudev Mandal - Principal

Convenor: Dr. Sadhan Chandra Pandit





Members

1.	Dr. Sk Mohammad Aziz	Member
2.	Prof. Arif Iqbal Mallick	Member
3.	Dr. Soumendu Bisoi	Member
4.	Prof. Sanjoy Dutta	Member
5.	Prof. Asis Bhattacharya	Member
6.	Prof. Barun Rout	Member
7.	Prof. Bhaktipada Jana	Member
8.	Prof. Achintya Ghosh	Member
9.	Mr. Baren Dutta	Member
10.	Mr. Satyajit Hait	Member

1.2.3.24. Anti-Ragging Committee

Chairman: Dr. Basudev Mandal, Principal Convenor: Dr. Dipak Shom

Members

1.	Prof. Baisali Guha	Member
2.	Dr. Prithwi Ghosh	Member
3.	Prof. Sanjay Kumar Datta	Member
4.	Prof. Asis Bhattacharya	Member
5.	Prof. Tumpa Jana	Member
6.	Prof. Singray Tudu	Member
7.	Prof. Dipashree Roy	Member

1.2.3.25. Seminar/Webinar & Workshop Sub-Committee

Chairman: Dr. Basudev Mandal Convenor: Dr. Rajasree Debnath

Members:

1.	Dr. Nilanjana Bhattacharyaya	Member
2.	Dr. Akul Rana	Member
3.	Dr. Tapanendu Kamilya	Member
4.	Dr. Prithwi Ghosh	Member
5.	Dr. Mangal Kumar Nayak	Member
6.	Prof. Asis Bhattacharya	Member
7.	Prof. Sanjay Kumar Datta	Member
8.	Prof. Subhasis Das	Member
9.	Sri Rupam Bhunia	NTS Member
10.	Sri Rajesh Maity	Member

1.2.4. Other Important Posts

1.2.4.1. Bursar - Dr. Tapanendu Kamily







- 1.2.4.2. Nodal Officer (AISHE) Dr. Akul Rana
- 1.2.4.3. RTI Officer Dr. Sadhan Chandra Pandit
- **1.2.4.4. Hostel Superintendent: -** Prof. Uttam Chakraborty
- 1.2.4.5. NAAC co-ordinator: Dr. Tapanendu Kamilya
- **1.2.4.6. NSS Programme Officers -** Dr. Sk Mohammad Aziz & Prof. Anustup Chattopadhyaya
- 1.2.4.7. Nodal Officer (Students' Scholarship): Dr. Sk. Mohammad Aziz
- 1.2.4.8. Nodal Officer (Banglar Uchchashiksha Portal) Dr. Shreyasi Jana
- **1.2.4.9. Nodal Officer (West Bengal Student Credit Card Scheme):** Prof. Arif Iqbal Mallick
- **1.2.4.10. Help Desk Officer (West Bengal Student Credit Card Scheme):** Dr. Sk. Mohammad Aziz
- **1.2.4.11. Nodal Officer (Vidyasagar University Examination Portal):** Prof. Barun Rout

2. Teaching Staff of the College (Department - Wise)

2.1. Name and Current Designation of Existing Teachers (as on 30/06/2023)

Name of the Teacher	Current Designation
Dept. of Bengali	•
Dr. Nilanjana Bhattacharyya	Associate Professor
Dr. Sadhan Ch. Pandit	Associate Professor
Dr. Dipak Shom	Associate Professor
Prof. Avijit Chakraborty	SACT - II
Prof. Madhumita Addya	SACT - II
Prof. Sanat Pan	SACT - II
Prof. Dipashri Roy	SACT – II
Prof. Goutam Jana	SACT - II
Dept. of Sanskrit	•
Prof. Anustup Chattopadhyaya	Assistant Professor
Prof. Tumpa Jana	Assistant Professor
Prof. Barnali Banerjee	Assistant Professor
Prof. Asis Bhattacharya	SACT - II
Prof. Rabindranath Maity	SACT - I
Prof. Uttam Kumar Singha	SACT - II
Prof. Tapas Rana	SACT - II
Prof. Koushik Samanta	SACT - I
Dept. of History	
Prof. Baisali Guha	Associate Professor
Dr. Mangal Kumar Nayak	Assistant Professor







Prof. Uttam Chakraborty	SACT - II
Prof. Bilash Samanta	SACT - II
Prof. Bhakti Pada Jana	SACT - I
Prof. Nimai Sannyasi	SACT – II
Dept. of English	
Prof. Soma Debray	Associate Professor
Prof. Pragna Paramita Mondal	Assistant Professor
Prof. Milan Mondal	Assistant Professor
Prof. Samir Kuilya	SACT – II
Prof. Manas Barik	SACT - I
Dept. of Political Science	
Dr. Rajasree Debnath	Associate Professor
Prof. Supen Sarkar	Assistant Professor
Prof. Barun Rout	SACT - II
Prof. Prasenjit Senapati	SACT - II
Dept. of Philosophy	
Dr. Tanuka Acharya	Associate Professor
Prof. Bholanath Mahato	Assistant Professor
Prof. Singray Tudu	Assistant Professor
Prof. Achintya Ghosh	SACT - II
Dept. of Education	
Sk. Mosibul Ali	SACT - II
Sk. Idrish Ali	SACT – II
Dept. of Geography	
Prof. Ishita Biswas	Assistant Professor
Prof. Subhasis Das	Assistant Professor
Dr. Sukamal Maity	SACT - I
Prof. Subhas Manna	SACT - I
Prof. Mousumi Maity (Mondal)	SACT - II
Dept. of Botany	
Dr. Uttam Kumar Kanp	Associate Professor
Prof. Nandita Bhakat	Assistant Professor
Dr. Prithwi Ghosh	Assistant Professor
Prof. Bangamoti Hansda	Assistant Professor
Prof. Sanjay Kumar Datta	SACT - II
Prof. Arpita Chakraborty	SACT - II
Dept. of Chemistry	•
Prof. Barun Kumar Mondal	Assistant Professor
Dr. Sk. Mohammad Aziz	Assistant Professor



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Internal Quality Assurance Cell (IQAC)

Strategic Plan: 2018-2023

Introduction: This Strategic Plan is aimed at systematic development of the institution. It is also reflecting the perspective of the institution in the coming five years (2018-2023) in tune with our institutional mission and vision statement and core values. The first NAAC A&A process of the college has been done on August, 2018. This Strategic Plan is considering the recommendations of NAAC peer team as a yard stick of its development. We are also considering SWOC Analysis of the college by the NAAC peer team as a base for the formulation of our Strategies.

SWOC analysis:

Strengths:

The strengths of the institution include:

- a) Students are keen to cultural activities.
- b) Committed teaching and administrative staff.
- c) Adequate options at undergraduate level.
- d) Adoption of student -centric teaching methodology.
- e) Doing good number of extension activities at adopted villages.
- f) Presence of adequate IT infrastructure.
- g) Appreciable financial contribution by Alumni.
- h) Effective involvement of parents for development of the college.

Weaknesses:

The weaknesses of the institution include:

- a) Lack of Inadequate space for academic operations and extracurricular activities;
- b) Vacant positions in teaching and non-teaching posts;





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Internal Quality Assurance Cell (IQAC)

- c) Absence of structured mechanism for identification of slow and advance learners;
- d) Absence of ecosystem for innovation and incubation;
- e) Limited number of skill development courses;
- f) Lack of automation in Central Library is not fully automated;
- g) Limited participation of students in sports activities.

Opportunities:

The opportunities of the institution include:

- a) Research activities can be promoted;
- b) Mobilization of funds through various funding agencies can be arranged;
- c) More P.G. courses can be introduced;
- d) More skill-based programme as per students/local needs can be introduced;
- e) Involvement of Alumni association for institutional development can be augmented;
- f) Students can participate in various cultural competitions at state and national level;
- g) Entrepreneurship programmes in collaboration with NOGs and community can be initiated.

Challenges:

The challenges of the institution include:

- a) Development of structured mechanism for identification of slow and advanced learners;
- b) Development of ecosystem for innovation and incubation;
- c) Making library fully automated;
- d) Encouraging participation of students in sports activities;





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Internal Quality Assurance Cell (IQAC)

- e) Fund allocation in regular budget for infrastructure augmentation;
- f) To give emphasis on systematic development and constant academic and administrative evaluation;
- g) Providing and developing accommodation facilities for the students and staff.

Institutional Strategic Goals:

The strategic goals of the institution include:

- a) To suggest appropriate authorities for development and timely adaptation of an effective curriculum enrichment process;
- b) To establish more effective and innovative teaching -learning process taking into consideration technological paradigm shifts.
- c) To develop and monitor a continuous Internal Quality Assurance System to cater to the needs of various stakeholders;
- d) To ensure good and transparent governance with a special emphasis on gradual e-governance;
- e) To ensure all round development of students by providing parental guidance and support to the students;
- f) To ensure mechanism for inclusive development of students in all necessary spheres;
- g) To ensure training and development of teaching and non-teaching staff members so as to negate de-equipment and to provide best-in-class services to all stakeholders;
- h) To provide welfare measures, both pecuniary and non-pecuniary, for staff members;
- i) To give emphasis on interaction of academia with prospective employer including industry;
- j) To give emphasis on faculty research, faculty recharge and faculty exchange programmes;
- k) To enhance the Alumni interaction and participation for the betterment of the institution;
- 1) To broaden the outreach activities for the students and to sensitise the in contemporary social issues and social evils;
- m) To develop the institution towards a green campus;
- n) To promote gender equity in all spheres;
- o) To develop the distinctiveness of the institution though academic activities and social behaviour.



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Internal Quality Assurance Cell (IQAC)

Strategic Planning For (2018-2023)

Area of Development		Planning of activities	Responsibility	Timeline	Fund
			entrusted to		
Curricular Aspects	i.	To initiate the opening of value-added / Certificate	Academic	Four years from	Grants from
(Criterion - I)		courses.	Committee	September, 2018	UGC &
	ii.	To open more courses at UG/PG level.			Internally
	iii.	Collaborative programmes with other colleges.			Generated
	iv.	To initiate the opening of add -on courses.			Funds
Teaching - Learning	i.	To enhance ICT in teaching – learning and to train	Academic	Four years from	Internally
and Evaluation		the faculties and students according to that.	Committee &	September, 2018	Generated
(Criterion - II)	ii.	To initiate the optimum use of LMS and initiate LCS	Academic		Funds
		system.	Departments.		
	iii.	To nurture the culture of innovative teaching -			
		learning.			
	iv.	To develop the process of continuous evaluation in			
		addition to university curriculum.			
	v.	To develop a structured process of identifying	Ma	107 24	
		advanced learner and slow learner.		Services	
	vi.	To initiate the mentoring programme.	4/2	Role File 22	
	vii.	To prepare teaching plan by the faculties.	,	RAJCO	
	viii.	Academic calendar of the institution's own.		3 (Early: 1086) [L]	



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Teaching - Learning and	viii. To revisit the PO, CO, PSO of the college.	Academic	Four years from	Internally	
Evaluation	ix. To develop a mechanism to measure the	Committee &	September, 2018	Generated	
(Criterion - II)	attainment level of the students regarding PO, CO,	Academic		Funds	
	PSO.	Departments.			
Research, Innovations and	i. To enhance the Research activities of the	Principal,	Four years from	Grants from	1
Extension	faculties.	IQAC &	September, 2018	UGC	
(Criterion - III)	ii. To develop an incubation centre of the college.	Research			
	iii. To develop a Research Centre in the college in	Committee			
	connection with PG courses of the college.				
	iv. To encourage the faculties regarding				
	mobilization of research fund and research				
	collaboration.				
	v. To enhance the community service of the				
	faculties with the help of NSS, NCC, extension				
	committee.			00	2
	vi. To engage the Alumni in extension activities.)M	507
	vii. To initiate Faculty exchange programme.				Puncipa State state
Infrastructure and learning	i.To construct building and class rooms.	Library	Four years from	Grants from	1/2
resources (Criterion - IV)	ii. Addition of the ICT enabled class rooms and ICT	committee,	September,2018	UGC, Grants	100
	facilities inside the campus, updation of	Building		from State	37/2
	institutional website, promote e- governance in	committee,		Government &	
	administration.	NSS, NCC		Internally	



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	iii. To ini	tiate the library automation.	Units &		Generated
	v.	To subscribe more e- resources for the	Technology		Funds
		students and faculties.	subcommittee.		
	vi.	To enhance the number of sports			
		equipment.			
	vii.	To develop an ambiance (instruments,			
		trainings etc.) of cultural enrichment of			
		the students.			
Student Support and	i.	The introduce the capacity enhancement	IQAC, Career	Four years from	Grants from
Progression		and skill development programmes for	Counselling	September, 2018	UGC, Grants
(Criterion - V)		the students.	Cell, Alumni		from State
	ii.	To enhance the Career Counselling	Association.		Government &
		programmes for the students.			Internally
	iii.	To develop a centre for training of the			Generated
		students for competitive examinations.			Funds.
	iv.	To establish a placement cell for the			
		students.			
Governance, Leadership	i.	To enhance the faculty empowerment,	Governing	Four years from	Grants from
and Management		development strategies.	body &	September, 2018	UGC, Grants
(Criterion - VI)	ii.	To give priority to Faculty and staff	Principal,		from State
		recruitment.	IQAC.		Government &
	iii.	To develop welfare schemes for the			Internally
		faculties and office staff.			Generated
	iv.	To conduct Internal and external audits			Funds.
		regularly.			
	•		•	•	



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	v. To develop a mechanism to mobilize the			
	external funds from various GOs, NGOs			
	for the development of the college.			
Institutional Values and	i.To plan a structured method for the operations of	IQAC, Green	One year from	Internally
Best practices	gender equity cell.	Club, Gender	September,2018	Generated
(Criterion -VII)	ii.To conduct gender equity programmes with	equity cell,		Funds
	external agencies.	Teachers		
	iii. To enhance the green activities of the college.	'Council, Staff		
	iv. To enhance the programmes with local	council,		
	community.	Student		
	v. To prepare a code of conduct hand book for the	council		
	stake holders.			
	vi. Organizing programmes and to find out			
	structured methods to inculcate core values and			
	ethics amongst faculties, office and students.			





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Estd.-1966

Internal Quality Assurance Cell (IQAC)

Strategy Implementation and Monitoring

After approval of Strategic development plan the next step is its implementation. During implementation the progress of strategy shall be measured from time to time. Hence the measurable success indicators are mentioned in the implementation document. The principal along with Governing Body and other Academic and Administrative subcommittees member will be the custodian for strategic plan and its deployment.

Implementation At Institution Level:

Governance &	President, Principal & Members of Governing Body & Office of the Principal
Administration	
Students Admissions	Principal along with office, Admission Committee, Technology Sub committee
Statutory Compliance	HODs, Convenor / Coordinators of different Cells
Infrastructure (physical)	Governing Body, Principal, Building Sub committee
Infrastructure (Academics)	Principal, Academic sub- committee, Faculties
Teaching- Learning	Principal, HODs, Faculty and Staff
Research & Development	Principal, Research Committee, IPR cell
Students Development	Principal, Academic committee, Faculties, student centric Cell
Departmental Activities	HODs and Faculty
Training	Principal, Student centric Cell, Technology sub committee
Quality Assurance	IQAC





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Estd.-1966

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Internal Quality Assurance Cell (IQAC)

Measurable during Implementation

C • 1 A .	. N. 1. (6	
Curricular Aspects	i. Number of Courses in UG/ PG level implemented.	
(Criterion - I)	ii. Number of Value added/ Certificate/ Add -on courses initiated.	
Teaching – Learning	i. Number of teaching aids	
Evaluation	ii. Syllabus completion	
(Criterion - II)	iii. Projects other innovative measures	
	iv. Number of learning resources	
	v. Number of student counseling/mentoring/trainingsessions conducted	
	vi. Result of examinations (Pass, First classes, Distinctions)	
	vii. Graduate attribute attainment levels	
	viii. Student feedback	
Research, Innovations and	i. Number of research work, publications, projects done by the faculties	
Extension	ii. Number. of Research publication awards received by the faculties.	
(Criterion - III)	iii. Number of Research Collaborations, faculty exchange programme initiat	ted.
	iv. Number of incubation center	
	v. Number of extension programmes conducted through NSS, NCC, UBA e	etc.
	vi. Number of people benefited in each Programme.	
Infrastructure and learning	i. Number of buildings, class rooms added	
resources	ii. Removal of obstacles	
(Criterion -IV)	iii. New Laboratories added	24
	iv. New equipment added	ial Golles
	iv. Annual budget allocated & utilized	13121 °
	vi. Number of books purchased in library.	RAJC
	·	Estd: 196



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	vii. Number of e resources initiated.
	viii. Attainment in library automation.
	ix. Number of IT infrastructure, added
Student Support and Progression	i. Number of government and non-government scholarship provided.
(Criterion - V)	ii. Number. of student development schemes initiated, Remedial
	classes and its attainment of success.
	iii. Number of soft skill development programmes initiated.
	iv. Number of vocational trainings
	v. Number placement drive organized
	vi. Number of placements
	vii. Number of students participated in Sports and cultural activities in state/
	national/ international level.
	viii. Alumni data base
	ix. Number of interactions
	x. Number of activities
Governance, Leadership and	i. GB selection (Inclusion of Academicians & Industrialist)
Management	ii. No. of GB meetings
(Criterion - VI)	iii. Vision Mission, Dissemination & Review
	iv. Organization structure in place
	v. Degree of decentralization
	vi. Degree of E governance
	vii. Resource mobilization
	viii. Staff appraisal & career advancement
	ix. Service rules & benefits scheme in place



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	x. Number of staff welfare programs xi. Annual Budget forecasting income & expenditure xii. Utilization / Allocation of funds Internal & External Audit xiii. Number of IQAS initiatives/ semester xiv. Audits Reports xv. AQAR submission
Institutional Values and Best practices (Criterion -VII)	 i. Number of gender equity programmes initiated. ii. Number of initiatives towards environment and green practoces. iii. Number of programmes inculcated human values and professional ethics.

Monitoring of strategic plan

The execution of strategic plan will be observed time to time by Principal, Academic Committee and other committees intermittently through periodic review. The detailed progress report will be presented by the HODs, coordinators. conveners in the review meetings. The benchmarking of quality standards and its monitoring, evaluation of attainment will be carried out by the IQAC independently. The report will be sent by IQAC to the GB. With thorough analysis of outcomes and based on IQAC report, the GB will recommend the corrective measures, actions, need of further processes and deployment of resources. All the corrected reports which will be sent by the committees will be redirected again to GB for further discussions and implementation.





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Internal Quality Assurance Cell (IQAC)

Conclusion

The **Strategic Plan and Deployment document** is an attempt for attaining goals of **Narajole Raj College**. Only initiation of strategic plan doesn't ensure success, but it provides a guidance which is a collective effort by the process of participative brainstorming of stakeholders. The fair implementation of strategies and potential teamwork result into success and sustainable development. It needs random advancement to weave the lessons learnt during the implementation and highlights the role of IQAC in clinching the quality implementation.



