

NARAJOLE RAJ COLLEGE

NAAC Accredited 'B' Grade College

ESTD.- 1966

Narajole ⊕ Paschim Medinipur

P.O.- NARAJOLE
DIST.- PASCHIM MEDINIPUR
PIN CODE- 721211
WEST BENGAL

Email: narajolerajcollege@rediffmail.com
Ph.- 03225-259755

Memo No. NRC/117/G.B/2022
Letter for G.B. meeting on 29/03/2022 at 12-00 noon

Date. 29-03-2022

To

Sir,

I am to invite you to attend an urgent meeting of the Governing Body of Narajole Raj College on 29/03/2022 at 12-00 noon in the Chamber of the Vice-Principal of this College to discuss the Agenda written below:

Agenda to be discussed:

01. Read and Confirmation of the last meeting dated 15-03-2022.
02. Approval of Joining of Vice-Principal
03. Operator Change of Bank & Treasury
04. CAS Benefit of Some Teachers
05. Pension / Retirement Benefit of Dr. L. K. Jana, Selection Grade Librarian.
06. Repair of Ladies Hostel, Electrics, ICTs of Different Departments.
07. Service Confirmation of newly appointed Teachers.
08. Up gradation from SACT – II to SACT – I Stage of Dr. Bhakti Pada Jana and Uttam Singha.
09. No objection for General Transfer of Dr. Uttam Kumar Kanp, & Prof. Nandita Bhakat.
10. To Consider IQAC – External Member of Dr. Prabir Kumar Chakraborty & Dr. Amal Kanti Chakraborty
11. To consider a Students' Workshop regarding CBCS & Seminar on CAS
12. To Consider the re-continuation of Extension Activities & other activities for NAAC
13. To consider the new NSS Programme Officers.
14. To consider the further movement of newly created Posts of NTS & Promotion of Cashier & Accountant.
15. To consider maternity leave of Prof. Tumpa Jana & Shilpa Patra.
16. To consider the programme to drive to different H.S. Schools of the locality to increase the admission of new students.
17. To open PG Course of Botany, Physics, History & Education – Honours.
18. Revision of Pay-structure of Casual Non-Teaching Staffs
19. Mis.
 - i) To consider the Additional Library Charge.
 - ii) Revision of T.A. Bill.

Yours faithfully,

Ranajit
(Dr. Ranajit Kumar Khalua)

Vice-Principal

Vice-Principal
Narajole Raj College
P.O. Narajole
Dist.- Paschim Medinipur, 721211

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Memo No.....

True Copy

Date.....

Members Present:

1. Sd/- Sujit Kumar Banerjee, President
2. Sd/- Kumaresh Bhunia, State Govt. Nominee
3. Sd/- Prof. Lakshmikanta Roy, University Nominee
4. Sd/- Dr. Tapanendu Kamilya, Teachers' Representative
5. Sd/- Dr. Nilanjana Bhattacharyya, Teachers' Representative
6. Sd/- Dr. Uttam Kumar Kanp, Teachers' Representative
7. Sd/- Sri Anupam Ghosh, Non-Teaching Representative
8. Sd/- Dr. Ranajit Kumar Khalua, Vice Principal & Secretary

A meeting of the Governing Body was held on 29-03-2022 at 12-00 noon in the Principal's Chamber under the Chairmanship of Sri Sujit Kumar Banerjee, President of the College to discuss as follows:-

Agenda 10:

Vice Principal informed the house that the term of IQAC of Narajole Raj College has completed on 22/01/2022 and the new body should be constituted for next two years. After detailed discussion, the house unanimously selects the following names of IQAC. The names are listed below-

1. Dr. Ranajit Kumar Khalua, Vice Principal & Chairman
2. Prof. Pragna Paramita Mondal, Coordinator, IQAC
3. Dr. Prabir Kumar Chakraborty, External Member from Senior Administrative Official
4. Dr. Amal Kanti Chakraborty, External Member from Senior Administrative Official
5. Dr. Susanta Kumar Dolai, Nominee from Alumni
6. Sri Kumaresh Bhunia, Member from Management
7. Sri Gagan Chandra Samanta, Nominee from Local Society
8. Dr. Rajasree Debnath, Teachers' Representative
9. Dr. Akul Rana, Teachers' Representative
10. Dr. Tapanendu Kamilya, Teachers' Representative
11. Prof. Anustup Chattopadhyaya, Teachers' Representative
12. Dr. Sk. Mohammad Aziz, Teachers' Representative



13. Dr. Shreyasi Jana, Teachers' Representative
14. Dr. Avradip Pradhan, Teachers' Representative
15. Sk. Taher Ali, Non-Teaching Representative
16. One Student Representative (Vacant)

Sd/- Sujit Kumar Banerjee
President

ATTESTED

Phaha.

Vice-Principal
Narajole Raj College
P.O. - Narajole
DisL- Paschim Medinipur, Pin-721211

