



Narajole Raj College



(A NAAC Accredited 'B' Grade Govt.-Aided General Degree College)
Narajole:: Paschim Medinipur:: PIN - 721211

Language Lab

presents

Certificate Course on ESL (English as a Second Language)

1st June – 23rd June, 2023



Course Coordinator: Pragna Paramita Mondal, HOD, Dept. of
English & IQAC Coordinator, Narajole Raj College

Contact No.: 7044793038

AN IQAC INITIATIVE

Aim of the CC:

The purpose of the Certificate Courses (CC) is to impart transferable and life skills to the students. Transferable skills refer to the 'portable skills' of an individual that enable him/her to navigate across different areas of life socially as well as professionally. These courses are aimed at adding value to the learning outcomes of the students and should help them in getting placed after completion of the degree. Sometimes the lack of relevant, industry-specific experience becomes a deterrent for potential candidates seeking employment opportunities. Students can overcome this constraint by demonstrating a considerable range of transferable skills that they have acquired and developed through these CCs. The inclusive and interdisciplinary scope of the CCs allows students from Humanities to opt for Value Added Courses in the Sciences and vice-versa.

About the Course:

This course aims to provide the essential knowledge, skills and understanding of the English language that would enable students to operate confidently, effectively and independently in life and at work. English is the dominant language in the age of globalization and having linguistic proficiency in English can open up many career opportunities for students. Changes in the global financial and social climates continue to reveal the benefits of the ESL programs where non-native speakers can actively engage in functional English language acquisition. In this course students will receive training in English communication as it applies to different professional situations.

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Course Objectives:

- To improve the speaking ability in English both in terms of fluency and comprehensibility
- To help students identify their flaws in English pronunciation and have an individual plan to rectify them
- To facilitate English communication in a variety of situations from social to more formal settings
- To train students in vocabulary development and application and improve their word usage
- Enhance soft skills and presentation of ideas in a variety of situations

Course Outcomes:

- This course will enable students to use English to put forth their opinions and to conduct public presentations
- It will help learners understand job profiles and apply for roles that require effective communication skills in English
- Students can learn to use appropriate vocabulary in any kind of spoken discourse on diverse topics
- Enable learners to use clear pronunciation and basic structures in oral communication



AN IQAC INITIATIVE

Syllabus:

Unit-I

1. Giving Personal Information
2. Handling Career Interview Questions
3. Advanced Vocabulary for Workplace
4. Crafting Effective Presentations

Unit-II

1. Drafting a Resume
2. Speech & Social Etiquettes
3. Techniques for Public Speaking
4. Group Discussion

Unit-III

1. Telephone Skills
2. Email Etiquette
3. Asking for Information
4. Describing People & Experiences (Situational Conversations)

Unit-IV

1. Pronunciation
2. Listening Comprehension
3. Conversations on Financial Contexts
4. Using Emotional Intelligence in Speech

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Unit-V

1. Professional Vocabulary: Travel & Tourism Industry
2. Media Skills: Programme Anchoring/Moderating Talk Shows
3. News Reading
4. Content Creation & Presentation (Cultural Entrepreneurship on Social Media)



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Schedule:

Date & Day	Time	Faculty	Topic
01/06/2023 (Thursday)	9:00 - 11:00 am	Pragna Paramita Mondal	1. Giving Personal Information 2. Handling Career Interview Questions
02/06/2023 (Friday)	10:00 - 11:00 am	Pragna Paramita Mondal	3. Advanced Vocabulary for Workplace
03/06/2023 (Saturday)	9:00 - 11:00 am	Pragna Paramita Mondal	4. Crafting Effective Presentations
06/06/2023 (Tuesday)	9:00 - 11:00 am	Pragna Paramita Mondal	5. Drafting a Resume 6. Speech & Social Etiquettes
07/06/2023 (Wednesday)	10:00 - 11:00 am	Pragna Paramita Mondal	7. Techniques for Public Speaking
09/06/2023 (Friday)	9:00 - 11:00 am	Pragna Paramita Mondal	8. Group Discussion 9. Telephone Skills
10/06/2023 (Saturday)	9:00 - 11:00 am	Pragna Paramita Mondal	10. Email Etiquette 11. Asking for Information
13/06/2023 (Tuesday)	9:00 - 11:00 am	Pragna Paramita Mondal	12. Describing People & Experiences
14/06/2023 (Wednesday)	9:00 - 11:00 am	Pragna Paramita Mondal	13. Pronunciation
15/06/2023 (Thursday)	9:00 - 11:00 am	Pragna Paramita Mondal	14. Listening Comprehension
16/06/2023 (Friday)	9:00 - 11:00 am	Pragna Paramita Mondal	15. Conversations on Financial Contexts
17/06/2023 (Saturday)	9:00 - 11:00 am	Pragna Paramita Mondal	16. Using Emotional Intelligence in

AN IQAC INITIATIVE

			Speech
20/06/2023 (Tuesday)	9:00 - 11:00 am	Pragna Paramita Mondal	Professional Vocabulary Media Skills
21/06/2023 (Wednesday)	9:00 - 11:00 am	Pragna Paramita Mondal	News Reading Cultural Entrepreneurship
22/06/2023 (Thursday)	9:00 - 11:00 am	Pragna Paramita Mondal	Assessment I
23/06/2023 (Friday)	9:00 - 11:00 am	Pragna Paramita Mondal	Assessment II
Total Class Hours =			30

Important Information:

- Attendance in all classes is compulsory. Absenteeism, except on reasonable grounds, will be strictly treated.
- Classes will be held primarily in the offline mode.
- Some classes may be held online via Google Meet as per requirement. Prior intimation will be given to students regarding online classes if any.
- Students have to appear for the Assessment at the end of the programme for securing course completion certificates.
- The classes will be interactive and task-based. Students must bring notebooks for class work.
- This course has a distinct professional approach and students must try to make the most of it through active learning.

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Eligibility:

This CC is open to students of all semesters and all departments. Student who are currently enrolled in any AOC/VAC in other departments are asked not to register for this course to avoid overlap in class hours.

Registration:

Students shall register for the course on a 'First Come, First Served' basis by submitting the duly filled-in registration form through the concerned Head of the Department to which the student belongs. The total number of seats is 30.

Course Fee:

Students have to deposit a registration fee of Rs. 100/- (Rupees One hundred only) at the time of enrolment in the course.

Evaluation:

Evaluation will be conducted in the offline mode at the end of the course. Two Assessments of 100 marks each will be administered on the last couple of days of the programme. The cumulative performance of students will be considered for awarding grades at the time of course completion. The total marks assigned for the assessment of students is 200.

Faculty Information:

Course Coordinator & Faculty:	Pragna Paramita Mondal Assistant Professor & HOD, Dept. of English IQAC Coordinator Narajole Raj College	
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Brief Bio:

Pragna Paramita Mondal completed her M.Phil as UGC Junior Research Fellow at the Institute of Development Studies Kolkata and is pursuing PhD on surrogacy in India at the Women's Studies Research Centre, University of Calcutta. She has published in the *Economic & Political Weekly* (2018) and has contributed chapters in *Population Dynamics in Eastern India and Bangladesh: Demographic, Health and Developmental Issues* (Springer, 2020), *Statelessness, Governance, and the Problem of Citizenship* (Manchester University Press, 2021) and *The Palgrave Handbook of Social Fieldwork* (Palgrave Macmillan, 2023). In 2019 she was awarded the Calcutta University International Conference Travel Grant for paper presentation at the International Symposium on Consuming Gender: Intersections on Identity and Consumption in the Global South at the University of the Witwatersrand, Johannesburg, South Africa. In 2021, she presented her work in the workshop of the Decolonisation Group at Utrecht University (Netherlands), at the University of Portsmouth (UK), and at the University of Birmingham (UK). She has also delivered invited lectures on women and reproductive markets in the Global South at the University of Missouri in Barcelona, Spain, in 2020 and 2022.

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About the Language Lab:

The Language Lab of Narajole Raj College has been offering English language training through internet based resources since 2018. It is an accepted fact that English speaking skills are very useful in creating career opportunities. Narajole Raj College is based in the rural area and students here have tremendous potential and commendable discipline-specific knowledge but lack public exposure and confidence. The Language Lab initiative is an attempt to develop their public personality, to enhance their language proficiency and to train them to become successful professionals with good communication skills. To make the language learning process easy and interesting, a Web Assisted Language Laboratory (WALL) facility is made available for students. With the help of web-based resources, the students are assisted in polishing their listening, speaking and comprehension skills. The use of headphones, computers and the electronic medium stimulates the learners to increase their linguistic aptitude and grasp the lessons easily and quickly.



AN IQAC INITIATIVE

About the IQAC:

The Internal Quality Assurance Cell (IQAC) has been conceived by NAAC for the purpose of quality enhancement and sustenance within institutions. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the college. The Certificate Course (CC) is an initiative taken by the IQAC of Narajole Raj College and will be administered as a Certificate Course by different academic departments to facilitate skill development among students.



AN IQAC INITIATIVE



Narajole Raj College



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Department of English

presents

Add-on Course on English Writing Skills

2nd June – 28th June, 2023



**Course Coordinator: Pragna Paramita Mondal, HOD, Dept. of English &
IQAC Coordinator, Narajole Raj College
Contact No.: 7044793038**

AN IQAC INITIATIVE

Aim of the AOC:

The purpose of the Add-on Course is to promote skill-oriented learning and provide additional knowledge to students in order to supplement the scope of their discipline. It would expose students to application-based approaches and augment their perceptions of diverse industrial requirements. These courses are aimed at adding value to the learning outcomes of the students and should help them in getting placed after completion of the degree. Sometimes the lack of relevant, industry-specific experience becomes a deterrent for potential candidates seeking employment opportunities. Students can overcome this constraint by demonstrating a considerable range of transferable skills that they have acquired and developed through these AOCs.

About the Course:

English is used as the lingua franca among people from different cultures and ethnicities in the world. This course aims to improve students' penmanship in English through dedicated writing exercises. Writing in English is a vital skill that will benefit the students and build a strong foundation for their academic and professional enrichment. Besides improving academic performance, it can also contribute to their social and emotional development. The inability to write well may sometimes affect their chances of getting absorbed in the job market or in research facilities. This course intends to provide a one-stop solution to these diverse problems that learners commonly face.

Course Objectives:

- To build confidence, reduce anxiety and strengthen personal opinions among students
- To develop fluency and style by encouraging word and sentence variety
- To increase vocabulary and improve written expressions among students
- To encourage the use of edited English in the general writing assignments of students
- To improve the understanding of relationships among sentence structures , word choice and meaning
- To enable students to develop ideas with logical support, facts and their interpretations
- To augment the effective use of library and online resources among students while writing
- To facilitate the use of conventions of grammar when creating paragraphs or written templates in English

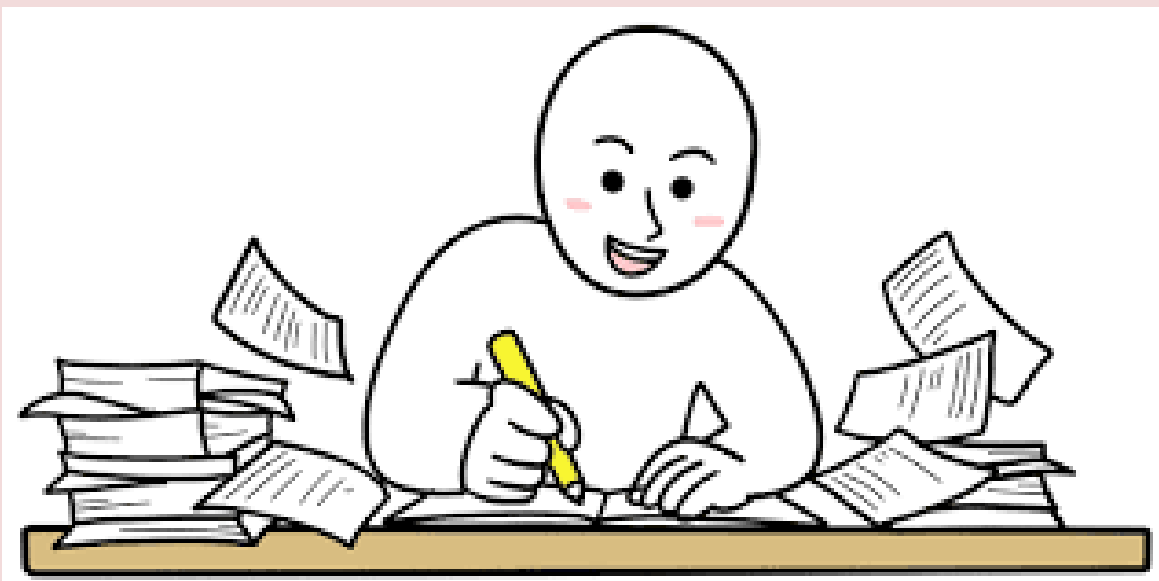


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Course Outcomes:

At the end of the course, the student will be able to do the following:

1. Write a paragraph with a topic sentence, support, and concluding sentence
2. Write his/her views and opinions in a few words possible
3. Produce coherent and unified paragraphs with adequate support and detail
4. Produce a well-organized academic/professional document in English
5. Produce appropriate vocabulary and correct word forms
6. Use a variety of accurate sentence structures
7. Use language as an effective tool of communication



AN IQAC INITIATIVE

Syllabus:

Unit-I

1. Paragraph Writing
2. Descriptive Writing
3. Informal Letter
4. Notice
5. Letters to bank/police station/government offices

Unit-II

1. Cover Letter
2. Letter of recommendation
3. Offer Letter and its response
4. Leave application
5. Letter of Resignation

Unit-III

1. Business Proposal Email/Sales Letter
2. Memo
3. Press Release
4. Meeting Agendas/Minutes
5. Response to Customer Complaint Letter

Unit-IV

1. Journalistic report
2. Advertisement
3. Diary Writing
4. Travel Writing
5. Culture Blogging



Schedule:

Date & Day	Time	Faculty	Topic	Hours
02/06/2023 (Friday)	10:00 - 11:00 am	Prof. Soma Debray	Paragraph Writing	1
03/06/2023 (Saturday)	9:00 - 11:00 am	Prof. Soma Debray	Descriptive Writing	2
05/06/2023 (Monday)	10:00 - 11:00 am	Prof. Soma Debray	Informal Letter	1
06/06/2023 (Tuesday)	9:00 - 11:00 am	Prof. Soma Debray	Advertisement Diary Writing	2
07/06/2023 (Wednesday)	9:00 - 10:00 am	Prof. Milan Mondal	Letters to bank	1
10/06/2023 (Saturday)	Online	Prof. Milan Mondal	Letters to government offices	1
10/06/2023 (Saturday)	9:00 - 11:00 am	Prof. Soma Debray	Cover Letter First Assignment	2
11/06/2023 (Sunday)	Online	Prof. Milan Mondal	Letters to police station	1
12/06/2023 (Monday)	10:00 - 11:00 am	Prof. Manas Barik	Letter of recommendation	1
13/06/2023 (Tuesday)	10:00 - 11:00 am	Prof. Milan Mondal	Offer Letter	1
14/06/2023 (Wednesday)	9:00 - 11:00 am	Prof. Soma Debray	Response to Offer Letter	2
15/06/2023 (Thursday)	10:00 - 11:00 am	Prof. Samir Kuilya	Leave application	1
16/06/2023 (Friday)	10:00 - 11:00 am	Prof. Milan Mondal	Letter of Resignation	1
17/06/2023 (Saturday)	9:00 - 11:00 am	Prof. Soma Debray	Business Proposal Email/Sales Letter	2
19/06/2023 (Monday)	10:00 - 11:00 am	Prof. Soma Debray	Memo	1
20/06/2023 (Tuesday)	10:00 - 11:00 am	Prof. Manas Barik	Press Release	1
21/06/2023	9:00 - 11:00 am	Prof. Soma Debray	Meeting Agendas/	2

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(Wednesday)			Minutes Second Assignment	
22/06/2023 (Thursday)	10:00 -11:00 am	Prof. Samir Kuilya	Response to Customer Complaint Letter	1
23/06/2023 (Friday)	10:00 - 11:00 am	Prof. Milan Mondal	Journalistic Writing	1
24/06/2023 (Saturday)	9:00 - 11:00 am	Prof. Samir Kuilya	Notice	2
26/06/2023 (Monday)	10:00 - 11:00 am	Prof. Soma Debray	Travel Writing	1
27/06/2023 (Wednesday)	10:00 - 11:00 am	Prof. Soma Debray	Culture Blogging	1
28/06/2023 (Thursday)	10:00 - 11:00 am	Prof. Milan Mondal	Final Assignment	1
Total Class Hours =				30

Important Information:

- Attendance in all classes is compulsory. Absenteeism, except on reasonable grounds, will be strictly treated.
- Classes will be held primarily in the offline mode.
- Some classes may be held online via Google Meet as per requirement. Prior intimation will be given to students regarding online classes if any.
- Students have to submit all three assignments for securing course completion certificates.
- The classes will be interactive and task-based. Students must bring notebooks for class work.

AN IQAC INITIATIVE

Eligibility:

This AOC is open to students of all semesters of the Department of English. Student who are currently enrolled in any AOC/VAC in other departments are asked not to register for this course to avoid overlap in class hours. Students from other departments may be considered if possible.

Registration:

Students shall register for the course on a 'First Come, First Served' basis by submitting the duly filled-in registration form through the Head of the Department to which the student belongs. The total number of seats is 30.

Course Fee:

Students have to deposit a registration fee of Rs. 100/- (Rupees One hundred only) at the time of enrolment in the course.

Evaluation:

Evaluation will be conducted in the form of three class assignments bearing 50 marks each. The total marks assigned for the assessment of students is 150. Students will be graded based on their cumulative performance in the writing assignments.

Faculty Information:

Course Coordinator:	Pragna Paramita Mondal Assistant Professor & HOD, Dept. of English IQAC Coordinator Narajole Raj College	
Faculty:	Prof. Soma Debray Associate Professor Dept. of English Narajole Raj College	
Faculty:	Prof. Milan Mondal Assistant Professor Dept. of English Narajole Raj College	
Faculty:	Prof. Manas Barik SACT, Dept. of English, Narajole Raj College	
Faculty:	Prof. Samir Kuilya SACT, Dept. of English, Narajole Raj College	

AN IQAC INITIATIVE

About the Department:

The Department of English of Narajole Raj College began its journey during the glorious inception of this institution in 1966 and has ever since grown in size and in its scope of knowledge dispensation. It happens to be one of the prestigious undergraduate departments of the college with students seeking excellence in the field of higher education progression, research and career outreach. The Department offers UG Honours and General courses and practically caters to all students of the college by virtue of the Compulsory & Elective English courses under the CBCS structure. The Department promotes technology-based learning and pedagogy and regularly conducts seminars, cultural events and spelling bee contests. It publishes the annual literary wall magazine every year to lend creative expression to the voices of its students. Students of the department have immense potential and have proudly sealed achievements in the sphere of sports, culture and academics. The Department formed a Drama Club in 2022 and runs a General English Course at Singaghai Primary School that was adopted by the college last year.



AN IQAC INITIATIVE

About the IQAC:

The Internal Quality Assurance Cell (IQAC) has been conceived by NAAC for the purpose of quality enhancement and sustenance within institutions. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the college. The Value Added Course (VAC) is an initiative taken by the IQAC of Narajole Raj College and will be administered as a Certificate Course by different academic departments to facilitate skill development among students.



AN IQAC INITIATIVE



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Department of English

presents

Value Added Course on General English for Competitive Exams

1st June - 21st June, 2023



Course Coordinator: Pragna Paramita Mondal, HOD, Dept. of
English & IQAC Coordinator, Narajole Raj College

Contact No.: 7044793038

AN IQAC INITIATIVE

Aim of the VAC:

The purpose of the Value Added Courses (VAC) is to impart transferable and life skills to the students. Transferable skills refer to the 'portable skills' of an individual that enable him/her to navigate across different areas of life socially as well as professionally. These courses are aimed at adding value to the learning outcomes of the students and should help them in getting placed after completion of the degree. Sometimes the lack of relevant, industry-specific experience becomes a deterrent for potential candidates seeking employment opportunities. Students can overcome this constraint by demonstrating a considerable range of transferable skills that they have acquired and developed through these VACs. The inclusive and interdisciplinary scope of the VACs allows students from Humanities to opt for Value Added Courses in the Sciences and vice-versa.

About the Course:

English is a prerequisite for everyone trying to be successful in the job market. Be it the public or the private sector, knowledge of English is a must in almost all job situations. The importance of having a good command over English is growing day by day and all competitive tests are thus placing greater emphasis on vocabulary and grammatical aspects of the English language. This course is aimed at honing the English skills of all participants who are planning to appear for competitive exams such as UPSC, WBCS, IBPS/Bank PO, SSC and other government exams. In this 30 hour course students will be introduced to different segments of grammar and vocabulary development.

AN IQAC INITIATIVE

Course Objectives:

- To enable students to prepare for the competitive exams of various kinds especially meant for testing ability in English language.
- To introduce students with the common question types asked in competitive examinations concerning English- grammar, vocabulary, comprehension, and other significant topics.
- To encourage students to appear and prepare for the competitive exams.
- To help the students to overcome the fear about English as a compulsory subject in various competitive exams.



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Course Outcomes:

- This course will enable students to use the language creatively and professionally.
- It will inculcate the skills of explanation, interpretation and visualization in the students that they can apply in competitive test schedules.
- The course will inspire their self-confidence and improve their capacity to respond to problems in language and communication. This will also enhance their quality of life.
- The course will open up traditional job opportunities for the students as well as help them seek employment in the corporate, government and private sectors.



AN IQAC INITIATIVE

Syllabus:

Unit-I

1. Parts of Speech
2. Tense
3. Prefix-Suffixes
4. Correct use of Prepositions
5. Conjunctions & Pronouns
6. Voice
7. Reported Speech

Unit-II

1. Synonyms and Antonyms
2. Homographs, Homonyms and Homophones
3. One Word substitutions
4. Idioms & Phrases
5. Phrasal Verbs
6. Misspelt words
7. Sentence rearrangement

Unit-III

1. Subject-Verb agreement
2. Error corrections
3. Question Tags & Fillers
4. Cloze test
5. Infinitive & Participle

6. Determiners & Articles
7. Reading comprehension

Unit-IV

1. Simple/Complex/Compound Sentences
2. Degrees of Comparison
3. Be forms/Do forms/ Have Forms
4. Number/Gender
5. Writing Advertisements
6. Report Writing
7. Precis Writing



AN IQAC INITIATIVE

Schedule:

Date & Day	Time	Faculty	Topic
01/06/2023 (Thursday)	8:00 - 9:00 am	Prof. Milan Mondal	1. Parts of Speech
01/06/2023 (Thursday)	9:00 - 10:00 am	Prof. Samir Kuilya	2. Prefix-Suffixes
02/06/2023 (Friday)	9:00 - 10:00 am	Prof. Milan Mondal	3. Tense
03/06/2023 (Saturday)	9:00 - 10:00 am	Prof. Manas Barik	4. Correct use of Prepositions
03/06/2023 (Saturday)	10:00 - 11:00 am	Prof. Samir Kuilya	5. Conjunctions & Pronouns
05/06/2023 (Monday)	9:00 - 10:00 am	Prof. Manas Barik	6. Voice
06/06/2023 (Tuesday)	8:00 - 9:00 am	Prof. Milan Mondal	7. Reported Speech
06/06/2023 (Tuesday)	9:00 - 10:00 am	Prof. Manas Barik	8. Synonyms and Antonyms
07/06/2023 (Wednesday)	8:00 - 9:00 am	Prof. Milan Mondal	9. Homographs, Homonyms and Homophones
07/06/2023 (Wednesday)	9:00 - 10:00 am	Prof. Samir Kuilya	10. One Word substitutions
08/06/2023 (Thursday)	9:00 - 10:00 am	Prof. Samir Kuilya	11. Idioms & Phrases
09/06/2023 (Friday)	8:00 - 9:00 am	Prof. Milan Mondal	12. Phrasal Verbs
09/06/2023 (Friday)	9:00 - 10:00 am	Prof. Milan Mondal	13. Misspelt words
10/06/2023 (Saturday)	9:00 - 10:00 am	Prof. Manas Barik	14. Sentence rearrangement
10/06/2023 (Saturday)	10:00 - 11:00 am	Prof. Samir Kuilya	15. Subject-Verb agreement
12/06/2023 (Monday)	9:00 - 10:00 am	Prof. Manas Barik	16. Error corrections
13/06/2023 (Tuesday)	8:00 - 9:00 am	Prof. Milan Mondal	17. Question Tags & Fillers
13/06/2023 (Tuesday)	9:00 - 10:00 am	Prof. Manas Barik	18. Cloze test
14/06/2023 (Wednesday)	8:00 - 9:00 am	Prof. Milan Mondal	19. Infinitive & Participle
14/06/2023 (Wednesday)	9:00 - 10:00 am	Prof. Samir Kuilya	20. Determiners & Articles
15/06/2023 (Thursday)	8:00 - 9:00 am	Prof. Milan Mondal	21. Reading

AN IQAC INITIATIVE

			comprehension
15/06/2023 (Thursday)	9:00 - 10:00 am	Prof. Samir Kuilya	22. Simple/Complex/Compound Sentences
16/06/2023 (Friday)	9:00 - 10:00 am	Prof. Milan Mondal	23. Degrees of Comparison
17/06/2023 (Saturday)	9:00 - 10:00 am	Prof. Manas Barik	24. Be forms/Do forms/ Have Forms
17/06/2023 (Saturday)	10:00 - 11:00 am	Prof. Samir Kuilya	25. Number/Gender
19/06/2023 (Monday)	9:00 - 10:00 am	Prof. Manas Barik	26. Writing Advertisements
20/06/2023 (Tuesday)	8:00 -9:00 am	Prof. Milan Mondal	27. Report Writing
20/06/2023 (Tuesday)	9:00 - 10:00 am	Prof. Manas Barik	28. Precis Writing
21/06/2023 (Wednesday)	8:00 -9:00 am	Prof. Milan Mondal	29. Evaluation on Units I & II
21/06/2023 (Wednesday)	9:00 -10:00 am	Prof. Samir Kuilya	30. Evaluation on Units III & IV
Total Class Hours =			30

Important Information:

- Attendance in all classes is compulsory. Absenteeism, except on reasonable grounds, will be strictly treated. Classes will be held primarily in the offline mode.
- The curriculum delivery is based on specific teaching plans.
- Feedback and continuous evaluation will be incorporated as part of classroom teaching.
- There will be aspects of microteaching and peer teaching.
- Some classes may be held online via Google Meet as per requirement. Prior intimation will be given to students regarding online classes if any.
- Students have to appear for the examination at the end of the programme for securing course completion certificates.
- The classes will be interactive and task-based. Students must bring notebooks for class work and carry smart phones for online quizzes.
- This course has a distinct professional approach and students must try to make the most of it through active learning.

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Eligibility:

This VAC is open to students of all semesters and all departments. Student who are currently enrolled in any AOC/VAC in other departments are asked not to register for this course to avoid overlap in class hours.

Registration:

Students shall register for the course on a 'First Come, First Served' basis by submitting the duly filled-in registration form through the concerned Head of the Department to which the student belongs. The total number of seats is 30.

Course Fee:

Students have to deposit a registration fee of Rs. 100/- (Rupees One hundred only) at the time of enrolment in the course.

Evaluation:

Evaluation will be conducted in the offline mode at the end of the course. Two tests of 50 marks each will be administered on the last day of the programme. Students will also take five online MCQ quizzes of 20 marks each in the duration of the course and their cumulative performance will be considered for awarding grades at the time of course completion. The total marks assigned for the assessment of students is 200.

The break-up is as follows: 2 Written Tests (50 X 2 = 100 marks) and 5 Online MCQ Quizzes (20 X 5 = 100 marks)

Faculty Information:

Course Coordinator:	Pragna Paramita Mondal Assistant Professor & HOD, Dept. of English IQAC Coordinator Narajole Raj College	
Faculty:	Prof. Milan Mondal Assistant Professor Dept. of English Narajole Raj College	
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NARAJOLE RAJ COLLEGE

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NARAJOLE: PASCHIM MEDINIPUR: WEST BENGAL: Pin-721211

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Website: <http://www.narajolerajcollege.ac.in>



Observation of World Toilet Day organized in collaboration with NSS Unit-I and NSS Unit-II on 19.11.2022 in Harirajpur Primary School.

****Report on World Toilet Day Seminar****

****Date:**** November 19, 2022

****Venue:**** Harirajpur Primary School

****Introduction:****

On the occasion of World Toilet Day the NSS Units I & II and the Green Club, under the guidance of IQAC, Narajole Raj College, organized an interactive discussion on "Health, Hygiene and Sanitation Practices in Post Covid Times" at Harirajpur Prathamik Vidyalaya, Nij Narajole on 19.11.2022. Prof. Sanjay Kumar Dutta was the speaker and he tried to generate awareness among the students so that they can bring about a change at school, at home and outside. Dr. Arpita Chakraborty introduced the theme of today's presentation. Pragna Paramita Mondal, IQAC Coordinator interacted with the students and received their feedback regarding the things that they learnt from the lecture. Dr. Parimal Dua also encouraged the students to practice personal hygiene in their daily lives. NSS Officers Prof. Anustup Chattopadhyaya and Dr. Sk Mohammad Aziz were also present at the programme.

****Attendees:****

The seminar was attended by members of the Green Club, NSS Unit I and II, and faculty members including Prof. Anustup Chattopadhyaya, Dr. Sk Mohammad Aziz, and Prof. Pragna Paromita Mandal, the IQAC coordinator. Approximately 75 students from various classes were present.

****Seminar Overview:****

The seminar commenced with an introductory speech by the Green Club's convenor, followed by remarks from Prof. Mandal highlighting the significance of World Toilet Day. Prof. Sanjay Kumar Datta, a respected educator from Narajole Raj College, then delivered an informative talk on health, hygiene, and sanitation practices in post-Covid times. Prof. Datta's presentation captivated the audience, and students actively engaged by asking insightful questions.

****Outcome:****

The seminar successfully achieved its objective of raising awareness about health and hygiene among the students. It is expected that the discussions held during the session will contribute towards fostering a cleaner and healthier environment in the community.

****Conclusion:****

The World Toilet Day seminar served as a platform to educate and empower students on essential health and hygiene practices. The collaboration between the Green Club, NSS units,



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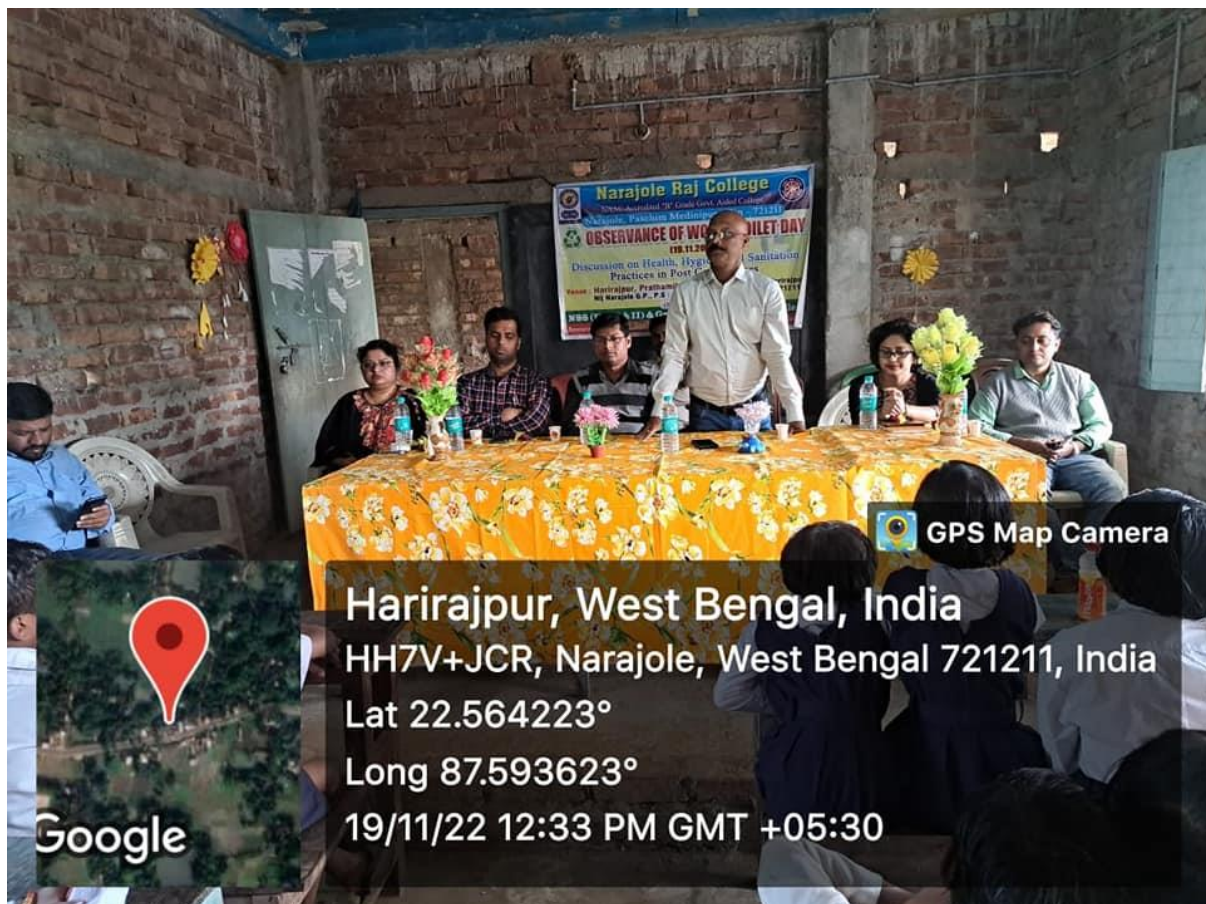
and faculty members ensured the event's success in promoting a cleaner and healthier community.

****Speaker's Profile:****

Prof. Sanjay Kumar Datta has been serving as a State Aided College Teacher in the Department of Botany at Narajole Raj College since 1997. He holds an M.Sc and B.Ed and is renowned for his exceptional teaching skills and oratory prowess.

This report highlights the significance of World Toilet Day and the efforts undertaken to promote health and hygiene awareness among students.

Selected Photograph





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GPS Map Camera



Harirajpur, West Bengal, India
HH7V+MFQ, Keshpur-Daspur Rd, Harirajpur,
West Bengal 721232, India
Lat 22.56418°
Long 87.593656°
19/11/22 12:13 PM GMT +05:30

Google

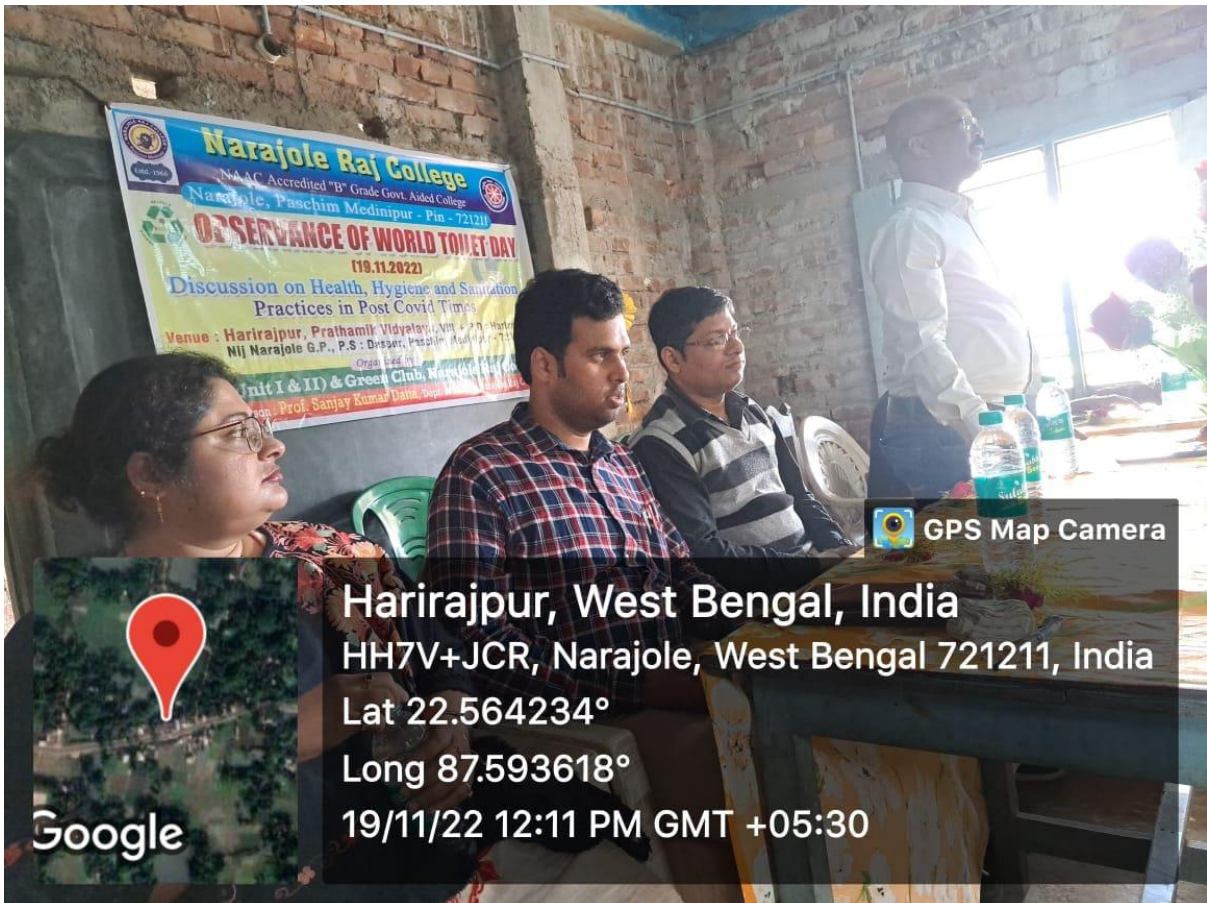


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A Drive for Eradication of *Parthenium* from college campus and adjoining areas organized by Green Club in collaboration with NSS Unit-I & Unit-II

Summary Report: Parthenium Eradication Drive

Date: June 29, 2022

Organizers: NSS Unit-I and NSS Unit-II in collaboration with the Green Club

Introduction:

Upon the reopening of the college after the Covid-19 lockdown, it was observed that the campus and surrounding areas were infested with Parthenium, an invasive plant species. The abundance of Parthenium posed health risks due to respiratory issues and skin allergies caused by its spores.

Rationale:

Parthenium, being a harmful plant species, necessitated urgent eradication efforts to safeguard the health of individuals and animals in the vicinity. The spread of Parthenium during the lockdown period prompted the need for a comprehensive eradication program.

Plan of Action:

Members of the Green Club collaborated with NSS units and botany department students and teachers to devise a plan for manual eradication of Parthenium. Led by Mr. Pashupati Maity, the college gardener, the team decided on June 29, 2022, as the designated day for the drive. Protective gear including gloves, masks, and head caps were procured to ensure the safety of participants.

Program Schedule:

The drive commenced at 10 am, with participants donning protective gear for safety. Identifying Parthenium plants, the team proceeded to manually remove them from the college campus and surrounding areas. The enthusiastic participation of students and members lasted until 2 pm, ensuring thorough eradication efforts.

Outcome:

The activity yielded significant results, with the college campus and adjoining areas being nearly free of Parthenium plants. The eradication drive successfully mitigated the health risks associated with Parthenium, benefiting both humans and grazing animals in the locality.

This report underscores the successful execution of the Parthenium eradication drive, emphasizing the collaborative efforts of the Green Club, NSS units, and botany department in achieving a Parthenium-free environment for the college campus and surrounding areas.



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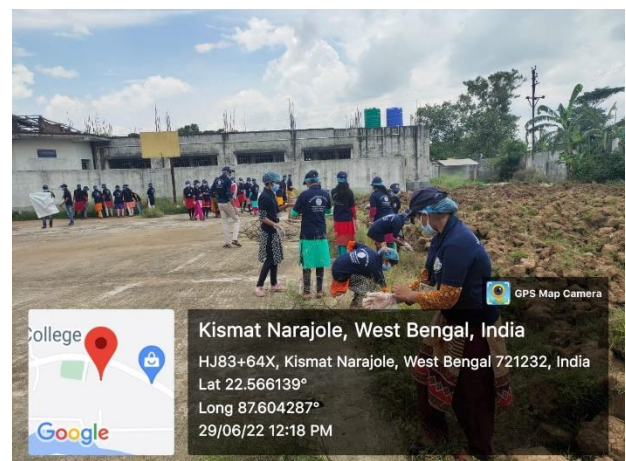
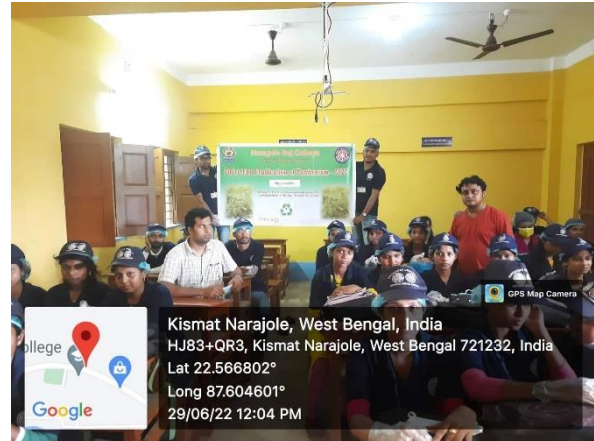
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CONSTITUTION OF YOGA CENTRE

(w.e.f. July, 2022_ June,23)

- Dr. Basudev Mandal. – Principal and Chaiman, Yoga Centre.
 - Dr. Bholanath Mahato. – Assistant Professor, Dept. of Philosophy, Convenor of this Yoga Centre.
 - Dr. Atanu Nanda. - Assistant Professor, Dept. of Physical Education as Member.
 - Prof. Nandita Bhakat - Assistant Professor, Dept. of Botany as Member.
 - Prof. Partha Kumar Manna. –State Aided College Teacher ,Dept. of Physical Education as Member.
 - Prof. Singray Tudu. - Assistant Professor, Dept. of Philosophy as Member.
 - Dr. Rabindranath Maity. –State Aided College Teacher, Dept. of Sanskrit as Member.
 - Dr. Uttam Kumar Singha – State Aided College Teacher ,Dept. of Sanskrit as Member.
 - Prof. Bilas Samanta. –State Aided College Teacher ,Dept. of History as Member.
 - Prof. Prasenjit Senapati. –State Aided College Teacher ,Dept. of Political Science as Member.
 - Prof. Supen Sarkar. - Assistant Professor, Dept. of Political Science as Member.
 - Dr. Sukamal Maity. – State Aided College Teacher ,Dept. of Geography as Member.
 - Prof. Tumpa Jana. - Assistant Professor, Dept. of Sanskrit as Member.
-
- **A Value – added Course on Yoga & Meditation** : This Value – added Course on Yoga & Meditation is carried out through Offline Mode by the Yoga Centre, which valedictory session was 1st Feb 2023 of the Narajole Raj College .

- **Student Enrolment:** Fifty students (50) were enrolled. In this context it is good to state that The Physical Education Foundation of India (PEFI) , West Bengal Chapter extends its collaboration with the Yoga Centre , Narajole Raj College in the academic session 2022-2023.
- **Syllabus of VAC on Yoga and Meditation:** A Syllabus was assigned to them. The classes of this course were taken from 12.07.2023 for six months through offline mode in two places i. e Vidhyasagar Bidyalaya and Mahamaya Prathamik Vidyalaya, Dubrajpur ,Paschim Medinipur.
- **International Yoga Day Celebration:** This yoga center celebrates International Yoga Day every year. The aim of this yoga center is how to develop a sense of awareness among the students and awaken their inner strength through various yoga, pranayama and meditation practices. As a result, they can easily move forward in life with renewed vigor keeping the mind stress-free and the body disease-free. This yoga center is serving in various ways for the new extension committee. For now, two schools have been adopted besides the college, where children are taught yoga pranayama and meditation every week. So that they can be quite helpful in their personality development along with studies.

Details of the experts / Yoga Trainers:

Dr. Bholanath Mahato.

Designation: Assistant Professor.(Philosophy)

Qualification: M.A. Ph .D in Philosophy.

Professional qualification: The Art of Living Teacher.

Other qualification: UGC-NET.

Prof.Nandita Bhakat.

Designation: Assistant Professor.(Botany)

Qualification: M.Sc. in Botany.

Professional qualification: B.Ed.

Other qualification: W.B.SET.

Dr. Atanu Nanda.

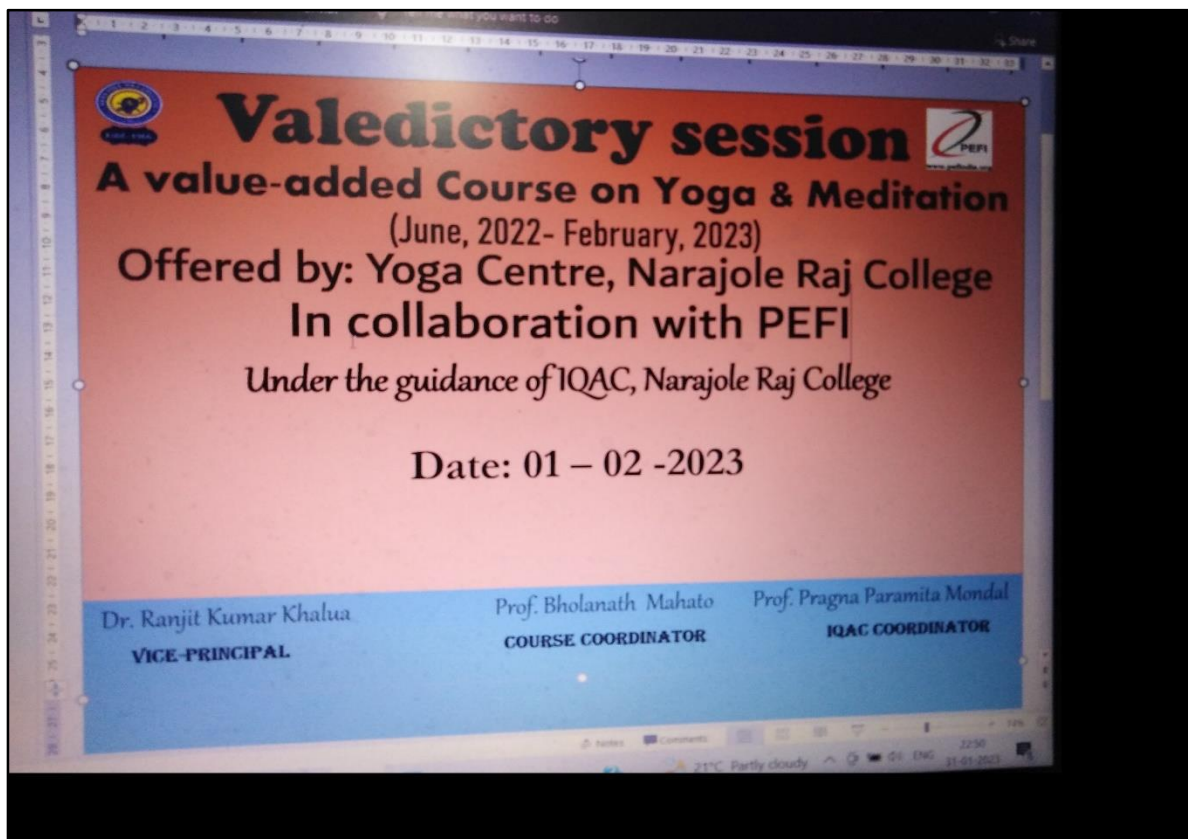
Designation: Assistant Professor.(Physical Education)

Qualification: M.A. , Ph.D.

Other qualification: Short term Course in Yoga.

Learning Outcome & necessity of the course:

- Students can easily learn different types of Yoga, Meditation and Pranayama.
 - *To culture a habit of regular Yoga and Meditation practice.
 - *To increase the body flexibility as well as mental peace.
 - *To make the students aware towards the benefits of Yoga and Meditation.
 - Right way to think for something or someone.
 - *How to be motivated by one's own self.
 - How to remove the pessimistic aspects of life.
 - How to utilize the present moment.
-
- Dr. Bholanath Mahato.
 - Convenor, Yoga Centre.
 - Narajole Raj College.

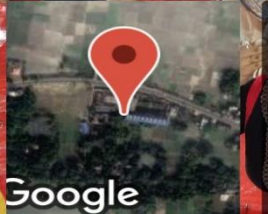




Google

GPS Map Camera

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721232, India
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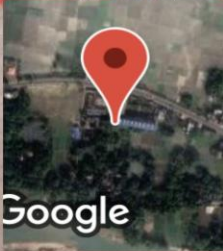
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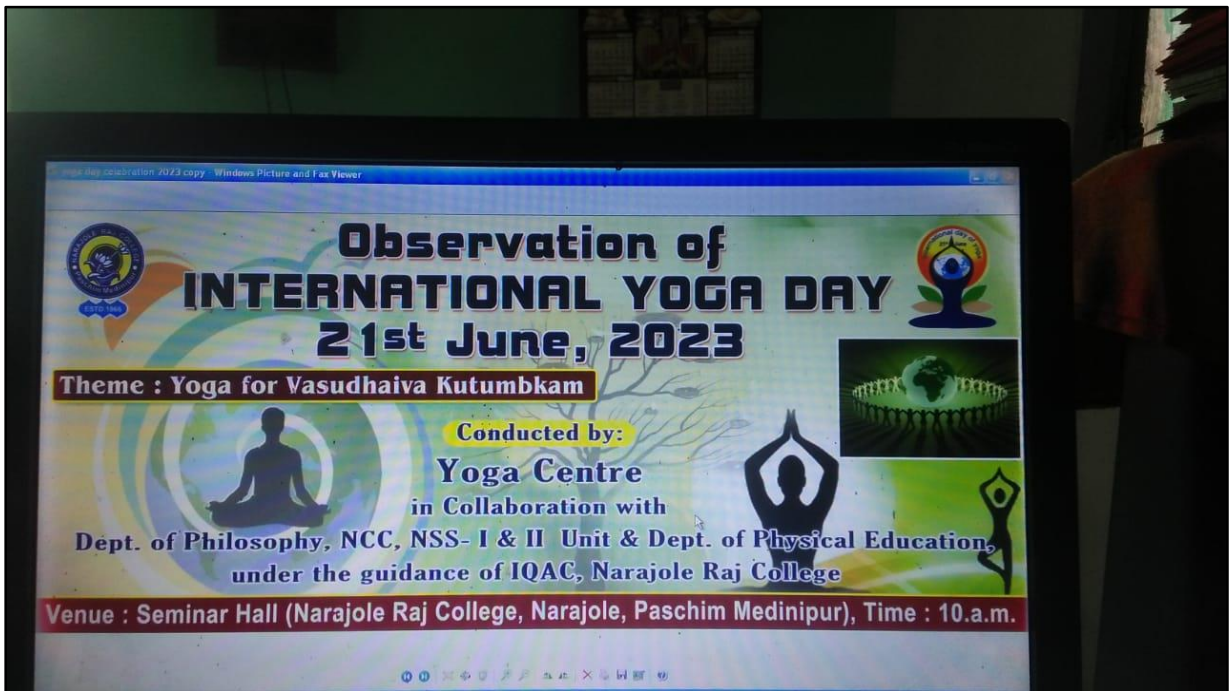
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Long 87.604391°
21/06/23 12:00 PM GMT +05:30



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Extension Activities
Organized by
Extension Services Sub-Committee
NAME OF THE ACTIVITY
Training on
Yoga & Meditation
Date :
Place :





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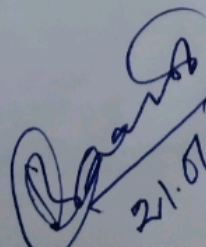
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Participants List of Yoga Centre for the session- 2022-23

Sl no.	Name	Dept.	Sem.	Contact
1.	Tanmay Bisui	Bengali	4 sem	8293372645
2.	Souli Ranu Bhunia	political science	iv	9874454975
3.	Suzekha Mana	political science	iv	6295641276
4.	Sohana parvin	political science	iv	9064288256
5.	Ganga Bhunia	political science	iv	8945880685
6.	Sabana parvin	political science	iv	9735243791
7.	malobika Dalai	political science	iv	6296108155
8.	Moumita Maishal	Bengali	iv	8116452346
9.	Suparna Ghosh	Bengali	iv	9679908008
10.	Ratri Maishal	Bengali	iv	7863904365
11.	Priyanka Dalai	Bengali	iv	8391889718
12.	Dipamrita Sabud	Bengali	iv	7029385645
13.	Monisha Pal	Bengali	iv	8710092571
14.	Andrajit Sing	History	(iv)	7601965166

- | | | | |
|--------------------------|-----------------------|---------|------------|
| 15. Palash Ghanti | History | 4 sem | 8944839159 |
| 16. Rakhi Sarda | History | 4 sem | 7811035561 |
| 17. Anura Bera | History | 4 sem | 8390091799 |
| 18. Rubi Bag | History | 1 sem | 8653983315 |
| 19. Priya Hazra | History | 4 sem | 9832020373 |
| 20. Radha Rani Jana | History | 4 sem | 8250199761 |
| 21. Deblina Karo | Political Science (H) | 4th sem | 8509717877 |
| 22. Payel Mondal | Political Science (H) | 4th sem | 961260087 |
| 23. Sutapa Das | History (H) | 4th sem | 961697923 |
| 24. Disha Jana | Sanskrit (H) | 4th sem | 9144051107 |
| 25. Arnab Ghosh | B.A General | 4th sem | 9635353105 |
| 26. Dipankar Chakraborty | B.A General | 4th sem | 9339234519 |
| 27. Soumyadip Bhargi | B.Sc General | 1st sem | 0732827819 |
| 28. Piyali Maiti | B.A History (H) | 5th sem | 7863873967 |
| 29. Kabita Samanta | B.A (History) (H) | 6th sem | 9735370137 |
| 30. Beauty Harsh | B.A (History) (H) | 6th sem | 9907009352 |
| 31. Asit Jana | B.A (History) (H) | 6th sem | 8337828099 |
| 32. Aneta Mondal | B.A (History) (H) | 6th sem | 9907315853 |

- | | | | |
|------------------------|---------------|---------|------------|
| 33. Payel Mandal | History (H) | 6th Sem | 9883210781 |
| 34. Mahenur Khatun | History (H) | 6th Sem | 8918529094 |
| 35. Pniti Bhunia | History (H) | 6th Sem | 9883907955 |
| 36. Aparna Bera | History (H) | 6th Sem | 8509043188 |
| 37. Triya Shaw | History (H) | 6th Sem | 6295730926 |
| 38. Oisi Chattopadhyay | English (H) | 4th sem | 8001752029 |
| 39. Monisha Bairy | English (H) | 4th Sem | 9800501162 |
| 40. Sabita Adhikary | English (H) | 4th sem | 7602956965 |
| 41. Barsha Kan | B.A (General) | 4th Sem | 9064303015 |
| 42. Mou Bar | B.A (General) | 4th Sem | 9749523598 |
| 43. Sulapa Chakraborty | B.A (General) | 4th Sem | 7407576609 |
| 44. Baishakhi Kar | B.A (H) | 4th sem | 8158049706 |
| 45. Julekha Patra | Eng (H) | 4th sem | 7047217568 |
| 46. Ankita Dutta | Eng (H) | 4th sem | 7811062488 |
| 47. Abhrami Dolai | Eng (H) | 4th Sem | 7908477314 |
| 48. Bodrumresha Khatun | Eng (H) | 4th sem | 8380936508 |
| 49. Panchanaru Jais | Philosophy | 4th | 8436848594 |
| 50. Pinku Dolai | Philosophy | 4th | 8653983592 |


 21.06.2023 Yoga Centre
 Conenors,
 Dr. Bhola Ram Mohapatra
 Narajote Raj
 College.



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Report on Basic Computer Knowledge Course at Singanghai Primary School	
Title:	Basic Computer Knowledge
Offered by:	Technology Sub Committee
Course Coordinator:	Dr. Sk. Md. Aziz & Prof. Barun Rout
Date of commencement:	11.11.2022
Date of completion:	16 .06.2023
Class timings:	Every Friday (once a week)
No. of students:	10
Instructors:	1. Prof. Tapas Rana 2. Sri Raju Poria
Activity:	1) Syllabus (attached) 2) Learning module Distributed (attached)
Rationale of the course:	Singanghai Primary School was officially adopted by Narajole Raj College on 12 th September 2022 on its 57 th Foundation Day to execute extension services at a rural learning centre. In view of the requirements communicated by the stakeholder institution and its managing committee and academic staff, the Basic Computer Knowledge course was designed by the Technology Sub Committee of Narajole Raj College. The students of Singanghai Primary School are totally ignorant regarding computer education. So, syllabus has been designed as to meet the basic requirements of the students. The syllabus has been placed before the IQAC and was approved thereby.
Outcome of the course:	After Completing the Course students will attain the following outcomes: i. Demonstrate a basic understanding of computer hardware and software. ii. To develop ability regarding basic activities through computers. iii. Utilize web technologies
Future Plan:	The performance and achievements of students will be assessed regularly through specially designed assessment modules at the end of every month. A comprehensive evaluation will be conducted at the end of the course in the written, viva and oral presentation modes and certificates with performance grades will be awarded to the participants.



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